

Tuesday, January 2, 2024

PRESENT: James Russo, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Jasmine Sanders, Maria Boileau, Keith Yearick, Matt Croak, Kari Kepler, Jon Plessinger, and Tristan Rock.

PUBLIC ATTENDEES: Haley Eisenhower, Gavin Morris, Amber Morris, Ewan Morris, Susan Johnson, Kayleigh Burdrieger, Hayley Motter, Holly Eisaman, Lisa Schropp, and Kira Rosamilia.

The meeting was called to order at 1:30 PM by Commissioner Russo.

Ms. Harding made a motion for James Russo to become Chairman and Jeff Snyder to serve as Vice-Chairman of the Board of Commissioners, effective January 2, 2024. Motion seconded by Jeff Snyder. Motion Carried

BOARD REORGANIZED

Mr. Russo asked for a motion to approve the Commissioners' Meeting minutes from the December 19, 2019 meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

MINUTES APPROVED

There was no public comment.

PUBLIC COMMENT

Mr. Russo asked for a motion to approve the appointment of the Desiree Myers as Chief Clerk and Keith Yearick as Chief Assessor, effective January 1, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

APPOINTMENTS APPROVED

Mr. Russo asked for a motion to approve the appointment of Coploff, Ryan and Houser law firm as the County Solicitor, to be effective January 1, 2024, to serve temporarily until the appointment of a permanent successor. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

APPOINTMENTS APPROVED

Mr. Russo asked for a motion to approve the assignment of Commissioner Representatives to Boards, and Authorities for 2024, as tentatively listed. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. A current listing is attached to these minutes.

APPROVED COMMISSIONER ASSIGNMENTS TO BOARDS/AUTHORITIES

The Commissioners adjourned the meeting at 1:35 PM.

The Salary Board Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 1:47 PM.

There were no reports from elected officials or staff.

STAFF REPORTS

There were no reports from Legislator's office.

REPORTS FROM LEGISLATOR'S OFFICE

Ms. Harding congratulated Mr. Russo on his seat as Chairman Commissioner and wished the county a happy New Year.

COMMISSIONER REPORTS

Mr. Russo thanked the public for voting him into county government and expressed his excitement for the next four years.

The meeting was adjourned at 1:49 PM.

ADJOURNMENT

Chief Clerk _____

Tuesday, January 2, 2024

PRESENT: James Russo, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Jasmine Sanders, Dave Strouse, Don Powers, Judge Miller, Jennifer Hoy, Jon Plessinger, Kerry Stover, Cindy Love, Michelle Kunes and Keith Yearick.

PUBLIC ATTENDEES: Alyssa Brook.

The meeting was called to order at 1:30 PM by Commissioner Russo.

Ms. Harding made a motion for James Russo to become Chairman and Jeff Snyder to serve as Vice-Chairman Of the Board of Commissioners, effective January 2, 2024. Motion seconded by Jeff Snyder. Motion Carried

BOARD REORGANIZED

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MINUTES APPROVED

There was no public comment.

PUBLIC COMMENT

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APPOINTMENTS APPROVED

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APPROVED COMMISSIONER ASSIGNMENTS TO BOARDS/AUTHORITIES

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There were no reports from elected officials or staff.

STAFF REPORTS

There were no reports from Legislator's office.

REPORTS FROM LEGISLATOR'S OFFICE

Ms. Harding congratulated Mr. Russo on his seat as Chairman Commissioner and wished the county a happy New Year.

COMMISSIONER REPORTS

Mr. Russo thanked the public for voting him into county government and expressed his excitement for the next four years.

The meeting was adjourned at 1:49 PM.

ADJOURNMENT

Chief Clerk _____

Thursday, January 11, 2024

PRESENT: James Russo, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Jasmine Sanders, Diane Miller, Colleen Wise, Sheila Peter, Jennifer Hoy, Michael Kunes, Keith Yearick, Wade Jodun, Steve Gibson, Matt Croak, Angela Black, Kathy Merrill, Angela Hoover, Ernie Jackson and Jon Plessinger.

PUBLIC ATTENDEES: Dan Vilello, Ernest Greene, Alyssa Brook, Lisa Ruggiers, Crystal Ebegner, and Kira Rosamilia.

The meeting was called to order at 10:00 AM by Commissioner Russo.

Mr. Russo asked for a motion to approve the Commissioners' Meeting minutes from the January 2, 2024 meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

There was no public comment. PUBLIC COMMENT

Mr. Croak and Ms. Rosamilia announced the commencement of the 2024 Clinton County Tourism Grant Program Application Period began Thursday, January 11, 2024 at 8am. TOURISM RECREATION GRANT COMMENCEMENT

Mr. Russo opened the following bids received for the Clinton County Correctional Facility: BID OPENING CCCF

CPI Gardia \$23,210.00
Wellness Tracker \$37,119.03

The bids will be forwarded to the Clinton County Correctional Facility for review by the solicitor.

Mr. Russo asked for a motion to approve a RAC-P application for the Bald Eagle Valley Trail (BEVT) phase 3 construction, at a cost of \$500.00 for application fees. RAC-P APPLICATION BEVT PHASE 3 APPROVED
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Russo asked for a motion to approve the Owner County Agreement for the Central Counties Youth Center, providing for an annual Clinton County allocation of \$179,915.00 for the period January 1, 2024 through December 31, 2024, to be paid in four installments of \$44,728.75. OWNER COUNTY AGREEMENT CENTRAL COUNTIES YOUTH CENTER APPROVED
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Russo asked for a motion to approve a Memorandum of Understanding between Clinton County and Council 86 of AFSCME, amending the Collective Bargaining Agreement for Court-Related and Court-Appointed Employees, Corrections Officers and Maintenance Workers at the Clinton County Correctional Facility to increase the starting salary by \$1,463.00 annually, to be effective for the first pay period of 2024. COU 86 OF AFSCME/ COURTS & CCCF MEMORANDUM APPROVED
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Russo asked for a motion to approve a renewal for Trend Micro Anti-Virus Software License through Gov Connection, INC. for the period February 16, 2024 through February 15, 2025 at a cost of \$7,782.50. SOFTWARE LICENSE GOV CONNECTION APPROVED
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Russo asked for a motion to approve the 2024 Savin Maintenance and Service Agreement with PA District Attorney's Institute, effective January 1, 2024 through December 31, 2024, at no cost to the county. DISTRICT ATTORNEY AGREEMENT APPROVED
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Russo asked for a motion to approve the appointment of Abigail Roberts to the Clinton County Housing Authority for a five-year term, expiring December 31, 2028. CC HOUSING AUTH. APPOINTMENT ABIGAIL ROBERTS APPROVED
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Russo asked for a motion to approve the appointment of Amy Corbett to the Ross Library Board for a three-year term, expiring January 1, 2027. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. ROSS LIBRARY BOARD APPOINTMENT AMY CORBETT APPROVED

Mr. Russo asked for a motion to approve the reappointment of Richard Conklin and Dan Harger to the Clinton County Sewer Authority Board for a three-year term, expiring December 31, 2026. CC SEWER AUTH REAPPOINTMENT RICHARD CONKLIN DAN HARGER APPROVED
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Russo asked for a motion to approve the retirement of Thomas Livingston to the Clinton County Recreation Authority, effective December 31, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. CC REC AUTHORITY RETIREMENT THOMAS LIVINGSTON APPROVED

Mr. Russo asked for a motion to approve the appointment of Jaime Kessinger to the Clinton County Recreation Authority for a five-year term, expiring December 31, 2028. CC REC AUTHORITY APPOINTMENT JAIME KESSINGER APPROVED
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Russo asked for a motion to approve the appointment of Miles Kessinger to the Clinton County Revolving Loan Board for a one-year term, expiring December 31, 2024. CC REVOLVING LOAN BOARD APPOINTMENT MILES KESSINGER APPROVED
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Russo asked for a motion to approve the retirement of Sheila Peter, Assistant Fiscal Technician at the Clinton County Correctional Facility, effective February 2, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	CCCC RETIREMENT SHEILA PETER APPROVED
Mr. Russo asked for a motion to approve the retirement of Keith Yearick, Chief Assessor in the Assessment Department, effective April 1, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	COMMISSIONERS RETIREMENT KEITH YEARICK APPROVED
Mr. Russo asked for a motion to approve the retirement of Kathy Merrill, Computer Operator in the Assessment Department, effective March 4, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	COMMISSIONERS RETIREMENT KATHY MERRILL APPROVED
Mr. Russo asked for a motion to approve the retirement of Colleen Wise, Director of Domestic Relations, effective April 1, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	DOMESTIC RELATIONS RETIREMENT COLLEEN WISE APPROVED
Mr. Russo asked for a motion to approve the resignation of Sara Henninger, Watershed Specialist/Education Coordinator at the Conservation District, effective January 25, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	CONSERVATION DIST RESIGNATION SARA HENNINGER APPROVED
Mr. Russo asked for a motion to approve the hiring of Karlie Thompson as Watershed Specialist/Education Coordinator at the Clinton County Conservation District, effective January 15, 2024, at an annual salary of \$41,272.00 (Grade K), the starting salary established for this position at the January 2, 2024 meeting of the Salary Board. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	CONSERVATION DIST WATERSHED SPCLST/ EDUC. COORDINATOR KARLIE THOMPSON APPROVED
Mr. Russo asked for a motion to approve the hiring of Charles Mitchell as Part-Time Security Guard in the Sheriff's Department, effective January 8, 2024, at a rate of \$15.50 per hour, not to exceed 1,000 hours annually. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	SHERIFF PT SECURITY GUARD CHARLES MITCHELL APPROVED
Mr. Russo asked for a motion to approve the promotion of Spencer Ross, from Dispatcher Trainee to Full-time 9-1-1 Dispatcher, effective January 5, 2024, at an annual salary of \$38,750.00 (Grade H), the starting salary for this position at the January 2, 2024 meeting of the Salary Board. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	DES PROMOTION 9-1-1 DISPATCHER SPENCER ROSS APPROVED
Mr. Russo asked for a motion to approve the appointment of Justin Houser, as incoming County Solicitor, to effective January 8, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	COMMISSIONERS APPOINTMENT COUNTY SOLICITOR JUSTIN HOUSER APPROVED
The Commissioners adjourned the meeting at 10:15 AM.	
The Salary Board Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioners' Meeting was reconvened at 10:18 AM.	
Mr. Russo asked for the approval of County Bills in the amount of \$2,306,063.34 for the 2-week period ending January 11, 2024, and net payroll in the amount of \$311,950.02 for the two-week period ending on January 5, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	COUNTY BILLS APPROVED
Mr. Jodun, Manager of the Conservation District, spoke about ACAP and CAP grants awarded in the amount of \$600,000 to help Clinton County Farmers implement best management practices, improvements to stream/bank Stabilization; including rehabilitation to Fishing Creek in Mill Hall. In summer 2024, the Conservation District will partner with North Central Conservancy to remove Duck Run from the Agricultural Impaired list.	STAFF REPORTS
There were no reports from Legislator's office.	REPORTS FROM LEGISLATOR'S OFFICE
Ms. Harding encouraged the public to use resources available in the community by calling: PA 211 – Number for any crisis or need (ex: heat, housing, food, mental health, etc.) 988 – Number for Suicide Hotline	COMMISSIONER REPORTS
Ms. Harding reminded the public of the First Annual Municipal Workshop on Wednesday January 17, 2024 for all of the municipalities at the Piper Building; including: local, state, federal agencies.	
Ms. Myers reminded the public of the closure of offices on Monday January 15, 2024 in observance of Martian Luther King Jr. holiday.	
The meeting was adjourned at 10:21 AM.	ADJOURNMENT

Chief Clerk _____

Thursday, January 25, 2024

PRESENT: James Russo and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Jasmine Sanders, Steve Gibson, Ernie Jackson, and Susie Peters.

PUBLIC ATTENDEES:

The meeting was called to order at 10:00 AM by Commissioner Russo.

Mr. Russo asked for a motion to approve the Commissioners' Meeting minutes from the January 11, 2024 meeting. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

MINUTES
APPROVED

There was no public comment.

PUBLIC COMMENT

Mr. Russo asked for a motion to approve Resolution No. 1 Of 2024: Clinton County Fair Housing. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

RESOLUTION NO. 1
FAIR HOUSING
APPROVED

Mr. Russo asked for a motion to approve Resolution No. 2 Of 2024: Clinton County Hazard Mitigation Plan. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

RESOLUTION NO. 2
HAZARD MITIGATION
APPROVED

Mr. Russo asked for a motion to approve an end-of-lease buyout from Delage Landen Financial Services, of the IMC3000 RICOH color copier for the MIS Department for the amount of \$932.49, at fair market value. Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

MIS COPIER BUYOUT
APPROVED

Mr. Russo asked for a motion to approve a renewal from Granicus for website maintenance, hosting and licensing for the period march 17, 2024 through March 16, 2025, at a cost of \$4,862.03. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

MIS GRANICUS
WEBSITE
CONTRACT RENEWAL
APPROVED

Mr. Russo asked for a motion to approve a one-year subscription renewal from CDW-G for CISCO Duo Multi Factor Authentication License for the period February 4, 2024 to February 3, 2025, at a cost of \$15,000.00. Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

MIS CDW-G
CONTRACT RENEWAL
APPROVED

Mr. Russo asked for a motion to approve an agreement between the County of Clinton and Fairfield Computer Services, LLC for use of the online dog licensing system in the Treasurer's Office, set forth by Senate Bill 746, at no cost to the County. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

TREAS. DOG LICENSE
FAIRFIELD COMP.SVC
AGREEMENT
APPROVED

Mr. Russo asked for a motion to approve a Temporary Construction Easement between the County of Clinton and the SEDA COG Joint Rail Authority for construction access to the BEVT Phase 5, at a cost of \$8,000.00. Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

PLANNING
SEDA COG JOINT RAIL
BEVT PHASE 5
EASEMENT
APPROVED

Mr. Russo asked for a motion to approve a Temporary Construction Easement and purchase of a permanent right of way between the County of Clinton and South Avis Realty for the BEVT Phase 5 Alignment, at a cost of \$5,000.00. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

PLANNING
TEMP EASEMENT
W/ S. AVIS REALTY
BEVT PHASE 5
APPROVED

Mr. Russo asked for a motion to approve a Temporary Construction Easement and purchase of a permanent right of way between the County of Clinton and River Bend Farms BEVT Phase 5 Alignment, at a cost of \$15,404.00. Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

PLANNING
TEMP EASEMENT
W/RIVER BEND FARM
BEVT PHASE 5
APPROVED

Mr. Russo asked for a motion to approve an agreement between the County of Clinton and Keystone Central Career and Technology Center to provide on-site job training for 12th grade students through the Diversified Occupations Program. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

AGREEMENT W/KC
CAREER & TECH. CTR
ON SITE TRAINING
APPROVED

Mr. Russo asked for a motion to approve the appointment of Adam Coleman to the Clinton County Recreation Authority for a five-year term, expiring December 31, 2028. Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

CC REC. AUTH
APPOINTMENT
ADAM COLEMAN
APPROVED

Mr. Russo asked for a motion to approve the reappointment of Larry Sheats and John Dotterer to the Clinton County Planning Commission for a four-year term, expiring December 31, 2027. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

CC PLANNING COMM
APPOINTMENT
LARRY SHEATS
JOHN DOTTERER
APPROVED

Mr. Russo asked for a motion to approve the resignation of William Hunter from the Clinton County Conservation Board, effective January 1, 2024. Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

CC CONSERVATION
RESIGNATION
WILLIAM HUNTER
APPROVED

Mr. Russo asked for a motion to approve the reappointment of Jack Peters, as the representative for Flemington Borough to the Clinton County Sewer Authority for a three-year term, expiring December 31, 2026. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

CC SEWER AUTH.
APPOINTMENT
JACK PETERS
APPROVED

Mr. Russo asked for a motion to approve the reappointment of Justin Bryerton to the Clinton County Zoning Hearing Board for a three-year term, expiring December 31, 2026. Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.	CC ZONING BOARD REAPPOINTMENT JUSTIN BRYERTON APPROVED
Mr. Russo asked for a motion to approve the appointment of Roger Hoy as an alternate to the Clinton County Zoning Hearing Board for a three-year term, expiring December 31, 2026. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.	CC ZONING BOARD APPOINTMENT ROGER HOY APPROVED
Mr. Russo asked for a motion to approve the appointment of John Dotterer as an alternate to the Clinton County Zoning Hearing Board for a three-year term, expiring December 31, 2026. Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.	CC ZONING BOARD APPOINTMENT JOHN DOTTERER APPROVED
Mr. Russo asked for a motion to approve the retirement of Virginia Pizzuto, Judicial Secretary for the Clinton County Courts, effective May 31 st , 2024. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.	COURTS RETIREMENT VIRGINIA PIZZUTO APPROVED
Mr. Russo asked for a motion to approve the temporary promotion of Ronald Killinger from Maintenance Specialist to Maintenance Supervisor for the County, effective January 25, 2024, at a salary of \$57,241.54, based on the 5% increase due to temporary out-of-class promotion policy established at the January 2, 2024 Salary Board Meeting.	MAINTENANCE TEMP PROMOTION RONALD KILLINGER SUPERVISOR APPROVED
Mr. Russo asked for a motion to approve the appointment of Gabe Hansen as the Administrator for the Agricultural Preservation Program, effective January 29, 2024. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.	AG PRESERVATION APPOINTMENT GABE HANSEN ADMINISTRATOR APPROVED
The Commissioners adjourned the meeting at 10:11 AM.	
The Salary Board Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioners' Meeting was reconvened at 10:12 AM.	
Mr. Russo asked for the approval of County Bills in the amount of \$2,306,063.34 for the 2-week period ending January 11, 2024, and net payroll in the amount of \$311,950.02 for the two-week period ending on January 5, 2024. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.	COUNTY BILLS APPROVED
There were no staff reports.	STAFF REPORTS
There were no reports from Legislator's office.	REPORTS FROM LEGISLATOR'S OFFICE
Ms. Harding recognized the Sugar Valley Rural Charter School for winning the Judge's Pick for the PENNDOT Paint the Plow competition. She also thanked all of the schools in Clinton County that participated in the competition.	COMMISSIONER REPORTS
The meeting was adjourned at 10:14 AM.	ADJOURNMENT

Chief Clerk _____

Thursday, February 8, 2024

PRESENT: James Russo, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Susie Peters, Cathy Gedon, Michelle Crowell, Tristan Rock, Wenda Butler, Maria Boileau, and Jon Plessinger.

PUBLIC ATTENDEES: Tara Pearce and Quincy George.

The meeting was called to order at 10:00 AM by Commissioner Russo.

Mr. Russo asked for a motion to approve the Commissioners' Meeting minutes from the January 25, 2024 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There was no public comment.

PUBLIC COMMENT

Mr. Snyder opened and Mr. Russo read the following repository bids for 155 Fourteenth Street in Renovo with Control Numbers 16106, 16105, and 16108 in the amount of \$867.00 from Stewart Hall. Mr. Russo asked for a motion to refer the Repository Bids to the Treasurer's Office for review and recommendation. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

REPOSITORY BIDS
155 14th St. Renovo
REFERRED TO
TREASURER

Mr. Russo asked for a motion to approve the transfer of IV-D Funds from the IV-D checking account to the General Fund in the amount of \$65,081.00 for reimbursement of September 2023 expenses. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

IV FUNDS TRANSFER

Mr. Russo asked for a motion to approve the reappointment of Charles Clukey to the Clinton County Sewer Authority Board for a three-year term, expiring December 31, 2026. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CC SEWER AUTH.
REAPPOINTMENT
CHARLES CLUKEY
APPROVED

Mr. Russo asked for a motion to approve a correction to the previously approved the appointment of Mary Ann Clark as Farmer Director to Public Director to the Clinton County Conservation District Board, for a four-year term, expiring December 31, 2027. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CONSERVATION
APPOINTMENT
CORRECTION
MARY ANN CLARK
APPROVED

Mr. Russo asked for a motion to approve the resignation of Luke Motter, Part-Time Deputy Sheriff, effective February 8th, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

SHERIFF'S DEPT.
RESIGNATION
LUKE MOTTER
APPROVED

Mr. Russo asked for a motion to approve the resignation of Adam Ross, Full-Time Deputy Sheriff, effective February 9th, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

SHERIFF'S DEPT.
RESIGNATION
ADAM ROSS
APPROVED

Mr. Russo asked for a motion to approve the resignation of Roger Hoy, Part-Time Security Officer, effective February 8th, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

SHERIFF'S DEPT.
RESIGNATION
ROGER HOY
APPROVED

Mr. Russo asked for a motion to approve the hiring of Jeremiah Manning as Part-time Deputy Sheriff effective February 5th, 2024, at the hourly rate of \$16.25, not to exceed 1000 hours annually. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

SHERIFF'S DEPT.
HIRING
JEREMIAH MANNING
PART TIME DEPUTY
APPROVED

Mr. Russo asked for a motion to approve the hiring of Logan Dawes, Part-time Administrative Assistant at the Clinton County Conservation District, effective February 5, 2024, at the rate of \$15.50 per hour, the approved salary established for this position at the January 2, 2024 Salary Board Meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CONSERVATION
HIRING
LOGAN DAWES
PT ADMIN. ASSIST.
APPROVED

Mr. Russo asked for a motion to approve the hiring of Olivia Eckert as Resource Care Coordinator in Children and Youth Services, effective February 12, 2024 at an annual salary of \$39,543.00 (Grade J), the starting salary established for this position at the January 2, 2024 Salary Board meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CYS HIRING
OLIVIA ECKERT
RESOURCE CARE
COORDINATOR
APPROVED

Mr. Russo asked for a motion to approve the hiring of Jasmin Mills as Fiscal Accountant, effective February 12, 2024, at an annual salary of \$37,897.00 (Grade I), the starting salary established for this position at the January 2, 2024 meeting of the Salary Board. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

COMMISSIONERS
HIRING
JASMIN MILLS
FISCAL ACCOUNTANT
APPROVED

Mr. Russo asked for a motion to approve the temporary promotion of Gary Litz from Maintenance Worker to Maintenance Specialist for the County, effective January 25, 2024, at a salary of \$50,250.12, based on the 5% increase due to temporary out-of-class promotion policy established at the January 2, 2024 Salary Board Meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MAINTENANCE
GARY LITZ
TEMP. PROMOTION
MAINTENANCE SPEC.
APPROVED

Mr. Russo asked for a motion to approve the promotion of Lori Rhoads from 911 Dispatcher to 911 Quality Assurance Supervisor in the Department of Emergency Services, effective February 19, 2024, at an annual salary of \$39,543.00 (Grade J), the starting salary established for this position at the January 2, 2024 Salary Board Meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

DES PROMOTION
LORI RHOADS
911 QUALITY
ASSURANCE
SUPERVISOR
APPROVED

The Commissioners adjourned the meeting at 10:11 AM.

The Salary Board Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:12 AM.

Mr. Russo asked for a motion to approve County Bills in the amount of \$979,636.53 for the 2-week period ending February 8th, 2024, and net payroll in the amount of \$325,279.56 for the two-week period ending on February 2nd, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS
APPROVED

There were no staff reports.

STAFF REPORTS

Ms. Harding read a statement from Ernie Green, Administrative Assistant for Representative Borowicz' office. The Property Tax Rent Rebate Program is accepting applications. She stated that the program has expanded and offers up to a \$1,000 to qualifying applicants.

REPORTS FROM
LEGISLATOR'S
OFFICE

Mr. Green also provided information on PA Navigate (panavigate.org) which is a new organization that has resources for those in need. Ms. Harding explained that PA Navigate offers a website where folks can look for resources if they have trouble finding them through 211 or other resources in the community.

Ms. Harding congratulated Sheriff Kerry Stover for receiving the Employer Support Award from the local National Guard Unit. She explained that Deputy Sheriff Tyler Butler nominated Sheriff Stover. She stated that it is a patriot award for not only hiring active-duty guard members but also supporting them during their service.

COMMISSIONER
REPORTS

The meeting was adjourned at 10:14 AM.

ADJOURNMENT

Chief Clerk _____

Thursday, February 22, 2024

PRESENT: James Russo, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Jason Foltz, Cathy Gedon, Shawn Carr, and Maria Boileau.

PUBLIC ATTENDEES:

The meeting was called to order at 10:00 AM by Commissioner Russo.

Mr. Russo asked for a motion to approve the Commissioners' Meeting minutes from the February 8, 2024 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There was no public comment.

PUBLIC COMMENT

Mr. Russo asked for a motion to approve Resolution No. 3 of 2024: acceptance of repository bids. Motion by Ms. Harding; seconded by Ms. Snyder. Motion carried.

RESOLUTION NO. 3
REPOSITORY BIDS
APPROVED

Mr. Russo asked for a motion to approve a one-year renewal with Sirius Computer Solutions, LLC for IBM maintenance and support at a cost of \$5,068.49.

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

IT AGREEMENT
SIRIUS COMPUTER
APPROVED

Mr. Russo asked for a motion to approve the Project Medication Request (PMR) to the PA Commission on Crime and Delinquency for the existing Clinton County Intermediate Punishment Grant for an additional \$25,000 for GPS monitoring for the Probation Department.

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

PROBATION
PCCD PMR GRANT
APPLICATION
APPROVED

Consider approval of an agreement with Bucktail Medical Center to provide health care services to low-income individuals, effective February 22, 2024.

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

BUCKTAIL MED. CTR.
AGREEMENT
APPROVED

Mr. Russo asked for a motion to approve the appointment of Philip Courter as Farmer Director to the Clinton County Conservation District Board, to serve the remainder of the term of William Hunter, which will expire December 31, 2026.

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CONSERVATION
APPOINTMENT
PHILIP COURTER
APPROVED

Mr. Russo asked for a motion to approve the resignation of Kyle Stewart from the Clinton County Redevelopment Authority, effective February 14, 2024.

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CC REDEVELOPMENT
KYLE STEWART
RESIGNATION
APPROVED

Mr. Russo asked for a motion to approve the appointment of Aaron Hughes to the Clinton County Redevelopment Authority, for a five-year term, expiring December 31, 2029.

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CC REDEVELOPMENT
AARON HUGHES
APPOINTMENT
APPROVED

Mr. Russo asked for a motion to approve the resignation of Rachel Daley, Resource Conservationist for the Conservation District, effective February 23rd, 2024.

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CONSERVATION
RACHEL DALEY
RESIGNATION
APPROVED

The Commissioners adjourned the meeting at 10:05 AM.

The Salary Board Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:06 AM.

Mr. Russo asked for a motion to approve County Bills in the amount of \$979,636.53 for the 2-week period ending February 22nd, 2024, and net payroll in the amount of \$327,804.11 for the two-week period ending on February 16th, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

COUNTY BILLS
APPROVED

There were no staff reports.

STAFF REPORTS

There were no reports from the Legislator's Office.

REPORTS FROM
LEGISLATOR'S
OFFICE

Ms. Harding thanked Kyle Stewart for his service on the Clinton County Redevelopment Authority. She also thanked Rachel Daley for her service with the Conservation District.

Ms. Harding encouraged the community to participate in STEP Inc.'s 2024 Community Needs Assessment. She explained that anyone can go to the website at stepcorp.org and help STEP leverage funding for the community's needs.

COMMISSIONER
REPORTS

The meeting was adjourned at 10:08 AM.

ADJOURNMENT

Chief Clerk _____

Thursday, March 7, 2024

PRESENT: James Russo, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Maria Boileau, Steve Gibson, Jon Plessinger, Kerry Stover, Chris Showers and Keith Yearick.

PUBLIC ATTENDEES: Jay Bechdel, Emily Bechdel, Hilary Miles, Dominique Miller, Aurielle Miller, Beatrix Miller, Adelaide Miller, Mackenze Snook, Margaret Park, Travis Gibson, Stacie Wensel, and Steve Shope.

The meeting was called to order at 10:00 AM by Commissioner Russo.

Mr. Russo asked for a motion to approve the Commissioners' Meeting minutes from the February 22, 2024 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There was no public comment.

PUBLIC COMMENT

Mr. Snyder opened the bids for mechanical work at the Clinton County Correctional Facility. Mr. Russo stated that there were two bids, one bid was from PBCI Allen in the amount of \$24,996.00 and one bid was received from Lock Haven Heating and Plumbing in the amount of \$21,656.00. Mr. Russo stated that the bids will be referred for review and recommendation.

CCCF BIDS

Mr. Russo asked for a motion to approve Proclamation Number 1 of 2024: Pennsylvania 4-H Week. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

PROCLAMATION 1
4 H WEEK
APPROVED

Mr. Russo asked for a motion to approve Resolution Number 4 of 2024: Application to the Pennsylvania Municipal Assistance Program. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

RESOLUTION NO 4
MAP APPLICATION
APPROVED

Mr. Russo asked for a motion to approve Resolution Number 5 of 2024: PA ABLE-Financial independence for People with Disabilities. Ms. Harding; seconded by Mr. Snyder. Motion carried.

RESOLUTION NO 5
PA ABLE
APPROVED

Mr. Russo asked for a motion to approve a 60-month fair market value lease agreement with maintenance contract with Willits Copiers, Inc., for a Kyocera full color copier for Magisterial District Justice 1, for a monthly amount of \$200.70. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

COURTS MDJ1
MAINT.CONTRACT
WILLITS COPIERS
APPROVED

Mr. Russo asked for a motion to approve the resignation of Erin Spencer, 9-1-1 Dispatcher in the Department of Emergency Services, Effective March 4th, 2024. Ms. Harding; seconded by Mr. Snyder. Motion carried.

DES RESIGNATION
ERIN SPENCER
DISPATCHER
APPROVED

Mr. Russo asked for a motion to approve the termination of Jacquelyn Rinker, 9-1-1 Dispatcher in the Department of Emergency Services, effective March 5th, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

DES TERMINATION
JACQUELINE RINKER
DISPATCHER
APPROVED

Mr. Russo asked for a motion to approve the hiring of James Krape as Part-Time Security Guard in the Sheriff's Department, effective February 27, 2024, at a rate of \$15.50 per hour, not to exceed 1,000 hours annually. Ms. Harding; seconded by Mr. Snyder. Motion carried.

SHERIFF DEPT
HIRING JIM KRAPE
PT SECURITY GUARD
APPROVED

Mr. Russo asked for a motion to approve the hiring of Ethen Tibbitts as Part-Time Custodial Worker, effective March 11th, 2024, pending successful pre-employment testing, at a rate of \$15.50 per hour, not to exceed 1,000 hours annually. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CUSTODIAL HIRING
ETHEN TIBBITTS
PT CUSTODIAL WORKER
APPROVED

Mr. Russo asked for a motion to approve the hiring of Charly Bloom as Resource Conservationist at the Clinton County Conservation District, Effective March 11, 2024, at an annual salary of \$41,272.00 (Grade K), the starting salary established for this position at the January 2, 2024 meeting of the salary board. Ms. Harding; seconded by Mr. Snyder. Motion carried.

CONSERVATION
HIRING
CHARLY BLOOM
RESOURCE
CONSERVATIONIST
APPROVED

Mr. Russo asked for a motion to approve the appointment of Mark Anderson as the Chief Assessor in the Clinton County Assessment Office, to be Effective March 11th, 2024 at the annual salary of \$62,000.00 (Grade N). Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

ASSESSMENT HIRING
MARK ANDERSON
CHIEF ASSESSOR
APPROVED

Mr. Russo asked for a motion to approve County Bills in the amount of \$1,113,430.65 for the 2-week period ending March 7th, 2024, and net payroll in the amount of \$332,060.87 for the two-week period ending on March 1, 2024. Ms. Harding; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS
APPROVED

STAFF REPORTS

Mrs. Boileau reported that the Board of Elections will hold a public meeting on Monday, March 18, 2024 at 9:30 am in the Piper Building 2nd Floor Conference room to consider the move of the Lock Haven First Ward Polling Place.

Mr. Plessinger reported that the Department of Emergency Services has purchased new live software to access video and real time text in times of emergencies. He also stated that there are currently three fulltime positions open. The Department of Emergency Services will host a hiring event in April.

There were no reports from the Legislator's Office.

REPORTS FROM
LEGISLATOR'S
OFFICE

There were no Commissioner Reports.

COMMISSIONER
REPORTS

The meeting was adjourned at 10:25 AM.

ADJOURNMENT

Chief Clerk _____

Thursday, March 21, 2024

PRESENT: Jeff Snyder and Angela Harding.

STAFF ATTENDEES:

PUBLIC ATTENDEES:

The meeting was called to order at 10:00 AM by Commissioner Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the March 7, 2024 meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

MINUTES
APPROVED

There was no public comment.

PUBLIC COMMENT

Mr. Snyder asked for a motion to approve the promulgation of the Clinton County Emergency Operation Plan to ensure compliance with relevant state and county laws and regulations regarding natural or human-caused vents or disasters, effective March 21, 2024.
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

DES
PUBLICIZE PLAN
APPROVED

Mr. Snyder asked for a motion to approve an application for the 2024 Emergency Management Performance Grant through PEMA, for the period October 1, 2023 through September 30, 2024.
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

DES GRANT
PEMA APPLICATION
APPROVED

Mr. Snyder asked for a motion to approve an application for the 2024-25 Hazardous Material Response Fund Grant through PEMA.
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

DES GRANT
PEMA HMRF GRANT
APPLICATION
APPROVED

Mr. Snyder asked for a motion to approve a 60-month lease/purchase agreement with Pitney Bowes for Send-Pro P2000 Digital Mailing Equipment for the Garden Building, at a cost of \$339.98 per month.
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

COMMISSIONERS
PITNEY BOWES
AGREEMENT
APPROVED

Mr. Snyder asked for a motion to approve a proposal from Grokability, Inc. for a one-year renewal of Snipe-It Asset Management Software at a cost of \$399.00.
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

IT AGREEMENT
GROKABILITY INC
APPROVED

Mr. Snyder asked for a motion to approve Amendment 2 to the Aramark Agreement for food service at the Clinton County Correctional Facility, effective April 20, 2024 through April 19, 2025, increasing the price per meal by 4.5% as a result of changes in the consumer price index.
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CCCF AGREEMENT2
ARAMARK
APPROVED

Mr. Snyder asked for a motion to approve an Addendum to the Smart Communications Master Service Agreement for the Inmate Communications System for the Clinton County Correctional Facility, extending the current terms of the existing agreement until September 3, 2030.
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CCCF ADDENDUM
SERVICE AGREEMENT
APPROVED

Mr. Snyder asked for a motion to approve an agreement with Babst, Calland, Clements and Zomnir, P.C. for legal services needed for litigation.
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

COMMISSIONERS
AGREEMENT
BABST CALLAND
CLEMENTS & ZOMNIR
APPROVED

Mr. Snyder asked for a motion to approve the transfer of IV-D Funds from the IV-D checking account to the General Fund in the amount of \$47,159.00 for reimbursement of November 2023 expenses.
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

IV-D TRANSFER
APPROVED

Mr. Snyder asked for a motion to approve a 2024 liquid fuels request from City of Lock Haven for cost-share of the annual lighting costs at Route 220 and Paul Mack Boulevard, in the amount of \$4,000.00.
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

LIQUID FUELS
CITY OF LOCK HAVEN
LIGHTING
APPROVED

The Commissioners adjourned the meeting at 10:07 AM.

The Salary Board Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:12 AM.

Mr. Snyder asked for a motion to approve the resignation of Audrey Adgate, Administrative Assistant for the Clinton County Probation, effective March 14, 2024.
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

PROBATION
RESIGNATION
APPROVED

Mr. Snyder asked for a motion to approve the resignation of Wade Jodun, District Manager for the Clinton County Conservation District, effective April 3rd, 2024.
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CONSERVATION
RESIGNATION
WADE JODUN
APPROVED

Mr. Snyder asked for a motion to approve the hiring of Colleen Wise as a Part Time Training Coordinator for Domestic Relations, at her current hourly wage, effective April 1, 2024.
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

DOMESTIC RELATION
HIRING COLLEEN WISE
PT TRAINING COOR.
APPROVED

Mr. Snyder asked for a motion to approve the hiring of Diane Miller as a Part Time Central Court Clerk/ Magisterial District Court Floater for the Court of Common Pleas, at her current hourly wage, effective April 1, 2024.

COURTS
HIRING DIANE MILLER
PT CLERK/FLOATER
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Snyder asked for a motion to approve County Bills in the amount of \$593,153.24 for the 2-week period ending February 22nd, 2024, and net payroll in the amount of \$333,081.58 for the two-week period ending on March 15th, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

COUNTY BILLS
APPROVED

There were no Staff Reports.

STAFF REPORTS

There were no reports from the Legislator's Office.

REPORTS FROM
LEGISLATOR'S
OFFICE

There were no Commissioner Reports.

COMMISSIONER
REPORTS

The meeting was adjourned at 10:14 AM.

ADJOURNMENT

Chief Clerk _____

Thursday, April 4, 2024

PRESENT: James Russo, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Jasmine Sanders, Steve Gibson, Sean Ruch, Mike Kunes, Matt Croak, Cathy Gedon, Kari Kepler, Don Powers, Mark Anderson and Susie Peters.

PUBLIC ATTENDEES: Juliana Jaglowski, and Cheyenne Karichner.

The meeting was called to order at 10:00 AM by Commissioner Russo.

Mr. Russo asked for a motion to approve the Commissioners' Meeting minutes from the March 21, 2024 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There was no public comment.

PUBLIC COMMENT

Mr. Russo opened the following bid received for the Clinton County Correctional Facility:

BID OPENING
CCCF

Miller Brother Auto Sales \$34,500

The bids will be forwarded to the Clinton County Correctional Facility for review by the solicitor.

ANNOUNCEMENT OF A COVID-19 ARPA CAPITAL PROJECTS FUND MULTI-PURPOSE COMMUNITY FACILITIES PROGRAM GRANT- KARI KEPLER

Mr. Russo asked for a motion to approve Proclamation Number 3 of 2024: Designating April 2024 as Sexual Assault Awareness and Prevention Month. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

PROCLAMATION 3
SEXUAL ASSLT &
PREVENTION MONTH
APPROVED

Mr. Russo asked for a motion to approve Resolution Number 5 of 2024: Application to DCNR for Clinton County Comprehensive and Greenway Plan.

RESOLUTION NO 5
DCNR
APPLICATION
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Russo asked for a motion to approve a 60-month lease/purchase agreement with Pitney Bowes for Send-Pro C200 Digital Mailing Equipment for the Magisterial District Judge 3 Office, at a cost of \$67.03 per month. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

MDJ3 & PITNEY
BOWES EQUIPMENT
AGREEMENT
APPROVED

Mr. Russo asked for a motion to approve a three-year inmate housing agreement at the Clinton County Correctional Facility with the County of Snyder, effective April 4, 2024, at a rate of \$80.00 per inmate per day. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CCCF & COUNTY
OF SNYDER
INNIMATE HOUSING
AGREEMENT
APPROVED

Mr. Russo asked for a motion to approve a Project Modification Request (PMR) to the PA Commission on Crime and Delinquency for the Existing Covid-19 Mitigation in Local and County Confinement Facilities Grant for the Clinton County Correctional Facility. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

PMR COVID-19
CONFINEMENT
GRANT FOR CCCF
APPROVED

Mr. Russo asked for a motion to approve a memorandum of understanding between the County of Clinton and Council 86 of AFSCME, amending the Collective Bargaining Agreement for Corrections Officers and Maintenance Workers at the Clinton County Correctional Facility to include salary increases to current staff members and an increase to the starting salary, and extending the date of the current Collective Bargaining Agreement for Corrections Officers and Maintenance Worker through and including December 31, 2026. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MOU BETWEEN
CCC 86 AFSCME
AMENDING CBA
FOR CCCF SALARY
& EXTENTION
APPROVED

Mr. Russo asked for a motion to approve an unsecured loan to the Bucktail Medical Center in the amount of \$200,000.00, with a maturity date of May 8, 2024, thereafter interest to accrue at 18% per annum. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

BUCKTAIL
UNSECURED
LOAN
APPROVED

The Commissioners adjourned the meeting at 10:15 AM.

The Salary Board Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:17 AM.

Mr. Russo asked for a motion to approve the resignation of Brandi Seymour, as 911- Dispatcher Trainee, effective March 28th, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

DES
RESIGNATION
BRANDI SEYMOUR
APPROVED

Mr. Russo asked for a motion to approve the resignation of Victoria Stover, as Magisterial District Court 25-3-01 Clerk I, effective March 19th, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

COURTS
RESIGNATION
VICTORIA STOVER
APPROVED

Mr. Russo asked for a motion to approve the resignation of Karlie Thompson, as Watershed Specialist/Education Coordinator, effective March 29th, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CON. DISTRICT
RESIGNATION
KARLIE THOMPSON
APPROVED

Mr. Russo asked for a motion to approve the hiring of Anna Peddie as Clerk I at Magisterial District Court 25-3-02, effective April 8th, 2024, at an annual salary of \$27,258.00 (Grade A), the starting salary established for this position at the January 2, 2024 Salary Board Meeting.

COURTS
CLERK I
ANNA PEDDIE

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	APPROVED
Mr. Russo asked for a motion to approve the lateral transfer of Charly Bloom from Resource Conservationist to Watershed Specialist (Grade K) at the Conservation District, effective April 8th, 2024, with no change in salary. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	CON. DISTRICT LATERAL TRANSFER CHARLY BLOOM APPROVED
Mr. Russo asked for a motion to approve County Bills in the amount of \$1,413,237.66 for the 2-week period ending April 3 rd , 2024, and net payroll in the amount of \$363,153.53 for the two-week period ending on March 29, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	COUNTY BILLS APPROVED
There were no Staff Reports.	STAFF REPORTS
There were no reports from the Legislator's Office.	REPORTS FROM LEGISLATOR'S OFFICE
There were no Commissioner Reports.	COMMISSIONER REPORTS
Ms. Myers reminded the municipalities Fuel Applications are due on Wednesday April 10, 2024 by 5pm.	ANNOUNCEMENTS
The meeting was adjourned at 10:20 AM.	ADJOURNMENT

Chief Clerk _____

Thursday, May 16, 2024

PRESENT: James Russo, Jeff Snyder, and Angela Harding.

STAFF ATTENDEES: Wenda Butler, Ernest Jackson, Steve Gibson, Jon Plessinger, Tristan Rock, Elizabeth Whitty, and Kimberly Phillips.

PUBLIC ATTENDEES: Mary Hirst, Jodi Button, Delmar Blackwell, Darren King, Christina Hall, Gerard Banfill, John Barrett, Samantha Alexander, Alvin Stoltfus, Ms. Grimes, Ernest Greene, and Brandy Reiter.

The meeting was called to order at 10:00 AM by Commissioner Russo.

Mr. Russo asked for a motion to approve the Commissioners' Meeting minutes from the May 2, 2024 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. MINUTES APPROVED

There was no public comment. PUBLIC COMMENT

Mr. Russo presented Proclamation No. 7 OF 2024 celebrating May 19 through May 25, 2024 as Emergency Medical Services Week – accepted by Gerard Banfill, Mary Hirst, Darren King, Christina Hall, Elizabeth Whitty, John Barrett, Samantha Alexander, Ms. Grimes, and Alvin Stoltzfus. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. PROCLAMATION NO.7 EMERGENCY MEDICAL SERVICES WEEK

Ms.Reiter provided updates of the status of the appropriation hearings, confirmation hearings, and budget talks. She notified the public of the location of their office in Bellefonte and encourages the public to reach out. REPORTS FROM SEN. DUSH'S OFFICE

Mr. Russo asked for motion to approve Resolution No. 7 of 2024: Authorizing Broadband Ready Communities Program Application. Motioned by Mr. Snyder; seconded by Ms. Harding. Motion Carried. RESOLUTION NO. 7 BROADBAND READY APPLICATION APPROVED

Mr. Russo asked for motion to approve of contracts between the County of Clinton and miscellaneous Attorneys for legal services for the Clinton County Children & Youth Services Agency and/or Juvenile Probation Office, at an hourly rate of \$100.00/hr. effective July 1, 2024 through June 30, 2025: CYS CONTRACT LEGAL SERVICES APPROVED

- | | |
|---------------------------------|--------------------------------------|
| 1. Johanna M. Berta, Esquire | 9. Robert Lugg, Esquire |
| 2. Randy P. Brungard, Esquire | 10. Frank S. Micelli, Esquire |
| 3. Marc A. Decker, Esq. | 11. Timothy Reitz, Esquire |
| 4. Patrick A. Johnson, Esquire | 12. C. Rocco Rosamilia, Esquire |
| 5. Tiffani M. Kase, Esquire | 13. R. Thompson Rosamilia, Esquire |
| 6. David I. Lindsay, Esquire | 14. Frederick Patrick Santucci, Esq. |
| 7. Frederick D. Lingle, Esquire | 15. W. Jeffrey Yates, Esquire |
| 8. John K. Lugg, Esquire | |

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Russo asked for motion to approve of 2024-25 contracts between the County of Clinton and miscellaneous Service providers to meet local social services needs via the Human Services Development Fund: CYS CONTRACT MISCELLANEOUS SERVICES APPROVED

1. Clinton County Community Connections, Inc.
2. Confer Home Health Services, LLC
3. Infant Development Program – Early Intervention
4. Infant Development Program – P.A.C.T.
5. Annie Halenbake Ross Library

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Russo asked for motion to approve of a purchase of a Professional Services Agreement for information technology services from the Lycoming County Children and Youth for the Children and Youth Series Case Management System, effective July 1, 2023 through June 30, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. CYS PURCHASE PROFESSIONAL SERVICES AGREEMENT APPROVED

Mr. Russo asked for motion to approve of an agreement with Susquehanna Accounting & Consulting Solutions, Inc. to provide accounting services, at the rate of \$143.00 per hour for Senior Consultant Services, and \$260.00 per hour for Shareholder/Director Services, effective May 16, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. SA&C SOLUTIONS INC. CONTRACT RENEWAL APPROVED

Mr. Russo asked for motion to approve of one-year renewal with IBM for software subscription and support for the IBM Spectrum Protect Suite at a cost of \$13,887.20. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. IBM CONTRACT RENEWAL APPROVED

Mr. Russo asked for motion to approve of a one-year renewals with Micro Focus Software, Inc. for Groupwise Email Software support at an annual cost of \$28,153.15. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. MIRCO FOCUS CONTRACT RENEWAL APPROVED

Mr. Russo asked for motion to approve of a one-year contract renewal with Micro Focus, effective September 1, 2024 to August 31, 2025, for email retain support and licensing for a total cost of \$9,190.88. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. MIRCO FOCUS CONTRACT RENEWAL APPROVED

Mr. Russo asked for motion to approve of an agreement between the County of Clinton and Flemington Borough for professional services provided by the County Engineer, not to exceed \$9,500.00 Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	CC & FLEMINGTON AGREEMENT STEPHEN GIBSON APPROVED
Mr. Russo asked for motion to approve of an easement agreement with Thomas F. Charles, Dennis L. Charles, and Darla K Zimmerman, to supersede a prior agreement, for a parcel of land 60 x 110 feet at 797 Summerson Mountain Road, North Bend, PA. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	EASEMENT AGREEMENT LAND PARCEL APPROVED
Mr. Russo asked for motion to approve the resignation of Ken Bressler from the Clinton County Redevelopment Authority, effective May 14, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	CC REDEVELOPMENT AUTHORITY RESIGNATION KEN BRESSLER APPROVED
Mr. Russo asked for motion to approve the promotion of Susan Peters to District Manager for the Conservation District, effective May 6, 2024, at an annual salary of \$57,812.19 (Grade O), based on the 5% increase promotion policy established at the January 2, 2024 Salary Board Meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	CONSERVATION DISTRICT PROMOTION SUSAN PETERS APPROVED
Mr. Russo asked for motion to approve the hiring of Laurie Burnell as Magisterial District Court Clerk I at District Court 25-3-01, effective May 20 th , 2024, at an annual salary of \$27,258.00 (Grade A), the starting salary established for this position at the January 2 nd , 2024 meeting of the Salary Board. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	COURTS HIRING CLERK I LAURIE BURNELL APPROVED
Mr. Russo asked for motion to approve the hiring of Jodi Hall as Dispatcher Trainee in the Department of Emergency Services, effective May 28 th , 2024, at an annual salary of \$36,123.00 (Grade F), the starting salary established for this position at the January 2 nd , 2024 Salary Board Meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	DES HIRING DISPATCHER TRANIEE JODI HALL APPROVED
Mr. Russo asked for motion to approve the hiring of Todd Carpenter as Dispatcher Trainee in the Department of Emergency Services, effective July 15 th 2024, at an annual salary of \$36,123.00 (Grade F), the starting salary established for this position at the January 2 nd , 2024 Salary Board Meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	DES HIRING DISPATCHER TRANIEE TODD CARPENTER APPROVED
Mr. Russo asked for motion to approve the hiring of Bradley Harkinson as Dispatcher Trainee in the Department of Emergency Services, effective May 28 th , 2024, at an annual salary of \$36,123.00 (Grade F), the starting salary established for this position at the January 2 nd , 2024 Salary Board Meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	DES HIRING DISPATCHER TRANIEE BRADLEY HARKINSON APPROVED
The Commissioners' adjourned the meeting at 10:28 AM.	
The Salary Board Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioners' Meeting was reconvened at 10:30 AM.	
Mr. Russo asked for motion to approve County Bills in the amount of \$1,031,772.36 for the 2-week period ending May 16, 2024, and net payroll in the amount of \$316,341.48 for the two-week period ending on May 10, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	COUNTY BILLS APPROVED
There were no Staff Reports.	STAFF REPORTS
There were no reports from the Legislator's Office.	REPORTS FROM LEGISLATOR OFFICE
Ms. Harding informed the public that Bucktail Medical Center repaid in full their Gap Loan in the amount of \$200,000.00.	COMMISSIONER REPORTS
Mr. Snyder reminded the residents of the Wayne Township Landfill Clinton County Residential Tire Collection being held on May 17, 2024 from 8am-4pm and May 18, 2024 from 8am-12pm.	
The meeting was adjourned at 10:33 AM.	ADJOURNMENT

Chief Clerk _____

Thursday, May 30, 2024

PRESENT: Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Steve Gibson, Scott Kemmerer, Cathy Gedon, Peter Folen, Maria Boileau, Don Powers, Tristan Rock, Anna Collins, Wenda Butler, Jasmin Mills, Tasha Leitch, Alyssa Brezler, Rebecca Sanford, Agnes Scanlan, Matt Croak, and Olivia Eckert.

PUBLIC ATTENDEES: Beral Lorson, Billy Nyx, Steve Scholl, Stacie Wensel, and Jean Pierre Lung.

The meeting was called to order at 10:00 AM by Commissioner Russo.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the May 16, 2024 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There was no public comment.

PUBLIC COMMENT

Mr. Snyder opened the following bids received for HVAC upgrades at the Clinton County Courthouse and Piper Building.

BID OPENING
HVAC PROJECT
COURTHOUSE & PIPER

General Construction:

Mid-State Construction Inc. \$368,364.00
M&R Contracting, Inc. \$299,500.00

HVAC Construction:

Silvertip, Inc. \$3,526,000.00
Myco Mechanical Inc. \$2,887,000.00
PBCI-Allen \$2,858,706.00
Allied Mechanical & Electrical, Inc. \$3,496,000.00

Electrical Construction:

Williamsport Electric Inc. \$670,108.00
PBCI-Allen \$474,715.00
M.L.P. Electric LLC \$192,621.00
Westmoreland Electric Services, LLC \$167,900.00

Mr. Snyder presented Proclamation No. 8 of 2024 celebrating June 3 through June 7, 2024 as Clinton County Child Welfare Professionals' Week – accepted by Tristan Rock, Tasha Leitch, Alyssa Brezler, Rebecca Sanford, Agnes Scanlan, and Olivia Eckert.

PROCLAMATION NO.8
CLINTON COUNTY
CHILD WELFARE
PROFESSIONALS'
WEEK

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Snyder asked for motion to approve Resolution No. 8 of 2024: Mental Health Base Funding Increase.

RESOLUTION NO. 8
METAL HEALTH
BASE FUNDING
INCREASE
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Snyder asked for motion to approve of a \$150,505.00 loan from the Clinton County Revolving Loan Fund to Suzanne E. Edwards DMD, PC, as recommended by the Clinton County Loan Administration Board.

REVOLVING LOAN
SUZANNE EDWARDS
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Snyder asked for motion to approve of a release of shared first mortgage in the amount of \$85,000.00 against 343 South Highland Street, Lock Haven, PA, owed by AYDE Properties, LLC, recorded to Clinton County Instrument No. 2016-01112, and placement of Shared Second Street, Lock Haven, PA, owed by Christopher R. Darwin and Danielle R. Darwin, as recommended by the Clinton County Loan Administration Board.

REAL ESTATE
RELEASE
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Snyder asked for motion to approve of Local Emergency Planning Committee (LEPC) Nominations for Certification of Community Members to comply with Act 165, Hazardous Material Emergency Planning and Response Act. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

LEPC
HAZMAT EMERGENCY
PLANNING &
RESPONSE ACT
APPROVED

Mr. Snyder asked for motion to approve of a notice of intent to request and accept Election Security Grant funds in the amount of \$3,000.00 from the PA Department of State for Technology to improve the security of elections.

ELECTION GRANT
FUNDS
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Snyder asked for a motion to approve the transfer of IV-D Funds from the IV-D checking account to the General Fund in the amount of \$93,187.00 for reimbursement of January and February expenses.

IV-D FUNDS
TRANSFER
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Snyder asked for motion to approve the resignation of Ilyssa McLaughlin, Agricultural Resource Conservationist from the Conservation District, effective May 24, 2024.

CCCD
RESIGNATION
ILYSAA MCLAUGHLIN
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Snyder asked for motion to approve the hiring of Kelly Strange as Part-time Deputy Sheriff effective June 10, 2024, at the hourly rate of \$16.75, not to exceed 1000 hours annually.
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

SHERIFF'S DEPT
HIRING
KELLY STRANGE
PT DEPUTY SHERIFF
APPROVED

Mr. Snyder asked for motion to approve County Bills in the amount of \$594,827.57 for the 2-week period ending May 30, 2024, and net payroll in the amount of \$328,366.93 for the two-week period ending on May 24, 2024.
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

COUNTY BILLS
APPROVED

There were no Staff Reports.

STAFF REPORTS

There were no reports from the Legislator's Office.

REPORTS FROM
LEGISLATOR
OFFICE

Ms. Harding congratulated all the 2024 graduates and wanted to reminded to public to drive safely with upcoming summer traffic.

COMMISSIONER
REPORTS

The meeting was adjourned at 10:30 AM.

ADJOURNMENT

Chief Clerk _____

Thursday, June 13, 2024

PRESENT: James Russo, Jeff Snyder, and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Ernest Jackson, Susie Peters, Jim Watson, Don Powers, Matthew Croak, Tristan Rock, Jon Plessinger, Anna Collins, and Jasmin Mills.

PUBLIC ATTENDEES:

The meeting was called to order at 10:00 AM by Commissioner Russo.

Mr. Russo asked for a motion to approve the Commissioners' Meeting minutes from the May 30, 2024 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. MINUTES APPROVED

There was no public comment. PUBLIC COMMENT

Mr. Snyder opened and read the following repository bids for Parcel Number 04-01-0012-000IM with Control Number 16-24077 in the amount of \$804.00 from David M. Ritter and Control Number 16-23143 in the amount of \$804.00 from David M Ritter. Mr. Russo asked for motion to refer the Repository Bids to the Treasurer's Office for review and recommendation. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. REPOSITORY BIDS PARCEL NUMBER 04-01-0012-000IM REFERRED TO TREASURER

Mr. Russo asked for motion to approve Resolution No. 9 of 2024: Approval of Certifying Officer for Environmental Reviews for CDBG, Home and ESG Grant Programs. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. RESOLUTION NO. 9 CERT OFFICER APPROVED

Mr. Russo asked for motion to approval of the following bids received for the HVAC system upgrades for the Clinton County Courthouse and Piper Building: Contract No. 2024-1 General Construction: M&R Contracting, Inc. in the amount of \$299,500.00. COURTHOUSE & PIPER BUILDING HVAC BIDS APPROVED

Contract No. 2024-2 HVAC Construction: PBCI- Allen Mechanical and Electrical, in the amount of \$2,858,706.00.

Contract No. 2024-3 Electrical Construction: Westmoreland Electrical Services, LLC., in the amount of \$167,900.00

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Russo asked for motion to approve of contracts between the County of Clinton and miscellaneous service providers to provide counseling/psychologist/therapy services to the Clinton County Children and Youth Services Agency and/or Juvenile Probation Office, effective July 1, 2024 through June 30, 2025. CYS CONTRACT COUNSELING/ PSYCOLOGY/ THERAPY SERVICES APPROVED

1. Barnes Group Daycare Home
2. Coploff, Ryan and Houser
3. Crossroads Counseling, Inc.
4. Gillum Psychological & Counseling Services
5. Hempfield Behavioral Health
6. Infant Development Program, Inc.
7. Keystone Counseling & Evaluation Services, LLC
8. McCloskey Counseling Center
9. Robert Meacham
10. Mt. Nittany Health (CAC)
11. Neuropsychological Services at Clear Vision, LLC
12. River Valley Regional YMCA Daycare

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Russo asked for motion to approve of contracts between the County of Cliton and miscellaneous service providers to provide placement services for Clinton County Children and Youth Social Services Agency/Juvenile Probation, effective July 1, 2024 through June 30, 2025. CYS CONTRACT PLACEMNET SERVICES APPROVED

1. Adelphoi Village, Inc.
2. The Bair Foundation
3. Centre County Youth Service Bureau
4. Children's Service Center of Wyoming Valley
5. CHOR Youth and Family Services
6. Clear Vision Residential Treatment Services
7. COBYS Family Services
8. Community Specialist Corporation (New Outlook)
9. Concern
10. Cornell Abraxas Group, LLC
11. Diakon Child, Family & Community Ministries
12. Diversified Treatment Alternative Center, LLC (DTA)
13. Families United Network, Inc.
14. George Junior Republic in Pennsylvania
15. Keystone Adolescent Center, Inc.
16. KidsPeace Adolescent Center, Inc.
17. Merakey Pennsylvania
18. Outside In School of Experimental Education, Inc.
19. Pathways Adolescent Center, Inc.
20. Pentz Run Youth Services, inc.
21. The Summit School, Inc. (Summit Academy)

22. Valley Youth House

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Russo asked for motion to approve of a professional services contract between the County of Clinton and T&M Associates for support services for the GIS Enterprise upgrade.
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

T&M ASSOCIATES
SERVICE CONTRACT
APPROVED

Mr. Russo asked for motion to approve of contract renewal for one-year of the Silver Plan, Pro-Active Maintenance and 7x24 Emergency Service offered by United Power & Battery, effective August 1, 2024, for server room ups units at the Garden and Piper Buildings, at a total cost of \$4,980.00.
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

UNITED POWER &
BATTERY
CONTRACT RENEWAL
APPROVED

Mr. Russo asked for motion to approve of a memorandum of understanding between the County of Clinton, the Clinton County Historical Society and the Clinton Central Model Railroad Club for wireless internet services and security camera installation for the purpose of security and public safety of the Clinton County Bald Eagle Valley Trail Castanea Trail Head. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CC HISTORICAL SOCIETY/
CLINTON CENTRAL
MODEL RAILROAD CLUB
MEMORANDUM
APPROVED

Mr. Russo asked for motion to approve of a release of Clinton County Parcel No. 01-01-0059A, containing 3.411 acres, owed by Brain D. Wynn, from mortgages dated and recorded July 19, 2019, to Clinton County instrument Nos. 2019-02200 and 2019-02201, in the amount of \$350,000.00, in favor of the County of Clinton, pursuant to the recommendation of the Clinton County Loan Administration Board.
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

RELEASE
PARCEL 01-01-0059A
APPROVED

Mr. Russo asked for motion to approve of a 60 month lease/purchase agreement form Pitney Bowes model Pro-C300 mailing system with maintenance, for Magisterial District Court 1 at a cost of \$103.83 per month.
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

PITNEY BOWES
LEASE/PURCHASE
AGREEMENT
APPROVED

Mr. Russo asked for motion to approve the appointment of Debra Glover to the Clinton County Recreation Advisory Committee, to serve a 1-year term, which will expire December 31st, 2024.
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

BOARDS
CC REC. AUTH.
DEBRA GLOVER
APPOINTMENT
APPROVED

Mr. Russo asked for motion to approve the reappointment of Deana Myers to the Clinton County Redevelopment Authority, to serve a 5-year term, which will expire December 31st, 2028.
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

BOARDS
CC REDEVELOPMENT
DEANA MYERS
APPOINTMENT
APPROVED

Mr. Russo asked for a motion to approve the resignation of David Calhoun to the Clinton County Planning Commission, effect June 30th, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

PLANNING
RESIGNATION
DAVID CALHOUN
APPROVED

Mr. Russo asked for motion to approve the hiring of Jacob Weaver, part-time Administrative Assistant at the Clinton County Conservation District, effective June 17th, 2024, at the hourly rate fo \$15.50, not to exceed 1000 hours annually. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CONSERVATION
DISTRICT
ADMIN ASSISTANT
JACOB WEAVER
APPROVED

Mr. Russo asked for motion to approve County Bills in the amount of \$1,355,938.74 for the 2-week period ending June 13th, 2024, and net payroll in the amount of \$319,316.95 for the two-week period ending on June 7th, 2024.
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

COUNTY BILLS
APPROVED

There were no Staff Reports.

STAFF REPORTS

There were no reports from the Legislator's Office.

REPORTS FROM
LEGISLATOR
OFFICE

Ms. Harding wished all the fathers a Happy Father's Day and reminded the public of the Best of Clinton County Festival this Saturday June 15th from 10:00-3:00 on Main Street, Lock Haven.

REPORTS

The meeting was adjourned at 10:14 AM.

ADJOURNMENT

Chief Clerk _____

Thursday, June 27, 2024

PRESENT: James Russo and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Susan Muthler, Kerry Stover, Cathy Gedon, Anna Collins, and Steve Gibson.

PUBLIC ATTENDEES: Ernest Greene

The meeting was called to order at 10:00 AM by Commissioner Russo.

Mr. Russo asked for a motion to approve the Commissioners' Meeting minutes from the June 13, 2024 meeting.
Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There was no public comment.

PUBLIC COMMENT

Mr. Russo asked for motion to approve Proclamation No. 9 of 2024: Pine Creek Seed Farm Recognition.
Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

PROCLAMATION 9
PINE CREEK SEED FARM
APPROVED

Mr. Russo asked for motion to approve Resolution No. 10 of 2024: Approval for the Home Investment Partnership Grant. Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

RESOLUTION NO.10
HOME INVESTMENT
PARTNERSHIP GRANT
APPROVED

Mr. Russo asked for motion to approve Resolution No. 11 of 2024: Clinton County Debt Reimbursement.
Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

RESOLUTION NO.11
CC DEBT REIMBURSE
APPROVED

Mr. Russo asked for motion to approve Resolution No. 12 of 2024: Approval of Repository Bids.
Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

RESOLUTION NO. 12
REPOSITORY BIDS
APPROVED

Mr. Russo asked for motion to approve a change of scope to the Motorola Solutions contract, in the amount of \$1,374,862.00 to purchase P25 trunking technology equipment and software to facilitate improvements to the current public safety communications project, which will improve radio talk back capacity improvements, improve radio path communications and improve overall dispatch efficiency.
Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

MOTOROLA
SOLUTIONS
CHANGE
APPROVED

Mr. Russo asked for motion to approve of an agreement between the County of Clinton and RBC Capital Markets, LLC for municipal advisory series related to the issuance of municipal securities or loans, effective June 24, 2024. Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

RBC CAPITAL
MARKETS, LLC
AGREEMENT
APPROVED

Mr. Russo asked for motion to approve of a 60-month lease/purchase agreement from Pitney Bowes model PRO-C300 mailing system with maintenance, for Magisterial District Court 2 at a cost of \$127.00 per month.
Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

PITNEY BOWES
AGREEMENT
APPROVED

Mr. Russo asked for motion to approve of a contract for services with Robert J. Meacham, M.S., Psychologist, to provide psychological evaluations, assessments, court testimony and other services to the public defender's office, at the rate of \$75.00 per hour, and to the Court of Common Pleas for a monthly retainer of \$3,300.00, effective from July 1, 2024 to June 30, 2025.
Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

ROBERT J. MEACHAM
SERVICES CONTRACT
APPROVED

Mr. Russo asked for motion to approve of an installment agreement with a taxpayer.
Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

INSTALLMENT
AGREEMENT
APPROVED

Mr. Russo asked for motion to approve the transfer of IV-D Funds from the IV-D checking account to the General Fund in the amount of \$80,498.00 for reimbursement of March 2024 expenses and \$23,027.00 for reimbursement of December 2023 supplemental expenses.
Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

IV FINDS TRANSFER
APPROVED

The Commissioners' adjourned the meeting at 10:10 AM.

The Salary Board Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:12 AM.

Mr. Russo asked for motion to approve the promotion of Gwyn Patrick from Administrative Assistant to Office Manager in Probation, effective July 1st, 2024, at annual salary of \$50,269.00 (Grade E), based on the 5% increase promotion policy established at the January 2nd, 2024 Salary Board Meeting.
Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

PROBATION
PROMOTION
GWYN PATRICK
APPROVED

Mr. Russo asked for motion to approve the hiring of Katie Andrews as Administrative Assistant in Probation, effective July 1st, 2024, at the annual salary of \$32,060.00 (Grade E), the starting salary established at the January 2nd, 2024 Salary Board Meeting.
Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

PROBATION
HIRING
KATIE ANDREWS
APPROVED

Mr. Russo asked for motion to approve the hiring of Liza Brownson as Administrative Assistant in Probation, effective July 1st, 2024, at the annual salary of \$32,060.00 (Grade E), the starting salary established at the

PROBATION
HIRING

January 2nd, 2024 Salary Board Meeting.

Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

LIZA BROWNSON
APPROVED

Mr. Russo asked for motion to approve the hiring of Dawn Peasley as Part-time Administrative Assistant in the Treasurer's office, effective June 17th, 2024 at the hourly rate of \$15.50, not to exceed 1000 hours annually.

Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

TREASURER'S OFFICE
HIRING
DAWN PEASLEY
APPROVED

Mr. Russo asked for motion to approve the resignation of James Krape as Part-time Security Guard, effective June 28th, 2024.

Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

SHERIFF OFFICE
RESIGNATION
JAMES KRAPE
APPROVED

Mr. Russo asked for motion to approve the hiring of Z. William Strunk as Part-time Security Guard, effective July 1st, 2024, at the hourly rate of \$15.50, not to exceed 1000 hours annually, pending successful pre-employment screenings.

Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

SHERIFF OFFICE
HIRING
Z. WILLIAM STRUNK
APPROVED

Mr. Russo asked for motion to approve County Bills in the amount of \$681,482.47 for the 2-week period ending June 27th, 2024, and net payroll in the amount of \$342,841.71 for the two-week period ending on July 1st, 2024.

Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

COUNTY BILLS
APPROVED

There were no Staff Reports.

STAFF REPORTS

There were no reports from the Legislator's Office.

REPORTS FROM
LEGISLATOR
OFFICE

Ms. Harding wished all the fathers a Happy Father's Day and reminded the public of the Best of Clinton County Festival this Saturday June 15th from 10:00-3:00 on Main Street, Lock Haven.

REPORTS

The meeting was adjourned at 10:14 AM.

ADJOURNMENT

Chief Clerk _____

Thursday, July 11, 2024

PRESENT: James Russo and Jeff Snyder.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Jasmin Mills, Angela Hoover, Don Powers, Michelle Kunes, Scott Sorgen, Jon Plessinger, Steve Gibson, Jennifer Hoy, and Mark Anderson.

PUBLIC ATTENDEES:

The meeting was called to order at 10:00 AM by Commissioner Russo.

Mr. Russo asked for a motion to approve the Commissioners' Meeting minutes from the June 13, 2024 meeting. Motion by Mr. Russo; seconded by Mr. Snyder. Motion carried.	MINUTES APPROVED
There was no public comment.	PUBLIC COMMENT
Mr. Russo opened and read the bids for the Fire/Sprinkler Swartz Fire and Safety	BIDS
Mr. Russo asked for motion to approve Resolution No. 13 of 2024: Agreement to authorize electronic access to PennDot Systems. Motion by Mr. Snyder; seconded by Mr. Russo. Motion carried.	RESOLUTION NO.13 PENNDOT SYSTEMS APPROVED
Mr. Russo asked for motion to approve a contract to LTT Trucking LLC for their low bid in amount of \$606,699.00 through the PennDot ECMS System. Motion by Mr. Russo; seconded by Mr. Snyder. Motion carried.	LTT TRUCKING CONTRACT APPROVED
Mr. Russo asked for motion to approve of the Child Welfare Information System (CWIS) Data Sharing Agreement, between county of Clinton and the PA Department of Human Services, to be effective October 1, 2024 through September 30, 2025. Motion by Mr. Snyder; seconded by Mr. Russo. Motion carried.	CWIS AGREEMENT APPROVED
Mr. Russo asked for motion to approve of a fee for service agreement with central intermediate unit 10 to provide a life skills instructor for female adults for two hours per week, and a life skills instructor for male adults for two hours per week for students incarcerated in the Clinton County Correctional Facility at the rate of \$45.93 per hour. Motion by Mr. Russo; seconded by Mr. Snyder. Motion carried.	CCCF AGREEMENT APPROVED
Mr. Russo asked for motion to approve of an application to the PA Commission on Crime and Delinquency for the 2024 County Jail based Vivitrol Program Grant for the Clinton County Correctional Facility. Motion by Mr. Snyder; seconded by Mr. Russo. Motion carried.	CCCF GRANT APPROVED
Mr. Russo asked for motion to approve of the reappointment of Susan Hanna, James Maguire, Jr., Paul Caimi, and Miles Kessinger to the Clinton County Revolving Loan Fund Board for a one-year term expiring June 30 th , 2025. Motion by Mr. Russo; seconded by Mr. Snyder. Motion carried.	REAPPOINTMENT LOAN FUND BOARD APPROVED
Mr. Russo asked for motion to approve of the appointment of Jeffrey Rich to the Clinton County Redevelopment Authority, to fulfill the remaining term for Kenneth Bressler, expiring December 31 st , 2025. Motion by Mr. Snyder; seconded by Mr. Russo. Motion carried.	APPOINTMENT CC REDEVELOPMENT AUTHORITY APPROVED
Mr. Russo asked for motion to approve the transfer of Travis Hillyer for 911 Training and Operations Coordinator to Part-time Dispatcher in the Department of Emergency Services, effective July 8 th , 2024 to December 31 st , 2024, at the hourly rate of \$16.75, not to exceed 1000 hours annually. Motion by Mr. Russo; seconded by Mr. Snyder. Motion carried.	EMS TRANSFER TRAVIS HILLYER APPROVED
Mr. Russo asked for motion to approve the resignation of Jonathon Sherman, Caseworker in Children and Youth Services, effective July 12 th , 2024. Motion by Mr. Snyder; seconded by Mr. Russo. Motion carried.	CYS RESIGNATION JONATHON SHERMAN APPROVED
Mr. Russo asked for motion to approve the approval of an update to the Personnel Policy and Procedure Manual, with changes made in sections 16 G-Flextime, 16 H-Teleworking and 43 A- Civic Leave and 43 B- Emergency Responders Leave, all effective June 23 rd , 2024. Motion by Mr. Russo; seconded by Mr. Snyder. Motion carried.	PERSONNEL POLICY PROCEDURE MANUAL CHANGE APPROVED
The Commissioners' adjourned the meeting at 10:08 AM.	
The Salary Board Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioners' Meeting was reconvened at 10:10 AM.	
Mr. Russo asked for motion to approve County Bills in the amount of \$456,152.55 for the 2-week period ending July 11 th , 2024, and net payroll in the amount of \$323,199.52 for the two-week period ending on July 5 th , 2024. Motion by Mr. Russo; seconded by Mr. Snyder. Motion carried.	COUNTY BILLS APPROVED
There were no Staff Reports.	STAFF REPORTS
There were no reports from the Legislator's Office.	REPORTS FROM LEGISLATOR OFFICE
Mrs. Myers reminded everyone about the Riverfest and Oviston Festival this coming weekend. Mr. Powers thanked the Commissioners for attending the 10th Anniversary of the Clinton County Treatment Court Programs.	REPORTS

The meeting was adjourned at 10:12 AM.

ADJOURNMENT

Chief Clerk _____

Thursday, July 25, 2024

PRESENT: James Russo, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Jasmin Mills, Elizabeth Whitty, Anna Collins, Steve Gibson, and Mark Anderson.

PUBLIC ATTENDEES: Lisa Bangson, Naomi Defibaugh, Brandy Reiter, Cindy Kunes, and Madra Clay.

The meeting was called to order at 10:00 AM by Commissioner Russo.

Mr. Russo asked for a motion to approve the Commissioners' Meeting minutes from the June 11, 2024 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There was no public comment.

PUBLIC COMMENT

Mr. Russo asked for motion to approve proclamation No. 11 of 2024: Infant Development Program celebrating 50 years. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

PROCLAMATION No. 11
INFANT DEVELOPMENT
PROGRAM
APPROVED

Mr. Russo asked for motion to approve Resolution No. 14 of 2024: Submission of CFA Multimodal Grant Application. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

RESOLUTION NO. 14
CFA MULTIMODAL
GRANT
APPROVED

Mr. Russo asked for motion to approve Ordinance No. 1 of 2024: Authorizing and approving, among other things (I) Issuance of a general obligation note in the maximum principal amount of \$6,400,000 to finance certain capital projects of the county's and to pay costs of issuing such not, and (II) acceptance of Jersey Shore State Bank's proposal to serve as purchaser of such note.

ORDINANCE NO. 1
JSSB NOTE
APPROVED

Roll call Vote on the motion: Ms. Harding – yes; Mr. Snyder - yes; Mr. Russo – yes. Motion carried.

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Russo asked for motion to approve of a five-year subscription from CDW-G for Google Workspace Enterprise Plus, at an annual cost of \$73,500.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CDW-G
SUBSCRIPTION
APPROVED

Mr. Russo asked for motion to approve of a statement of work contract between the County of Clinton and CDW Government LLC for the email migration and setup of our emailing software platform, at a one time cost of \$52,657.00. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CDW GOVERNMENT
WORK CONTRACT
APPROVED

Mr. Russo asked for motion to approve of a rental agent agreement between the County of Clinton and The Clinton County Housing Authority for the marketing, management and operation for a rental property owned by the county. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CCHA
RENTAL AGENT
AGREEMENT
APPROVED

Mr. Russo asked for motion to approve of a loan in the amount of \$75,000.00, at an interest rate of 3% for a fifteen (15) year term, to Genie's 3 Wishes Bakery LLC, to be secured by a second mortgage on 524 East Main Street, Lock Haven, PA, as recommended by the Clinton County Loan Administration Board. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

LOAN
3 WISHES BAKERY
APPROVED

Mr. Russo asked for motion to approve of a sub recipient monitoring agreement between the County of Clinton, The Clinton County Housing Authority, and the Clinton County Housing Coalition, Inc. for administration of The Emergency Rental Assistance Program with grant funding in the amount of \$99,488.60 for Pennsylvania Department of Human Services, effective July 25, 2024.

ERAP GRANT
AGREEMENT
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Russo asked for motion to approve the retirement of Kathy Smith, Assistant Tax Claim Director in the Treasurer's office, effective August 3rd, 2024.

RETIREMENT
KATHY SMITH
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

The Commissioners' adjourned the meeting at 10:09 AM.

The Salary Board Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:13 AM.

Mr. Russo asked for motion to approve County Bills in the amount of \$1,386,173.95 for the 2-week period ending July 25th, 2024, and net payroll in the amount of \$349,692.41 for the two-week period ending on July 19th, 2024.

COUNTY BILLS
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

There were no Staff Reports.

STAFF REPORTS

Ms. Kunes, Field Representative for U.S. Congressman Glen (GT) Thompson

REPORTS FROM
LEGISLATOR
OFFICE

REPORTS

The meeting was adjourned at 10:20 AM.

ADJOURNMENT

Chief Clerk _____

Thursday, August 8, 2024

PRESENT: James Russo, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Jasmin Mills, Ernie Jackson, Maria Boileau, Steve Gibson, Matthew Croak, Tristan Rock, and Anna Collins.

PUBLIC ATTENDEES: Katie Kerr, Tracy Hass-Ungard, Jared Dressler, Amy Dressler, and Sofia Dressler.

The meeting was called to order at 10:00 AM by Commissioner Russo.

Mr. Russo asked for a motion to approve the Commissioners' Meeting minutes from the June 25, 2024 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There was no public comment.

PUBLIC COMMENT

Mr. Russo asked for motion to approve Proclamation No. 12 of 2024: Honoring Sofia Dressler for outstanding academic achievement. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

PROCLAMATION NO. 12
SOFIA DRESSLER
ACADEMIC ACHIEVEMENT
APPROVED

Mr. Russo asked for motion to approve Proclamation No. 13 of 2024: Hunger Action Month. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

PROCLAMATION NO. 13
HUNGER ACTION MONTH
APPROVED

Mr. Russo asked for motion to apply for an Act 88 Election Integrity Grant from PA Department of Community and Economic Development, in the amount of \$114,339.77. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

ACT 88
ELECTION INTEGRITY
GRANT
APPROVED

Mr. Russo asked for motion to approve of a contract between the County of Clinton and LTT Trucking LLC for the construction phase of the BEVT Phase 5 in the amount of \$606,699.00 through the PennDot ECMS System. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

LTT TRUCKING LLC
CONTRACT
APPROVED

Mr. Russo asked for motion to approve of the 2024-2025 Medical Assistance Transportation Program Agreement with the PA Department of Health, effective July 1, 2024 to June 30, 2025. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

MED ASSIST TRANSPORT
PROG AGREEMENT
APPROVED

Mr. Russo asked for motion to approve of a memorandum of understanding between the County of Clinton and The Clinton County Historical Society for wireless internet services and security camera installation for the purpose of security and public safety of the Clinton County Bald Eagle Valley Trail Castanea Trail Head. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CC HISTORICAL
SOCIETY
MEMO
APPROVED

Mr. Russo asked for motion to approve of a one-year renewal with Real Vision Software, Inc., effective September 1, 2024 to August 31, 2025 for imaging software support for a cost of \$2,550.00. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

REAL VISION
SOFTWARE SUPPORT
APPROVED

Mr. Russo asked for motion to approve an agreement between the County of Clinton and Swartz Fire and Safety Equipment Co., Inc. for portable and fixed fire extinguisher inspection and maintenance on all county buildings, effective January 1, 2025. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

SWARTZ FIRE & SAFETY
AGREEMENT
APPROVED

Mr. Russo asked for motion to approve of an agreement between the County of Clinton and NRG Controls North Inc. for fire alarm maintenance, service calls, test and inspection at the Clinton County Correctional Facility, effective August 8, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

NRG CONTROLS
AGREEMENT
APPROVED

Mr. Russo asked for motion to approve of an agreement between the County of Clinton and the University of Pittsburgh School of Social Work for enrollment of Mariah Major in the Child Welfare Education for Leadership Program as a part-time student, with no cost to the County. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

SOCIAL WORK
PART-TIME STUDENT
MARIAH MAJOR
APPROVED

Mr. Russo asked for motion to approve of a 60-month fair market value lease with Willits Copiers, Inc. for a Copystar CS5054CI Full Color Printer/Copier/Scanner/Fax for the Commissioners' Office at a monthly lease payment of \$151.86 per month, and a maintenance fee based on a rate of .0088 for black and white and .04 for color for actual copies made. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

WILLITS COPIERS
COMMISSIONERS'
LEASE
APPROVED

Mr. Russo asked for motion to approve of a renewal of a memorandum of agreement with the Pennsylvania Emergency Management Agency to provide the County with Albert Monitoring Security Services, at no cost to the County. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

PA EMA MEMO
SECURITY SERVICES
APPROVED

Mr. Russo asked for motion to approve the transfer of IV-D Funds from the IV-D checking account to the General Fund in the amount of \$42,303.00 for reimbursement of April 2024 expenses. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

IV-D FUNDS
TRANSFER
APPROVED

Mr. Russo asked for motion to approve the reappointment of Brooke Stover and Cristina Smith to the Chestnut Grove Recreation Authority Board for a five-year term expiring June 30th, 2028. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CRISTINA SMITH
REAPPOINTMENT
APPROVED

Mr. Russo asked for motion to approve the termination of Zachary Engel, Caseworker in Children and Youth Services, effect August 8th, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CYS
TERMINATION
ZACHARY ENGEL
APPROVED

Mr. Russo asked for motion to approve the termination of Kari Kepler, Grants Administrator in the Planning Department, effective August 8th, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

PLANNING
TERMINATION
KARI KEPLER
APPROVED

Mr. Russo asked for motion to approve County Bills in the amount of \$385,442.07 for the 2-week period ending August 8th, 2024, and net payroll in the amount of \$319,802.79 for the two-week period ending on August 2nd, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS
APPROVED

There were no Staff Reports.

STAFF REPORTS

There were no reports from the Legislator's Office.

REPORTS FROM
LEGISLATOR'S
OFFICE

Mr. Russo asked for patience from county constituents for the upcoming weather and potential flooding caused by Hurricane Debby. He continued to stress the impacts that it will have on the county's emergency service responders.

COMMISSIONER
REPORTS

The meeting was adjourned at 10:27 AM.

ADJOURNMENT

Chief Clerk _____

Thursday, August 22, 2024

PRESENT: James Russo, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Jasmin Mills, Beth Whitty, and Jon Plessinger.

PUBLIC ATTENDEES:

The meeting was called to order at 10:00 AM by Commissioner Russo.

Mr. Russo asked for a motion to approve the Commissioners' Meeting minutes from the August 8th, 2024 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There was no public comment.

PUBLIC COMMENT

Mr. Russo asked for the opening of the bids for the CCCF and EMS sprinkler system inspection. Mr. Snyder opened and read the following bids.

CCC & EMS
SPRINKLER
INSPECTION
BIDS
APPROVED

Spirit Sprinklers \$2,350.00
Semens \$12,493.61

Mr. Russo stated that the bids will be referred for review and recommendation. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Russo asked for motion to approve of a service agreement between the County of Clinton and APCO Intellicomm Guidecard Software. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

APCO INTELICOMM
SERVICE AGREEMENT
APPROVED

Mr. Russo asked for motion to approve the 2024-25 Medical Assistance Transportation Program Subrecipient Monitoring Agreement between County of Clinton and STEP Inc. effective July 1, 2024 to June 30, 2025 for providing services using MATP Grant funding of \$568,232.00 from the PA Department of Human Services. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

MATP
AGREEMENT
APPROVED

Mr. Russo asked for motion to approve an agreement between the County of Clinton and Geisinger Medical Center for a Quick Response Service (QRS) Medical Director for the Clinton County Department of Emergency Services, at no cost to the county. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

QRS GEISINGER
AGREEMENT
APPROVED

Mr. Russo asked for motion to approve of a project modification request (PMR) to the PA Commission on crime and delinquency for the existing Clinton County Leti Diversion Program Grant for the Clinton County Probation. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

LETI DEVERSION
PMR PROBATION
APPROVED

Mr. Russo asked for motion to approve of Amendment No. 1 to the standard form of agreement between the County of Clinton and EADS Architects, Inc. for construction phase services for the HVAC upgrade project at the Clinton County Courthouse and Piper Building. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

EADS ARCHITECTS
AMENDMENT NO 1
APPROVED

Mr. Russo asked for motion to approve of an ESG Application by the Northern Tier Partnerships to assist with Clinton and Lycoming County Homelessness. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

ESG APPLICATION
APPROVED

Mr. Russo asked for motion to approve of an agreement between the County of Clinton and the University of Pittsburgh School of Social Work for enrollment of Julie Heverly in the Child Welfare Education for Leadership Program as a part-time student, with no cost to the county. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

JULIE HEVERLY
PT STUDENT
AGREEMENT
APPROVED

Mr. Russo asked for motion to approve of a contract between the County of Clinton and Justin P. Miller, Esquire for legal services for the Clinton County Children & Youth Services Agency, at an hourly rate of \$100.00/hr. effective August 7, 2024 through June 30, 2025. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CYS CONTRACT
JUSTIN P MILLER
LEGAL SERVICES
APPROVED

Mr. Russo asked for motion to approve of a compromise of a real estate tax assessment appeal and directing the solicitor to take such action as may be necessary to resolve the same of record. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

RE TAX ASSESSMENT
COMPROMISE
APPROVED

Mr. Russo asked for motion to approve the resignation of Olivia Bechtol, Court Clerk for the Magisterial District Justice II, effective August 16th, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

MDJII
RESIGNATION
OLIVIA BECHTOL
APPROVED

Mr. Russo asked for motion to approve the resignation of Shane Barrett, 911 Shift Supervisor for the Department of Emergency Services, effective August 19th, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

EMS
RESIGNATION
SHANE BARRETT
APPROVED

Mr. Russo asked for motion to approve the resignation of Lorie Grieb, Part-time Custodian for the County, effective August 6th, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CUSTODIAN
RESIGNATION
LORIE GRIEB
APPROVED

Mr. Russo asked for motion to approve the resignation of Gretchen Nihart, Part-time Custodian for the County, effective, June 14th, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CUSTODIAN
RESIGNATION
GRETCHEN NIHART

APPROVED

Mr. Russo asked for motion to approve County Bills in the amount of \$1,101,889.45 for the 2-week period ending August 22nd, 2024, and net payroll in the amount of \$328,058.71 for the two-week period ending on August 16th, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS
APPROVED

There were no Staff Reports.

STAFF REPORTS

There were no reports from the Legislator's Office.

REPORTS FROM
LEGISLATOR'S
OFFICE

Ms. Harding informed the community of the reduced tonnage on the bridge through Rote going over Long Run.

COMMISSIONER
REPORTS

The meeting was adjourned at 10:11 AM.

ADJOURNMENT

Chief Clerk _____

Thursday, September 5, 2024

PRESENT: James Russo and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Jasmin Mills, Jason Foltz, Beth Whitty, Ernie Jackson, Michelle Kunes, and Jon Plessinger.

PUBLIC ATTENDEES: Mike Fisher

The meeting was called to order at 10:00 AM by Commissioner Russo.

Mr. Russo asked for a motion to approve the Commissioners' Meeting minutes from the August 8th, 2024 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There was no public comment.

PUBLIC COMMENT

Mr. Russo asked for the opening of the bids for virtual reality. Ms. Harding opened and read the following bids.

VIRTUAL REALITY
BIDS

ViTra \$129,819.65

Street Smarts \$35,000.00

WRAP \$30,000.00

InVeris \$55,300

APPROVED

Mr. Russo stated that the bids will be referred to the County Solicitor for review and recommendation.

Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

Mr. Russo asked for motion to approve Resolution 15 of 2024: Clinton County Fair Housing.

Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

RESOLUTION 15
CC FAIR HOUSING
APPROVED

Mr. Russo asked for motion to approve Resolution 16 of 2024: Clinton County Section 504 Officer.

Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

RESOLUTION 16
CC SECION 504 OFFICER
APPROVED

Mr. Russo asked for motion to approve of the adoption of a CDBG Citizen Complaint Process to provide prompt and equitable resolution of any complaints or action prohibited under the code of Federal Regulations for the CDBG Program. Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

CDBG
CITIZEN COMPLAINT
APPROVED

Mr. Russo asked for motion to approve of a quote from CDW-G for a three-year renewal of Red Hat Software at a total cost of \$2,410.27. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

CDW-G
RENEWAL
APPROVED

Mr. Russo asked for motion to approve of a one-year renewal with CDW-G, effective September 8, 2024 to September 7, 2025, for Solarwinds for network performance monitoring services at a cost of \$5,489.85.

Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

CDW-G
RENEWAL
APPROVED

Mr. Russo asked for motion to approve of an agreement between the County of Clinton and Horvath for tower space leasing at PA-731 Bald Eagle Tower, located 818 Wilderness Trail, Mill Hall, PA 17751, at a monthly lease of \$2,500.00, effective September 5th, 2024 with a term of 10 years, with 5-year extensions.

Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

AGREEMENT
TOWER SPACE
LEASING
APPROVED

Mr. Russo asked for motion to approve of scope to the Motorola Solutions Contract, in the amount of \$803,999.56 to purchase 124 additional portable and 12 mobile radios and two in vehicle boosters, fully funded by the 2024 COPS Grant. Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

MOTOROLA SOLUTIONS
CONTRACT
APPROVED

Mr. Russo asked for motion to approve of a Juvenile Probation Services Grant Agreement with the PA Juvenile Court Judges' Commission of the Office of General Counsel for a Grant Award of \$36,721.00, to be effective when fully executed through June 30, 2025. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

JUVENILE PROBATION
GRANT
APPROVED

Mr. Russo asked for motion to approve of an agreement between the County of Clinton and Spirit Sprinkler for annual and five-year inspection for sprinkler inspections at the Clinton County Correctional Facility and the Clinton County Emergency Services Building at a total cost of \$2,350.00 for a five-year span.

Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

SPIRIT SPRINKLER
AGREEMENT
APPROVED

Mr. Russo asked for motion to approve of a contract between the County of Clinton and John K. Lugg, Esquire to provide conflict counsel for Gregory Strouse, Clinton County Domestic Relations Director and IV-D Attorney, effective September 5, 2024. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

JOHN K LUGG
CONTRACT
APPROVED

Mr. Russo asked for motion to approve of a revision to the previously approved grant being submitted by Roads To Peace for funding under the 2025-2027 Stop/Violence Against Women Grant.

Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

ROADS TO PEACE
GRANT
APPROVED

The Commissioners' adjourned the meeting at 10:08 AM.

The Salary Board Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:10 AM.

Mr. Russo asked for motion to approve of the temporary promotion of Travis Gibiser from 9-1-1 Dispatcher to 9-1-1 Shift Supervisor for the Department of Emergency Services, effective September 1st, 2024, at salary of \$43,527.12, based on the 5% increase due to temporary out-of-class promotion policy established at the January 2, 2024 Salary Board Meeting. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

EMA
TEMP PROMOTION
TRAVIS GIBISER
APPROVED

<p>Mr. Russo asked for motion to approve the hiring of Aleyah Myers as Dispatcher Trainee in the Department of Emergency Services, effective September 3rd, 2024, at an annual salary of \$36,123.00 (Grade F), the starting salary established for this position at the January 2nd, 2024 Salary Board Meeting. Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.</p>	<p>EMA HIRING ALEYAH MYERS APPROVED</p>
<p>Mr. Russo asked for motion to approve the resignation of Ethen Tibbits, Part-time Custodian for the County, Effective August 29th, 2024. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.</p>	<p>HOUSEKEEPING RESIGNATION ETHEN TIBBITS APPROVED</p>
<p>Mr. Russo asked for motion to approve County Bills in the amount of \$800,733.37 for the 2-week period ending September 4th, 2024, and net payroll in the amount of \$340,432.48 for the two-week period ending on August 16th, 2024. Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.</p>	<p>COUNTY BILLS APPROVED</p>
<p>Jonathon Plessinger thanked the county for their support and assistance during the flash flood on August 29th, 2024. Mr. Plessinger informed the county that if they need damaged assessed from the flash flood to call (570)893-4090 Ext 3459 or email at eoc@clintoncountypa.gov.</p>	<p>STAFF REPORTS</p>
<p>There were no reports form the Legislator’s Office.</p>	<p>REPORTS FROM LEGISLATOR’S OFFICE</p>
<p>Ms. Harding reminded the public that the reason the county is eliminating jobs is to retain job retention and save the county funds. Mrs. Myers informed the county that the auditors will have 2023 audit’s complete by September 30th.</p>	<p>COMMISSIONER REPORTS</p>
<p>The meeting was adjourned at 10:16 AM.</p>	<p>ADJOURNMENT</p>

Chief Clerk _____

Thursday, September 19, 2024

PRESENT: Jeffery Snyder and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Jasmin Mills, Jason Foltz, Michelle Kunes, Don Powers, Tristan Rock, Kerry Stover, Steve Gibson, and Jim Watson.

PUBLIC ATTENDEES:

The meeting was called to order at 10:00 AM by Commissioner Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the September 5th, 2024. meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. MINUTES APPROVED

There was no public comment. PUBLIC COMMENT

Mr. Snyder asked for motion to approve Resolution 17 of 2024: Authorization for DCNR Grant. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. RESOLUTION 17 DCNR GRANT APPROVED

Mr. Snyder asked for motion to approve of an agreement between the County of Clinton and HRG for engineering consulting of survey/preliminary design and wetland/stream delineation of the project alignment for the SR 150 project. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. AGREEMENT HRG APPROVED

Mr. Snyder asked for motion to approve of a proposal from Graffen Integrated Business Solutions for a two-year Agreement to Speechlive Software, maintenance and support services for court dictation purposes effective October 8, 2024 through October 7, 2026, at a total cost of \$5,501.30. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. PROPOSAL GRAFFEN INTEGRATED BUSINESS SOLUTIONS APPROVED

Mr. Snyder asked for motion to approve of a Victim Witness RASA/VOJO Grant Agreement, effective January 1, 2025 through December 31, 2025, for the amount of \$59,313.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. RASA/VOJO GRANT AGREEMENT APPROVED

Mr. Snyder asked for motion to approve of a purchase of a virtual reality system software and equipment through WRAP Reality to provide training simulations for Clinton County Probation, for a cost of \$46,851.00, covered fully by the Pennsylvania Commission on Crime and Delinquency LETI Diversion Grant. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. SOFTWARE PURCHASE WRAP REALITY APPROVED

Mr. Snyder asked for motion to approve a contract between the County of Clinton and Stephanie Cooper, Esquire for legal services for the Clinton County Children & Youth Services Agency, at a hourly rate of \$100.00/hr. effective September 12, 2024 through June 30, 2025. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. CYS CONTRACT LEGAL SERVICES STEPHANIE COOPER APPROVED

Mr. Snyder asked for motion to approve of an installment agreement with a business taxpayer. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. INSTALLMENT AGREEMENT APPROVED

Mr. Snyder asked for motion to approve of the transfer of IV-D Funds from IV-D checking account to the General Fund in the amount of \$43,277.00 for reimbursement of May 2024 expenses. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. TRANSFER IV-D FUNDS APPROVED

Mr. Snyder asked for motion to approve the promotion of Tammy Kurtz to Assistant Tax Claim Director for the Treasurer Office, effective September 16th, 2024, at an annual salary of \$33,923.38 (Grade C), based on the 5% increase promotion policy established at the January 2nd, 2024 Salary Board Meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. PROMOTION TAMMY KURTZ TREASURER DEPT APPROVED

Mr. Snyder asked for motion to approve the hiring of Rhonda Packer as Magisterial District Court Clerk I at the District Court 25-3-02, effective September 16th, 2024, at an annual salary of \$27,258.00 (Grade A), the starting salary established for the position at the January 2nd, 2024 meeting of the Salary Board. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. HIRING RHONDA PACKER MDJ2 APPROVED

Mr. Snyder asked for motion to approve the hiring of Adrienne Stephens as Intake Caseworker in Children and Youth Social Services, effective October 7th, 2024, at an annual salary of \$39,543.00 (Grade J), the starting salary established for the position at the January 2nd, 2024 meeting of the Salary Board. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. HIRING ADRIANNE STEPHENS CYS APPROVED

Mr. Snyder asked for motion to approve the promotion of Joshua McGill to 9-1-1 Training and Operations Coordinator for the Department of Emergency Services, effective September 30th, 2024, at an annual salary of \$60,513.66 (Grade J), based on the 5% increase promotion policy established at the January 2nd, 2024 Salary Board Meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. PROMOTION JOSHUA MCGILL EMA APPROVED

Mr. Snyder asked for motion to approve the hiring of Marian McKean as Part-time Housekeeper for the County, effective September 16th, 2024 at the hourly rate of \$15.50, not to exceed 1000 hours annually. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. HIRING PART-TIME MARIAN MCKEAN HOUSEKEEPING APPROVED

Mr. Snyder asked for motion to approve the hiring of Adam Ross as a Part-time Deputy Sheriff effective September 16th, 2024, at the hourly rate of \$16.25, not to exceed 1000 hours annually. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. HIRING PART-TIME ADAM ROSS SHERIFF APPROVED

Mr. Snyder asked for motion to approve the promotion to Kelly Strange from Part-time Deputy to Full-time Deputy Sheriff, effective September 16th, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. PROMOTION KELLY STRANGE SHERIFF APPROVED

The Commissioners' adjourned the meeting at 10:07 AM.

The Salary Board Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:08 AM.

Mr. Russo asked for motion to approve County Bills in the amount of \$1,098,953.72 for the 2-week period ending September 19th, 2024, and net payroll in the amount of \$324,268.74 for the two-week period ending on September 13th, 2024.

COUNTY BILLS
APPROVED

There were no staff reports.

STAFF REPORTS

There were no reports from the Legislator's Office.

REPORTS FROM
LEGISLATOR'S
OFFICE

Ms. Harding gave condolences to Judge Brown's family from the Commissioner's Office and her appreciation to the Conservation District for the improvement of Fishing Creek.

COMMISSIONER
REPORTS

Mrs. Myers informed the community that the Conservation District's Farm City Family Festival is this Saturday from 9:00-3:00.

The meeting was adjourned at 10:10 AM.

ADJOURNMENT

Chief Clerk _____

Thursday, October 3, 2024

PRESENT: Jeffery Snyder and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Jasmin Mills, Jason Foltz, and Michelle Kunes.

PUBLIC ATTENDEES: Julie Peters, Marisol Bower, and Hannah Worden.

The meeting was called to order at 10:00 AM by Commissioner Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' Meeting minutes from the September 19th, 2024. meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There was no public comment.

PUBLIC COMMENT

Mr. Snyder asked for motion to approve Proclamation 15 of 2024: Domestic Violence Awareness Month – October 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

PROCLAMATION 15
DOMESTIC VIOLENCE
AWARENESS MONTH
APPROVED

Mr. Snyder opened the following Repository Bid.

REPOSITORY BIDS

Kevin P & Jameela Kearns 135 Eight Street, Renovo, PA 17764 \$773.40

The bid will be forwarded to the Treasurer's Office for review by the solicitor.

Mr. Snyder opened the following bid for CYS Professional Services for emotional regulation practices.

CYS
PROFESSIONAL
SERVICES BIDS

B Connecting \$50/hr

The bid will be forwarded to the solicitor for review.

Mr. Snyder asked for motion to approve Resolution No. 18 of 2024: Submission of CDBG Entitlement Application.

RESOLUTION 18
CDBG ENTITLEMENT
APPLICATION
APPROVED

Mr. Snyder asked for motion to approve a lease agreement between the County of Clinton and the County of Lycoming for the utilization of microwave equipment spacing on 911 towers owned by the County of Lycoming, at no charge to the county.

LEASE AGREEMENT
LYCOMING COUNTY
APPROVED

Mr. Snyder asked for motion to approve designating the Chief Clerk as the Delegee to electronically execute grant applications to the Pennsylvania commission on crime and delinquency, with this designation to remain in effect until revoked by the Board of Commissioners.

DELEGEE
CHIEF CLERK
GRANT APPLICATIONS
APPROVED

Mr. Snyder asked for motion to approve of an agreement with Babst, Calland, Clements, and Zomnir, P.C. for legal services needed for litigation.

AGREEMENT
LEGAL SERVICES
APPROVED

Mr. Snyder asked for motion to approve the hiring of Dawn Peasley as Second Deputy Treasurer for the Treasurer's Office, effective September 30th, at an annual salary of \$30,770.00 (Grade D), the starting salary established for this position at the January 2nd, 2024 meeting of the Salary Board.

HIRING
DAWN PEASLEY
TREASURER'S OFFICE
APPROVED

Mr. Snyder asked for motion to approve the resignation of Marian McKean as Part-time Housekeeper for the County, effective September 23rd, 2024.

RESIGNATION
MARIAN MCKEAN
HOUSEKEEPING
APPROVED

Mr. Russo asked for motion to approve County Bills in the amount of \$1,729,824.35 for the 2-week period ending October 3rd, 2024, and net payroll in the amount of \$330,177.65 for the two-week period ending on September 27th, 2024.

COUNTY BILLS
APPROVED

There were no staff reports.

STAFF REPORTS

There were no reports from the Legislator's Office.

REPORTS FROM
LEGISLATOR'S
OFFICE

Ms. Harding informed the community that the Wayne Township Landfill is collecting donations for hurricane relief. The last day to donate is October 7th.

COMMISSIONER

Ms. Harding reminded the public of the Flaming Foliage Festival next weekend October 11th, 12th, and 13th. She congratulated the committee on 75 years.

REPORTS

Ms. Harding gave condolences for CEO of Clinton County Economic Partnership, Mike Flanagan.

The meeting was adjourned at 10:15 AM.

ADJOURNMENT

Thursday, October 17, 2024

PRESENT: James Russo and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Jasmin Mills, Scott Kemmerer, Susan Muthler, Tristan Rock, Ernie Jackson, Mark Anderson, Kerry Stover, James Worden, and Steve Gibson.

PUBLIC ATTENDEES:

The meeting was called to order at 10:00 AM by Commissioner Russo.

Mr. Russo asked for a motion to approve the Commissioners' Meeting minutes from the October 3rd, 2024. meeting. Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There was no public comment.

PUBLIC COMMENT

Mr. Russo asked for motion to approve the official 2025 County Holiday Calendar. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

HOLIDAY CALENDAR
APPROVED

Mr. Russo asked for motion to approve the 2025 Commissioner's Meeting Calendar. Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

COMMISSIONER
MEETING CALENDAR
APPROVED

Mr. Russo asked for motion to approve of a curing policy for mail and absentee ballots, pending adoption on October 17th, 2024 by the Clinton County Board of Elections. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

CURING POLICY
BOARD OF ELECTIONS
APPROVED

Mr. Russo asked for motion to approve of a suspicious packages and mail handling policy and guidelines for county employees, effective October 3rd, 2024. Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

SUSPICIOUS PACKAGES
POLICY
APPROVED

Mr. Russo asked for motion to approve of a parental leave policy for county employees, effective October 17th, 2024. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

PARENTAL LEAVE
POLICY
APPROVED

Mr. Russo asked for motion to approve of transportation plans between the County of Clinton and Sugar Valley Rural Charter School, Keystone Central School District, and Jersey Shore Area School District for Clinton County Children and Youth Services foster care youth. Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

TRANSPORTATION
CYS & CC SCHOOL
DISTRICTS
APPROVED

Mr. Russo asked for motion to approve of the purchase of service contracts between the County of Clinton and Keystone Central School District and Jersey Shore Area School District, for transportation services for children in custody of Clinton County Children and Youth Services, to be effective from January 1st, 2025 through December 31st, 2027. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

SERVICE CONTRACT
CYS & CC SCHOOL
DISTRICTS
APPROVED

Mr. Russo asked for motion to approve of a contract between the County of Clinton and Southwood Psychiatric Hospital, LLC to provide continued placement and treatment of youth, at a cost of \$700.00 per day, effective October 31st, 2027. Motion to table by Ms. Harding; seconded by Mr. Russo. Motion carried.

SOUTHWOOD
PSYCHIATRIC
CONTRACT
TABLED

Mr. Russo asked for motion to approve of a one-year subscription license agreement with CDW-G for solar wind help desk solution, at a cost of \$1,140.28, effective from November 17th, 2024 through November 17th, 2025. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

CDW-G
SUBSCRIPTION
LICENSE AGREEMENT
APPROVED

Mr. Russo asked for motion to approve a proposal from Morefield Communication for transition to flex plan and Cisco Smartnet renewal, at a cost of \$18,663.00, effective until November 18th, 2025. Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

MOREFIELD
COMMUNICATION
PROPOSAL
APPROVED

Mr. Russo asked for a motion to approve an agreement between the County of Clinton and B Connecting, LLC., to provide services to individuals, families, trainings, and workshops to the Clinton County Children and Youth Services, effective August 7th, 2024 through June 30th, 2025. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

B CONNECTING
CYS AGREEMENT
APPROVED

Mr. Russo asked for motion to approve an application agreement between the County of Clinton and the PA Department of State for the 2024 HAVA Grant funds, in the amount of \$3,000.00, to be used to enhance election technology and make election security improvements. Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

PA DEPT OF STATE
HAVA GRANT
AGREEMENT
APPROVED

Mr. Russo asked for motion to approve of an application for the 2024 Grant-In-Aid application to PA Commission on Crime and Delinquency, in the amount of \$42,447.00, for the Probation Department. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.

GRANT-IN-AID
APPLICATION
APPROVED

Mr. Russo asked for motion to approve of lease agreement and bill of sale between the County of Clinton and SBA Properties, LLC for tower antenna space and ground space for placement of shelter, at a cost of \$4,000.00 a month, effective October 17th, 2024. Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.

SBA PROPERTIES, LLC
LEASE AGREEMENT
APPROVED

The Commissioners' adjourned the meeting at 10:05 AM.

The Salary Board Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:06 AM.

<p>Mr. Russo asked for motion to approve the retirement of James Worden as Chief Deputy Sheriff for the Clinton County Sheriff's Office, effective November 5th, 2024. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.</p>	<p>RETIREMENT JAMES WORDEN SHERIFF DEPT APPROVED</p>
<p>Mr. Russo asked for motion to approve the resignation of Jay Young as Part-time Data Collector in the Clinton County Assessment Office, effective November 8th, 2024. Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.</p>	<p>RESIGNATION JAY YOUNG ASSESSMENT OFFICE APPROVED</p>
<p>Mr. Russo asked for motion to approve the hiring of Travis Suydam as a Caseworker in Children and Youth Social Services, effective October 21st, 2024, at an annual salary of \$39,543.00 (Grade J) the starting salary established for this position at the January 2nd, 2024 meeting of the Salary Board. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.</p>	<p>HIRING TRAVIS SUYDAM CYS APPROVED</p>
<p>Mr. Russo asked for motion to approve the promotion of Jodi Hall, from Dispatcher Trainee to Full-time 9-1-1 Dispatcher, effective October 15th, 2024, at an annual salary of \$38,750.00 (Grade H), the starting salary for this position established at the January 2nd, 2024 meeting of the Salary Board. Motion by Mr. Russo; seconded by Ms. Harding. Motion carried.</p>	<p>PROMOTION JODI HALL EMA APPROVED</p>
<p>Mr. Russo asked for motion to approve County Bills in the amount of \$1,252,046.08 for the 2-week period ending October 3rd, 2024, and net payroll in the amount of \$321,739.42 for the two-week period ending on October 1st, 2024. Motion by Ms. Harding; seconded by Mr. Russo. Motion carried.</p>	<p>COUNTY BILLS APPROVED</p>
<p>There were no staff reports.</p>	<p>STAFF REPORTS</p>
<p>There were no reports form the Legislator's Office.</p>	<p>REPORTS FROM LEGISLATOR'S OFFICE</p>
<p>Ms. Harding informed the public of the details of the parental leave policy and stated that she was pleased to be approving the policy.</p>	<p>COMMISSIONER REPORTS</p>
<p>The meeting was adjourned at 10:11 AM.</p>	<p>ADJOURNMENT</p>

Chief Clerk _____

Thursday, October 31, 2024

PRESENT: James Russo, Jeffery Snyder, and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Jasmin Mills, Kerry Stover, Samantha Tressler, Cory Johnson, Derek Schroeder, Cathy Gedon, Michelle Crowell, Jacqui Anastos, and Tristan Rock.

PUBLIC ATTENDEES:

The meeting was called to order at 10:00 AM by Commissioner Russo.

Mr. Russo asked for a motion to approve the Commissioners' Meeting minutes from the October 17 th , 2024. meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	MINUTES APPROVED
There was no public comment.	PUBLIC COMMENT
Zelenkofske Axelrod presented the 2023 audit for Clinton County.	ZELENKOFKSKE AXELROD LLC AUDIT REPORT
Mr. Russo asked for a motion to approve Resolution No. 19 of 2024: approval of bid for repository list properties. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	RESOLUTION NO. 19 REPOSITORY BID APPROVED
Mr. Russo asked for motion to approve of a contract between the County of Clinton and CSI Corporate Security and Investigations, LLC for Family Finding, investigations, location services and interviews for the Clinton County Children and Youth Department, effective October 23, 2024 until June 30, 2025, for a maximum cost of \$7,500.00. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	CSI, LLC FINDING FAMILY CONTRACT APPROVED
Mr. Russo asked for motion to approve of a memorandum of understanding and letter of intent between County of Clinton and the Children and Youth Services Agency for partial reimbursement through IV-E Funds for the costs of legal representation of Children, Youth and Parents in dependency proceedings. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	MEMORANDUM IV-E FUNDS APPROVED
Mr. Russo asked for motion to approve the resignation of Todd Carpenter, Dispatcher Trainee in the Department of Emergency Services, effective October 28 th , 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	RESIGNATION TODD CARPENTER EMA APPROVED
Mr. Russo asked for motion to approve the transfer of Brian Walizer from Deputy Sheriff to 911 Dispatcher in Department of Emergency Services, effective November 10 th , 2024, with no change to hourly rate. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	TRANSFER BRIAN WALIZER EMA APPROVED
The Commissioners' adjourned the meeting at 10:07 AM.	
The Salary Board Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioners' Meeting was reconvened at 10:10 AM.	
Mr. Russo asked for motion to approve County Bills in the amount of \$5,618,705.02 for the 2-week period ending October 30 th , 2024, and net payroll in the amount of \$322,515.09 for the two-week period ending on October 25 th , 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	COUNTY BILLS APPROVED
There were no staff reports.	STAFF REPORTS
There were no reports form the Legislator's Office.	REPORTS FROM LEGISLATOR'S OFFICE
Mr. Russo notified the county of a possible burn restriction in the next week. Ms. Myers informed the county the reason county bills were so high was due do a check made to Motorola for an ongoing project. She also thanked the auditors for being here today. Ms. Harding advised the county to go vote during voting hours of 7am-8pm and to have decency and respect for our poll workers and each other. She also wanted to wish everyone a happy Halloween. Mr. Snyder told the county the he appreciated the opportunity to go to the Hershey Behavioral Health Summit Conference.	COMMISSIONER REPORTS
The meeting was adjourned at 10:15 AM.	ADJOURNMENT

Chief Clerk _____