

Thursday, January 12, 2023

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Jann Meyers, Wenda Butler, Ernie Jackson, Matt Croak, Kari Kepler, Beth Whitty, and Maria Boileau

PUBLIC ATTENDEES: Ernest Greene

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners’ meeting minutes from the December 29, 2022, Meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. MINUTES APPROVED

There were no public comments. PUBLIC COMMENTS

Julie Brennan and Matt Croak provided a presentation on the 2023 Clinton County Tourism/Recreation Grant Application Period. There is a new online application form and businesses are now eligible applicants. The total amount available is \$75,000. Applications are available online at the county’s website. The deadline to apply is 5 pm Tuesday, February 28, 2023. The focus of the grant is Tourism Promotion and Marketing. TOURISM/ RECREATION GRANT PERIOD

Mr. Kessinger asked for a motion to approve Resolution No. 1 Of 2023 – Submission of COVID-19 ARPA Whole-Home Repairs Program (WHRP) application to the PA Department of Community and Economic Development. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. RESOLUTION NO 1 DCED WHRP GRANT APPLICATION APPROVED

Mr. Kessinger asked for a motion to approve the 2023 Savin Maintenance and Service Agreement with PA District Attorney’s Institute, effective January 1, 2023 through December 31, 2023, at no cost to the county. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. DISTRICT ATTORNEY AGREEMENT APPROVED

Mr. Kessinger asked for a motion to approve a contract for services with IUP Research Institute in connection with the Clinton County Rural Health Grant, for the period of January 1, 2023 through May 31, 2023, for the amount of \$17,000.00. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. RURAL HEALTH GRANT CONTRACT IUP RESEARCH INSTITUTE APPROVED

Mr. Kessinger asked for a motion to approve a Subordination Agreement of the County’s Security Interest in equipment to be financed by Falcon Equipment, for Revolving Loan Borrower Wynn Tec, Inc. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. SUBORDINATION AGREEMENT APPROVED

Mr. Kessinger asked for a motion to approve a Purchase of Service Agreement with Sirius Computer Solutions, Inc, for one year of hardware and software maintenance for the AS-400 installed at the Piper Building, for the amount of \$6,679.56, to be effective January 1, 2023 to December 31, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. AGREEMENT SIRIUS COMPUTER SOLUTIONS APPROVED

Mr. Kessinger asked for a motion to approve a one-year subscription renewal to Monday.com, software for IT project tracking, for the amount of \$948.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. SUBSCRIPTION RENEWAL MONDAY.COM APPROVED

Mr. Kessinger asked for a motion to approve a correction in the expiration date of the term for Matthew Rickard on the Clinton County Housing Authority to December 31, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. BOARDS/AUTHORITIE CORRECTION MATTHEW RICKARD TERM 12/31/23 APPROVED

Mr. Kessinger asked for a motion to approve the transfer of Susan Muthler from Computer Operator in Assessment to Deputy Treasurer, effective January 30, 2023, at an annual salary of \$39,340.00 (Grade H) according to the promotion policy established by the Salary Board at the January 3, 2023, meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. TREASURERS OFFICE TRANSFER SUSAN MUTHLER DEPUTY TREASURER APPROVED

Mr. Kessinger asked for a motion to approve the hiring of Desiree Myers as Human Resources Administrator/ Deputy Chief Clerk in the Commissioners’ Office, effective January 16, 2023, at an annual salary of \$47,631.00 (Grade O), the starting salary established for this position at the January 3, 2023, Salary Board Meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. COMMISSIONERS HIRING DESIREE MYERS HR ADMINISTRATOR/ DEPUTY CHIEF CLERK APPROVED

Mr. Kessinger asked for a motion to approve the resignation of Sierra Saunders, Independent Living Co-Coordinator/ROMP Co-Coordinator/ Intake Caseworker in Children and Youth Services, effective January 18, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. CYS RESIGNATION SIERRA SAUNDERS APPROVED

Mr. Kessinger asked for a motion to approve County Bills in the amount of \$884,250.61 for the 2-week period ending January 12, 2023, and net payroll in the amount of \$306,738.72 for the two-week period ending on January 6, 2023, and end of year Comp Time payout of \$6,177.51 to be paid January 13, 2023. Motion by Ms. Harding; seconded by Mr. Stover. Motion carried. COUNTY BILLS APPROVED

There were no staff reports. STAFF REPORTS

There were no reports from Representative Borowicz’ office. REPORTS FROM REP. BOROWICZ

There were no Commissioner Reports. COMMISSIONER REPORTS

The meeting was adjourned at 10:14 AM. ADJOURNMENT

Thursday, January 26, 2023

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Jann Meyers, Wenda Butler, Ernie Jackson, Steve Gibson, Tristan Rock, Maria Boileau, and Desiree Myers

PUBLIC ATTENDEES: Ernest Greene and Laura Jameson

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the January 12, 2023, Meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. MINUTES APPROVED

There were no public comments. PUBLIC COMMENTS

Mr. Kessinger asked for a motion to approve ordinance No. 1 of 2023 – The Clinton County Subdivision and Land Development ordinance. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. ORDINANCE NO. 1 SUBDIVISION AND LAND ORDINANCE APPROVED

Mr. Kessinger asked for a motion to approve resolution No. 2 of 2023 – Submission of an application for 2023 Health Initiatives for Rural Pennsylvania funds to the Pennsylvania Office of Rural Health. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. HEALTH INITIATIVES FOR RURAL PA FUNDS APPLICATION APPROVED

Mr. Kessinger asked for a motion to approve the purchase of a Sharp full color copier for the Elections/Voter Registration Department from Doing Better Business for an amount of \$3,931.97 with a Copy Pak Maintenance Agreement for \$86.02 monthly. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. COPIER AGREEMENT DOING BETTER BUSINESS APPROVED

Mr. Kessinger asked for a motion to approve the purchase of a Sharp full color copier for the Planning Department from Doing Better Business for an amount of \$3,931.97 with a Copy Pak Maintenance Agreement for \$86.02 monthly. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. COPIER AGREEMENT DOING BETTER BUSINESS APPROVED

Mr. Kessinger asked for a motion to approve an application for the 2023 Grant-In-Aid application to Pennsylvania Commission on Crime and Delinquency for the amount of \$34,802.00 for the Probation Department. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. PCCD APPLICATION APPROVED

Mr. Kessinger asked for a motion to approve an application for a Sub-grant Amendment from the Pennsylvania Commission on Crime and Delinquency for an additional \$30,000 for GPS monitoring for the Probation Department. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. PCCD APPLICATION APPROVED

Mr. Kessinger asked for a motion to approve a one-year subscription renewal from CDW-G for Cisco Duo Multi Factor Authentication License for the period February 4, 2023 through February 3, 2024, at a cost of \$15,000.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. SUBSCRIPTION RENEWAL CDW-G APPROVED

Mr. Kessinger asked for a motion to approve the 2023 funding commitment for the Agricultural Preservation Program in the total amount of \$31,580.92. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. APP FUNDING COMMITMENT APPROVED

Mr. Kessinger asked for a motion to approve the transfer of IV-D funds from the IV-D checking account to the General fund in the amount of \$48,277.00 for reimbursement of October 2022 expenses. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. IV-D TRANSFER APPROVED

Mr. Kessinger asked for a motion to approve the transfer of Derek Hoke from Deputy Sheriff to Family Centered Services Case Manager in Children and Youth Services, effective February 13, 2023 at an annual salary of \$40,526.00 (Grade J) according to the promotion policy established by the Salary Board at the January 3, 2023, meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. DEREK HOKE TRANSFER TO CYS APPROVED

Mr. Kessinger asked for a motion to approve the transfer of Elizabeth Baker from Family Finding Case Manager to Independent Living/Reach Out Mentoring Co-Coordinator (Grade J) in Children and Youth Services, effective January 30, 2023, with no change in salary. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. CYS - LATERAL TRANSFER ELIZABETH BAKER APPROVED

Mr. Kessinger asked for a motion to approve the promotion of Jalissa Shreckengast from Dispatcher Trainee to Full-Time 9-1-1 Dispatcher (Grade H), effective January 22, 2023, at an annual salary of \$39,125.00, according to the promotion policy established by the Salary Board at the January 3, 2023, meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. DES PROMOTION JALISSA SHRECKENGAST APPROVED

Mr. Kessinger asked for the approval of County Bills in the amount of \$937,069.58 for the 2-week period ending January 26, 2023, and net payroll in the amount of \$350,020.13 for the two-week period ending on January 20, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. COUNTY BILLS APPROVED

Ms. Boileau stated that when Commissioners are on the ballot for the election the Court of Common Pleas must replace those who are running. Ms. Boileau stated that the 2023 Board of Elections is President Judge Craig Miller, Court Administrator Don Powers and Commissioner Miles Kessinger. Ms. Boileau also gave notification of election and voter information.

STAFF REPORTS

Mr. Greene reported that PENNDOT jobs are posted for college students. Mr. Greene stated that applications for the Federal Fire Fighter Assistance Grant and the PA House Fellowship Grant are now open for applicants. Ms. Meyers was asked about SNAP benefits; Mr. Greene explained the he could not comment on the SNAP benefits because they are Federal not state.

REPORTS FROM
REP. BOROWICZ'S
OFFICE

There were no Commissioner Reports.

COMMISSIONER
REPORTS

The meeting was adjourned at 10:16 AM.

ADJOURNMENT

Chief Clerk

Thursday, February 09, 2023

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Jann Meyers, Wenda Butler, Ernie Jackson, Steve Gibson, Tristan Rock, Keri Kepler, Jason Foltz, and Desiree Myers

PUBLIC ATTENDEES: Brandi Miller, Nicole Graber and Cindy Kunes.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the January 26, 2023, Meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There were no public comments.

PUBLIC COMMENTS

Mr. Kessinger asked for a motion to approve resolution No. 3 of 2023 – establishing a schedule of fees for the Clinton County Subdivision and Land Development Ordinance. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

RESOLUTION NO. 3
SALDO FEE
ORDINANCE
APPROVED

Mr. Kessinger asked for a motion to approve resolution No. 4 of 2023 - Fair Housing Resolution. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

RESOLUTION NO. 4
FAIR HOUSING
APPROVED

Mr. Kessinger asked for a motion to approve a professional services agreement with JN Blesh Surveying LLC to perform research and field surveys relating to land along phase 3 of the Bald Eagle Valley Trail, for the amounts of \$75.00 per hour for surveying and \$95.00 per hour for general field work. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

JN BLESCH SURVEYING
AGREEMENT
APPROVED

Mr. Kessinger asked for a motion to approve a proposal for Trend Micro Anti-Virus Software License through Gov Connection, Inc. for the period February 15, 2023 through February 15, 2024 at a cost of \$7,502.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

SOFTWARE LICENCE
GOV CONNECTION
APPROVED

Mr. Kessinger asked for a motion to approve a one year service renewal for Stormwind, LLC training package for three (3) IT employees at a cost of \$2370.00. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

SERVICE RENEWAL
STORMWIND, LLC
APPROVED

Mr. Kessinger asked for a motion to approve a 3-year Inmate Housing agreement at the Clinton County Correctional Facility with the County of Mifflin, effective January 1, 2023, at a rate of \$70.00 per inmate per day. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

INMATE HOUSING
AGREEMENT
APPROVED

Mr. Kessinger asked for a motion to approve 3-year Inmate Housing agreement at the Clinton County Correctional Facility with the Cayuga Indian Nation, effective January 1, 2023, at a rate of \$95.00 per inmate per day. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

INMATE HOUSING
AGREEMENT
APPROVED

Mr. Kessinger asked for a motion to approve the Owner County agreement for the Central Counties Youth Center, providing for an annual Clinton County allocation of \$114,890.00 for the period January 1, 2023 through December 31, 2023, to be paid in four installments of \$28,722.50. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

OWNER COUNTY
AGREEMENT
APPROVED

Mr. Kessinger asked for a motion to approve a data release agreement with Pennsylvania State University, for the use of Child Welfare Data for the purpose of research and education, for a five-year period effective February 23, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

PENN STATE
DATA RELEASE
AGREEMENT
APPROVED

Mr. Kessinger asked for a motion to approve the 2023 liquid fuels request from City of Lock Haven for cost-share of the annual lighting costs at Route 220 and Paul Mack Boulevard, in the amount of \$4,000.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

LIQUID FUELS
APPROVED

Mr. Kessinger asked for a motion to approve the hiring of Todd Warner as Director of Veterans Affairs, effective February 6, 2023, at an annual salary of \$39,809.00 (Grade K), the starting salary established for this position at the January 3, 2023 Salary Board meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

VETERAN AFFAIRS
HIRING DIRECTOR
TODD WARNER
APPROVED

Mr. Kessinger asked for the approval of County Bills in the amount of \$344,736.41 for the 2-week period ending February 9, 2023, and net payroll in the amount of \$327,190.08 for the two-week period ending on February 3, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

COUNTY BILLS
APPROVED

There were no Staff Reports.

STAFF REPORTS

Ms. Kunes, Field Representative for U.S. Congressman Glen (GT) Thompson introduced herself and provided contact information for the offices of U.S. Congressman Glen (GT) Thompson.

REPORTS FROM
U.S. CONGRESSMAN
THOMPSON'S
OFFICE

There were no reports from Representative Borowicz' office.

REPORTS FROM
REP. BOROWICZ'S

OFFICE

Ms. Harding informed the public of a UPMC Tele Town Hall meeting regarding the transition of UPMC Lock Haven to an Outpatient facility and the closure of their Inpatient practices. Ms. Harding provided the information for individuals within the community to be involved.

COMMISSIONER
REPORTS

The meeting was adjourned at 10:10 AM.

ADJOURNMENT

_____ Chief Clerk

Thursday, February 23, 2023

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Jann Meyers, Wenda Butler, Steve Gibson, Susie Peters, Cindy Love, Beth Whitty and Desiree Myers

PUBLIC ATTENDEES: Mike Flanagan and Ernest Greene.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the February 9, 2023, Meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. MINUTES APPROVED

There were no public comments. PUBLIC COMMENTS

Mr. Kessinger asked for a motion to approve resolution No. 5 of 2023 – approval of repository bids. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. RESOLUTION NO. 5 REPOSITORY BIDS APPROVED

Mr. Kessinger asked for a motion to approve resolution No. 6 of 2023 – rejection of repository bids. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. RESOLUTION NO. 6 REPOSITORY BIDS APPROVED

Mr. Kessinger asked for a motion to approve a release of lien on the Bald Eagle Truck Stop, Inc. corporate guarantee, real estate located at 612 McElhattan Drive, McElhattan, PA 17748, and the business assets of Bald Eagle Truck Stop, Inc. as security for the Vasas, Inc. loan from the Clinton County Revolving Loan Fund. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. RELEASE OF LIEN AND ASSETS BALD EAGLE TRUCK STOP APPROVED

Mr. Kessinger asked for a motion to approve the renewal proposals from NRG Controls North, Inc., for providing HVAC preventive maintenance services for County buildings under the following terms: SERVICE RENEWAL NRG CONTROLS APPROVED

	2023	2024	2025
Courthouse/Garden Building	\$3,180	\$3,180	\$3,280
Correctional Facility	\$4,750	\$4,750	\$4,900
MDJ 1, MDJ 2, MDJ 3	\$3,180	\$3,180	\$3,280
Piper Building	\$4,620	\$4,620	\$4,750

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve Supplement #1 to the existing contract with Stiffler McGraw for engineering services for the BEVT Phase 5, amending the cost to \$198,990 due to a change in the Geotechnical scope of work. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. SUPPLEMENT #1 BEVT PHASE 5 STIFFLER MCGRAW APPROVED

Mr. Kessinger asked for a motion to approve the use of the Piper building grounds for the second annual Sheriff and DA Night Out on August 19, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. USE OF GROUNDS SHERIFF AND DA NIGHT OUT APPROVED

Mr. Kessinger asked for a motion to approve the Victim Witness RASA/VOJO Grant agreement, effective January 1, 2023 through December 31, 2024, for the amount of \$119,618.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. GRANT AGREEMENT VICTIM WITNESS APPROVED

Mr. Kessinger asked for a motion to approve PCCD 2022-2023 Probation Grant-In-Aid agreement in the amount of \$34,802.00. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. GRANT AGREEMENT PROBATION APPROVED

Mr. Kessinger asked for a motion to approve Amendment 1 to the Health Initiative for Rural Pennsylvania Grant contract, increasing the total grant amount to \$120,000.00 and extending the grant period to November 30, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. AMMENDMENT 1 HEATHLH INITIATIVES FOR RURAL PA FUNDS APPROVED

Mr. Kessinger asked for a motion to confirm the hiring of Cheyenne Hand as Clerk I at Magisterial District Court 25-3-03, effective February 21, 2023, at an annual salary of \$25,795.00 (Grade A), the starting salary established for this position at the January 3, 2023 Salary Board meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. MDJ3 HIRING CLERK 1 CHEYENNE HAND APPROVED

Mr. Kessinger asked for a motion to confirm the hiring of Kamela Windecker as Dual Office Clerk in the Prothonotary and Sheriff's offices, effective February 27, 2023, at an annual salary of \$29,307.00 (Grade D), the starting salary established for this position at the January 3, 2023 Salary Board meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. PROTHONOTARY/ SHERIFF HIRING DUAL OFFICE CLERK KAMELA WINDECKER APPROVED

Mr. Kessinger asked for a motion to approve the hiring of Tasha Yost, part-time Administrative Assistant at the Clinton County Conservation District, effective February 27, 2023, at the rate of \$15.00 per hour, the approved salary established for this position at the January 3, 2023 Salary Board meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. CONSERVATION DISTRICT ADMINISTRATIVE ASSISTANT TASHA YOST APPROVED

Mr. Kessinger asked for a motion to confirm the retirement of Kathy Nearhood, 2nd Deputy Treasurer, effective March 31, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. TREASURER DEPT. RETIREMENT

KATHY NEARHOOD
APPROVED

Mr. Kessinger asked for a motion to approve the retirement of Jann Meyers, Chief Clerk, effective June 9, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

COMMISSIONERS
RETIREMENT
JANN MEYERS
APPROVED

Mr. Kessinger asked for the approval of County Bills in the amount of \$734,666.31 for the 2-week period ending February 23, 2023, and net payroll in the amount of \$308,916.74 for the two-week period ending on February 17, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

COUNTY BILLS
APPROVED

There were no reports from Representative Borowicz' office.

REPORTS FROM
REP. BOROWICZ'S
OFFICE

There were no reports from the Commissioners.

COMMISSIONER
REPORTS

The meeting was adjourned at 10:13 AM.

ADJOURNMENT

Chief Clerk _____

Thursday, March 9, 2023

PRESENT: Miles Kessinger and Angela Harding.

STAFF ATTENDEES: Jann Meyers, Wenda Butler, Kerry Stover, Matt Croak, Tristan Rock, Jennifer Hoy and Desiree Myers

PUBLIC ATTENDEES: Bryley Miller, Dominique Miller, Adelaide Miller, Aurielle Miller, Beatrix Miller, Ethan Howard, Christine Showers, Mary Kramer, Andrew Kramer, Audrey Porey, Julie Brennan and Ernest Greene.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the February 23, 2023, Meeting. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried.

MINUTES
APPROVED

There were no public comments.

PUBLIC COMMENTS

Ms. Harding presented a proclamation celebrating March 12-18, 2023 as Pennsylvania 4-H Week throughout Clinton County. Ms. Harding encouraged our citizens to acknowledge and celebrate 4-H for its valuable service and continued efforts to empower youth with a foundation of success for a lifetime.

PROCLAMATION
DECLARING
PA 4-H WEEK

Motion by Mr. Kessinger; seconded by Ms. Harding. Motion carried.

Julie Brennan and Matt Croak announced the 25 grant awards for the Clinton County Tourism/Recreation Grant in the amount of \$75,000.00 for the 2023 program year. The focus of the grant is Tourism Promotion and Marketing funded by the Hotel Tax. Julie Brennan stated that they plan to utilize the funds for organizations, municipalities and tourism-related businesses within the County.

TOURISM/
RECREATION
AWARDED GRANTS

Mr. Kessinger asked for a motion to approve a proposal from Hoffman Ford, under Costars State contract pricing, for a 2023 4-door V6 Ford Explorer Police Interceptor for the Sheriff's Department, for the amount of \$45,340.00. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried.

HOFFMAN FORD
CONTRACT
POLICE INTERCEPTOR
APPROVED

Mr. Kessinger asked for a motion to approve the purchase of two Surplus Kyocera copiers and one Kyocera printer from Susque-View Home, Inc for the amount of \$8,346.45.

SUSQUE-VIEW
COPIERS/ PRINTER
PURCHASE
APPROVED

Motion by Mr. Kessinger; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve two maintenance agreements with Willits Copiers, Inc. for a Kyocera black and white laser printer at a cost of \$50.00 quarterly, and a Kyocera 3553 CI color copier, at a cost of \$210.00 quarterly, both for the 9-1-1 Communications Center.

WILLITS COPIER, INC
MAINTENANCE
AGREEMENT
APPROVED

Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried.

Mr. Kessinger asked for a motion to approve the transfer of IV-D funds from the IV-D checking account to the General fund in the amount of \$40,297.00 for reimbursement of November 2022 expenses.

IV-D TRANSFER
APPROVED

Motion by Mr. Kessinger; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve the transfer of Colt Smith from Juvenile Probation Officer to Family Finding Case Manager in Children and Youth Services (Grade J), effective March 13, 2023, with no change in base salary. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried.

CYS - LATERAL
TRANSFER
COLT SMITH
APPROVED

Mr. Kessinger asked for a motion to approve the resignation of Alexis Jacobs, Agricultural Resource Conservationist at the Clinton County Conservation District, effective March 3, 2023.

CONSERVATION
DISTRICT
RESIGNATION
ALEXIS JACOBS
APPROVED

Motion by Mr. Kessinger; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve the resignation of Alison McClain, Truancy Outreach Worker in Children and Youth Services, effective March 23, 2023.

CYS
RESIGNATION
ALISON MCCLAIN
APPROVED

Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried.

Mr. Kessinger asked for a motion to approve the hiring of Erin Worden as full-time Election Assistant/Utility Floater, effective March 6, 2023, at an annual salary of \$34,866.00 (Grade H), the starting salary established for this position at the January 3, 2023 meeting of the Salary Board.

VOTER
REGISTRATION &
ELECTIONS/
COMMISSIONERS
HIRING ERIN WORDEN
APPROVED

Motion by Mr. Kessinger; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve the hiring of Brittany Koch as full-time Deputy Sheriff, effective March 20, 2023, pending successful pre-employment testing, at an annual salary of \$32,403.00 (Grade F), the starting salary established for this position at the January 3, 2023 meeting of the Salary Board.

SHERIFF
HIRING
BRITTANY KOCH
APPROVED

Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried.

Mr. Kessinger asked for a motion to approve the promotion of Luke Motter from part-time Deputy to full-time Deputy Sheriff, effective March 6, 2023.

SHERIFF
PROMOTION
LUKE MOTTER
APPROVED

Motion by Mr. Kessinger; seconded by Ms. Harding. Motion carried.

The Commissioners adjourned the meeting at 10:21 AM.

The Salary Board Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:22 AM.

Mr. Kessinger asked for the approval of County Bills in the amount of \$1,814,164.05 for the 2-week period ending March 9, 2023, and net payroll in the amount of \$305,981.73 for the two-week period ending on March 3, 2023. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried.

COUNTY BILLS
APPROVED

Sheriff Kerry Stover announced his gratitude for the approval of the 2023 Clinton County Night Out on August 19th at the Piper Building. He encouraged the public to come out and participate.

STAFF REPORTS

Mr. Greene spoke about the PennDot Summer Employment Program, 2022 Property Tax Rebate and Assistance Program, Farmer's Breakfast at local schools which will be attended by U. S. Congressman Glenn Thompson, Secretary Russ Reading and Penn State Agriculture. Mr. Greene also spoke about the Disabled Veteran's Real Estate Tax Exemption Program and the Unemployment Compensation Trust Fund.

REPORTS FROM
REP. BOROWICZ'S
OFFICE

Ms. Harding mentioned two new programs by the Solid Waste Authority of Glass Bottle and Jar Recycling and Residential Battery Recycling Program starting on March 9th, 2023 at the Wayne Township Landfill.

COMMISSIONER
REPORTS

Mr. Kessinger made note that Mr. Snyder was unable to attend the meeting due to his attendance at the Emergency Management Legislative Breakfast in State College.

The meeting was adjourned at 10:34 AM.

ADJOURNMENT

Chief Clerk _____

Thursday, March 23, 2023

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Jann Meyers, Wenda Butler, Kari Kepler, Matt Croak, Michelle Kunes, Kathy Nearhood, Tristan Rock and Andrew Kremser.

PUBLIC ATTENDEES: Ernest Greene, Jonathan Hansen, Gerard Banfill, Cindy Kunes, Miles Crape, Jason Ramsay.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners’ meeting minutes from the March 9, 2023, Meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	MINUTES APPROVED
Gerard Banfill stressed the impact that healthcare and EMS are currently facing with staffing county wide. Mr. Banfill asked for the Commissioners support to start a community coalition to build strength in numbers to develop solutions for the problems that are arising.	PUBLIC COMMENTS
Mr. Gibson opened the bid received for the 9-1-1 tower project from Motorola Solutions. Mr. Gibson explained the next step of reviewing the bid given then plan a meeting to recommend an award after evaluation of proposals. He stated that a meeting will be set for March 30, 2023 to make recommendations. Mr. Kessinger asked for a motion to refer the proposal to staff and Solicitor for review. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	BID OPENING 911 TOWER PROJECT
Ms. Harding read the proclamation designating the month of April 2023 as Pennsylvania 8-1-1 Safe Digging Month. Ms. Harding encouraged all Pennsylvanians to visit the Pennsylvania 8-1-1 website to gain information about safe digging in their communities. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	PROCLAMATION DECLARING PA SAFE DIGGING MONTH
Mr. Kessinger asked for a motion to approve Resolution No. 7 of 2023 – Resolution to apply for a DCNR Grant for Bald Eagle Valley Trail Phase 6 development. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	DCNR GRANT BEVT PHASE 6 APPROVED
Mr. Kessinger asked for a motion to approve Amendment 1 to the Aramark agreement for food service at the Clinton County Correctional Facility, effective April 20, 2023 through April 19, 2024, increasing the price per meal by 8.5% as a result of changes in the consumer price index. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	ARAMARK CCCF AMENDMENT 1 APPROVED
Mr. Kessinger asked for a motion to approve a 5-year agreement with Commonwealth University of Pennsylvania for hosting internships at the Clinton County Correctional Facility. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	CCCF/CUP INTERNSHIP AGREEMENT APPROVED
Mr. Kessinger asked for a motion to approve a 5-year contract with Xfinity, effective April 1, 2023, for bulk TV services at the Clinton County Correctional Facility, at a cost of \$34.50 per unit per month (21 units). Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	XFINITY SERVICES CONTRACT - CCCF APPROVED
Mr. Kessinger asked for a motion to approve a letter of agreement and business associate agreement between Clinton County and the City of Altoona Fire Department to provide Professional Juvenile Firesetter Program Training at a cost of \$45.00 per hour plus travel costs. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	ALTOONA FIRE DEPT/CYS TRAINING AGREEMENTS APPROVED
Mr. Kessinger asked for a motion to approve a 3 year facilities solution agreement with Cintas Corporation, to provide commercial grade rugs and mats biweekly to County buildings, based on Omnia National pricing schedules, effective April 1, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	CINTAS FACILITIES AGREEMENT APPROVED
Mr. Kessinger asked for a motion to approve a proposal from Lugg Building Contractor to install a 12” x 49” x 108” concrete pad for the new Garden building generator for the amount of \$4,800.00. Motion by Mr. Snyder; seconded by Mr. Kessinger. Motion carried with Commissioner Harding abstaining.	LUGG BUILDING PROPOSA; APPROVED
Mr. Kessinger asked for a motion to approve a proposal from NRG Controls North, INC. for labor and materials for installing a chiller, condenser motor, and blade at the Courthouse, for the amount of \$1,550.00. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	NRG CONTROLS PROPOSAL APPROVED
Mr. Kessinger asked for a motion to approve the transfer of IV-D funds from the IV-D checking account to the General Fund in the amount of \$44,768.00 for reimbursement of December 2022 expenses. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	IV-D TRANSFER APPROVED
The Board of Commissioners will present a retirement certificate to Kathy Nearhood, thanking her for five years of County service in the Treasurer’s Office.	RETIREMENT KATHY NEARHOOD TREASURER
Mr. Kessinger asked for a motion to approve the promotion of Jessika Smith, from Dispatcher Trainee to Full-time 9-1-1 Dispatcher, effective March 10, 2023, at an annual salary of \$39,124.80 (Grade H), the starting salary for this position at the January 3, 2023 meeting of the Salary Board. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	DES PROMOTION JESSIKA SMITH APPROVED
Mr. Kessinger asked for a motion to confirm the hiring of Kelsey Spangler as Full Time Administrative Assistant for Court Administration, effective March 27, 2023, at an annual salary of \$30,597.00 (Grade E), the starting salary established for this position at the January 3, 2023 meeting of the Salary Board. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	COURTS HIRING KELSEY SPANGLER APPROVED

Mr. Kessinger asked for a motion to confirm the resignation of Loc Long, Adult Probation Officer, effective April 7, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

PROBATION
RESIGNATION
LOC LONG
APPROVED

Mr. Kessinger asked for the approval of County Bills in the amount of \$434,240.82 for the 2-week period ending March 23, 2023, and net payroll in the amount of \$311,769.34 for the two-week period ending on March 17, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

COUNTY BILLS
APPROVED

There were no reports from Staff.

STAFF REPORTS

Ms. Kunes updated the community about the Community Projects in the Congressman's District, and encouraged citizens to visit Congressman Thompson's website and the House Ag Committee website to receive updates and to provide feedback.

REPORTS FROM
U.S. CONGRESSMAN
THOMPSON'S
OFFICE

Mr. Greene spoke about the PennDOT Summer Employment Program, 2022 Property Tax Rebate and Assistance Program, the Affordable Connectivity Program. Mr. Greene spoke of conversations had with the CIU10 about ongoing issues within education. He also spoke about House and Senate joint hearings about EMS operations, Palestine OH Train Derailment and the Governor's budget.

REPORTS FROM
REP. BOROWICZ'S
OFFICE

Ms. Harding spoke about the introduction of House Bill 319 and her greater concern about many issues that are currently impacting our community and not being resolved. Ms. Harding requested that our Representatives focus on more important issues that are specifically happening here in Clinton County. She urged everyone to find the positive things happening with our youth and in our schools.

COMMISSIONER
REPORTS

Mr. Snyder spoke about the SEDA-COG board and the discussion about the Broadband Taskforce. Mr. Snyder volunteered to participate in the taskforce and believes it will be beneficial for Clinton County to be involved.

The meeting was adjourned at 10:29 AM.

ADJOURNMENT

Chief Clerk _____

Thursday, April 6, 2023

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Jann Meyers, Wenda Butler, Desiree Myers, Matt Croak, Autumn Bower, Christopher Rupert, Jacquelyn Rinker, Jonathon Plessinger, Beth Whitty, Jim Watson, and Andrew Kremser.

PUBLIC ATTENDEES: Mike Flannagan, Hannah Scott, Cheyenne Brickley and Juli Jaglowski.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners’ meeting minutes from the March 23, 2023, Meeting. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried. MINUTES APPROVED

There were no public comments. PUBLIC COMMENTS

Ms. Harding read the proclamation designating the month of April 2023 as Sexual Assault Awareness and Prevention month – accepted by Cheyenne Brickley, Juli Jaglowski, and Hannah Scott from Roads to Peace who provided comments about the month’s planned events. PROCLAMATION DECLARING SEXUAL ASSAULT AWARENESS & PREVENTION MONTH

Mr. Snyder presented the proclamation celebrating April 9-16, 2023 as 9-1-1 Public Safety Telecommunicator Week. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. Andrew Kremser, Director of Emergency Services spoke about the dedication of the 9-1-1 telecommunicator staff and thanked them for their hard work in keeping the public safe. PROCLAMATION DECLARING 9-1-1 PUBLIC SAFETY TELECOMMUNICATOR WEEK

Mr. Kessinger asked for a motion to approve of Amendment 1 to the agreement with Commonwealth University and Indiana University of Pennsylvania through the Health Initiative for Rural PA Grant, for Kognito Mental Health Software, increasing the amount approved by \$3,000.00 for outreach materials. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. KOGNITO MENTAL HEALTH SOFTWARE AMENDMENT 1 APPROVED

Mr. Kessinger asked for a motion to approve a release request from Bryan D. Wynn, for certain Real Estate held as collateral for two Revolving Loans for Wynn Tec, Inc. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. WYNN TEC, INC REAL ESTATE RELEASE APPROVED

Mr. Kessinger asked for a motion to approve a new Revolving Loan fund loan request in the amount of \$300,000 for Bucktail Medical Center for upgrades to the HVAC system. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. BUCKTAIL MEDICAL HVAC SYSTEM REVOLVING LOAN APPROVED

Mr. Kessinger asked for a motion to approve a 60-month Fair Market Value lease agreement with Delage Landen and a maintenance agreement with Willits Copiers, Inc. for a Copystar model 5054ci copier for Clinton County Children and Youth Services Fiscal Department for a total cost of \$261.01 monthly. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. DELAGE LANDEN/ WILLITS COPIERS CYS AGREEMENT APPROVED

Mr. Kessinger asked for a motion to approve payment of \$58,599.07 to the Greene Township Supervisors from County Highway/Bridge funds for 20% of the cost of the completed project on the Snook Road Bridge. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. GREENE TOWNSHIP COUNTY HIGHWAY/ BRIDGE FUNDS PAYMENT APPROVED

The Board of Commissioners presented a recognition certificate to Jonathon Plessinger, 9-1-1 CAD Supervisor/ Risk Management Coordinator, for receiving the Loss Control Award from CCAP’s PCOMP Board for “Outstanding commitment to prevention of Workers Compensation claims– Jonathon is very knowledgeable about Emergency Management and has great connections in the community. He provides consistent training with the county staff and is a leader when it comes to safety.” RECOGNITION JONATHON PLESSINGER DES

Mr. Kessinger asked for a motion to approve an application for the 2023 Emergency Management Performance Grant through PEMA, for the period October 1, 2022 through September 30, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. PEMA EMPG GRANT APPLICATION APPROVED

Mr. Kessinger asked for a motion to approve an application for the 2023-2024 Hazardous Material Response Fund Grant through PEMA. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. PEMA HMRF GRANT APPLICATION APPROVED

Mr. Kessinger asked for a motion to approve the appointment of Desiree Myers, as incoming Chief Clerk, to be effective April 17, 2023 at the annual salary of \$57,139.00 (Grade S), the starting salary for this position established at the January 3, 2023 meeting of the Salary Board. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. APPOINTMENT OF CHIEF CLERK DESIREE MYERS APPROVED

Mr. Kessinger asked for a motion to approve the correction of the promotion action made effective on March 10, 2023, for Jessika Smith, 9-1-1 Dispatcher, correcting her salary to \$39,124.80 (Grade H), in accordance with the promotion policy established by the Salary Board at the January 3, 2023, meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. DES PROMOTION CORRECTED JESSIKA SMITH

Mr. Kessinger asked for a motion to approve the promotion of Reagan Markley from Dispatcher Trainee to 9-1-1 Dispatcher at the Department of Emergency Services, effective April 2, 2023, at an annual salary of \$39,124.80 (Grade H), in accordance with the promotion policy established by the Salary Board at the January 3, 2023 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. DES PROMOTION REAGAN MARKLEY APPROVED

Mr. Kessinger asked for the approval of County Bills in the amount of \$1,153,064.49 for the 2-week period ending April 6, 2023, and net payroll in the amount of \$326,262.42 for the two-week period ending on March 31, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried

COUNTY BILLS
APPROVED

There were no reports from Staff.

STAFF REPORTS

There were no reports from Representative Borowicz' office.

REPORTS FROM
REP. BOROWICZ'S
OFFICE

Ms. Harding acknowledged that April is also Child Abuse Awareness month and reminded the community that we are all advocates and it is our duty to defend those who are defenseless. Ms. Harding also provided an update of the Live and Work Clinton County Project and data on the program since it was implemented in 2022. Forty -one new residents relocated to Clinton County during that time period and received funding through the program.

COMMISSIONER
REPORTS

The meeting was adjourned at 10:19 AM.

ADJOURNMENT

Chief Clerk _____

Thursday, April 20, 2023

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Jann Meyers, Wenda Butler, Desiree Myers, Ernie Jackson, Wade Jodun, Beth Whitty, Tristan Rock and Keith Yearick.

PUBLIC ATTENDEES: Mike Flannagan and Brian Hillard.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the April 06, 2023, Meeting. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried.

MINUTES
APPROVED

There were no public comments.

PUBLIC COMMENTS

Mr. Kessinger asked for a motion to approve Resolution No. 8 of 2023 – Offering a PA-529 plan to County Employees. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

PA-529 PLAN
RESOLUTION NO. 8
APPROVED

Mr. Kessinger asked for a motion to approve a new Revolving Loan Fund loan request in the amount of \$50,000 for 3 Girls One Guy, LLC for purchase of the Real Estate at the corner of Main and Henderson Streets, and Haven Wash Station LLC for the purchase of the business and new equipment. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried

3 GIRLS ONE GUY, LLC
REAL ESTATE
REVOLVING LOAN
APPROVED

Mr. Kessinger asked for a motion to approve a purchase of service agreement for Intellectual Disabilities (Guardianship) Services between County of Clinton and the Advocacy Alliance at the rate of \$75.00 per hour plus mileage at the IRS rate, not to exceed \$2,100.00 for the term of the agreement, April 1, 2023 through June 30, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

GUARDIANSHIP
SERVICE AGREEMENT
APPROVED

Mr. Kessinger asked for a motion to approve a contract for services with ORR Training Services, LLC, to provide training to Clinton County Children and Youth staff at a cost of \$310.00 per hour, effective from July 1, 2023 to June 30, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

ORR TRAINING
SERVICES, LLC
SERVICE CONTRACT
APPROVED

Mr. Kessinger asked for a motion to approve a proposal from Grokability, Inc. for a one-year renewal of Snipe-IT Asset Management Software at a cost of \$399.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

GROKABILITY, INC
RENEWAL
APPROVED

Mr. Kessinger asked for a motion to approve an agreement with Active Minds, Inc. for Mental Health Public Webinars for the amount of \$22,300.00 through the Health Initiative for Rural PA Grant. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried

ACTIVE MINDS, INC
AGREEMENT
APPROVED

Mr. Kessinger asked for a motion to approve a Memorandum of Understanding between Clinton County and Council 86 of AFSCME, amending the Collective Bargaining Agreement for Corrections Officers and Maintenance Workers at the Clinton County Correctional Facility to include modified Housing Unit Officer as an additional bid post. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

COU 86 OF AFSCME/
CCCCF
MEMORANDUM
APPROVED

Mr. Kessinger asked for a motion to approve a change order to the Vision Government Solutions CAMA Software Maintenance Services schedule, changing the effective CAMA Maintenance period to begin January 1, 2023 at a cost of \$11,625.00, renewing annually; and with the effective web hosting period to begin July 1, 2023 at a cost of \$5,500.00, renewing annually. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CAMA SOFTWARE
CHANGE ORDER
APPROVED

Mr. Kessinger asked for a motion to approve the transfer of IV-D Funds from the IV-D checking account to the General Fund in the amount of \$47,470.00 for reimbursement of January 2023 expenses. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

IV-D TRANSFER
APPROVED

Mr. Kessinger asked for a motion to approve the resignation of James Maguire from the Clinton County Solid Waste Authority Board, effective April 12, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

SOLID WASTE
AUTHORITY BOARD
RESIGNATION
JAMES MAGUIRE
APPROVED

Mr. Kessinger asked for a motion to approve the appointment of Kyle Stewart to the Clinton County Solid Waste Authority Board, to fulfill the remaining term of Mr. Maguire, which will expire on January 1, 2025. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

SOLID WASTE
AUTHORITY BOARD
APPOINTMENT
KYLE STEWART
APPROVED

Mr. Kessinger asked for a motion to approve the resignation of Eric Fletcher from the Clinton County Library Board, effective April 7, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

LIBRARY BOARD
RESIGNATION
ERIC FLETCHER
APPROVED

Mr. Kessinger asked for a motion to approve the resignation of Ethan Goodbrod, Part-time Dispatcher in the Department of Emergency Services, effective April 5, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

DES
RESIGNATION
ETHAN GOODBROD
APPROVED

Mr. Kessinger asked for a motion to approve the hiring of Abigail Chermack as Agricultural Resource Conservationist at the Clinton County Conservation District, effective May 1, 2023, at an annual salary of \$39,809.00 (Grade K), the starting salary established for this position at the January 3, 2023 meeting of the Salary Board. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CONSERVATION
HIRING
ABIGAIL CHERMACK
APPROVED

Mr. Kessinger asked for a motion to approve the hiring of Kayla Glossner as Agricultural Resource Conservationist at the Clinton County Conservation District, effective May 1, 2023, at an annual salary of \$39,809.00 (Grade K), the starting salary established for this position at the January 3, 2023 meeting of the Salary Board, pending pre-employment checks.
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CONSERVATION
HIRING
KAYLA GLOSSNER
APPROVED

Mr. Kessinger asked for the approval of County Bills in the amount of \$766,705.01 for the 2-week period ending April 20, 2023, and net payroll in the amount of \$316,069.75 for the two-week period ending on April 14, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried

COUNTY BILLS
APPROVED

Wade Jodun, Conservation District Manager, informed the public of the “Time-Out” Event at the Conservation District Offices with the Clinton County Economic Partnership on April 20th in celebration of Earth Day. Mr. Jodun also spoke of the project with PPL and PA Fish and Boat Commission of planting approximately 1 acre of trees in addition to their Earth Day celebrations.

STAFF REPORTS

There were no reports from Representative Borowicz’ office.

REPORTS FROM
REP. BOROWICZ’S
OFFICE

Ms. Harding acknowledged Earth Day and that April is “Keep Pennsylvania Beautiful” Month. Ms. Harding encouraged the public to take time some time to clean up our environment. Ms. Harding also introduced Brian Hillard from Sustainable Energy Fund and spoke about how the Commissioners are working through the process of becoming a C-PACE County which will help with economic development and promote renewable energy use.

COMMISSIONERS
REPORTS

Mr. Snyder spoke about the Duke Low MOA and a PA Wilds webinar being held on April 24th and encouraged the public to register to hear more regarding this topic.

Jann Meyers reminded the public about the public hearing on the new Hazard Mitigation Plan that will be open to the public on May 1st, 2023, at the Mellott Building at 6:00 PM.

The meeting was adjourned at 10:15 AM.

ADJOURNMENT

Chief Clerk _____

Thursday, May 4, 2023

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Jann Meyers, Wenda Butler, Desiree Myers, Ernie Jackson, Tristan Rock, Keith Yearick, Jason Foltz, Matt Croak, Jim Watson, Kerry Stover, Abbey Barnhart, Amanda Watts, Charles Powley, Gary Rausch, Sean Ruch and Kelly Buchan.

PUBLIC ATTENDEES: Brandy Reiter, Michelle McCain, Cindy Kunes, Cathy Snyder, Christina Mazzulla and Nancy Hackenberg.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the April 20, 2023, Meeting. Motion by Mr. Snyder; second by Ms. Harding. Motion carried.	MINUTES APPROVED
There were no public comments.	PUBLIC COMMENTS
Mr. Snyder presented the proclamation celebrating May 7-13, 2023 as National Correctional Officers and Employees' Week- accepted by Abbey Barnhart, Amanda Watts, Charles Powley, Gary Rausch, Sean Ruch Christina Mazzulla, and Kelly Buchan.	PROCLAMATION DECLARING NATIONAL CORRECTIONAL OFFICERS & EMPLOYEES' WEEK
Ms. Harding presented the proclamation designating May 2023 as Mental Health Awareness Month – presented to Cathy Snyder, Executive Board Member of the National Alliance of Mental Illness (NAMI) of Northcentral PA.	PROCLAMATION DECLARING MENTAL HEALTH AWARENESS MONTH
Mr. Kessinger asked for a motion to approve a one-year renewal with CDW-G under COSTARS state contract pricing, for VMWARE maintenance and support for the amount of \$22,983.54. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	CDW-G/COSTARS MAINTENANCE & SUPPORT RENEWAL APPROVED
Mr. Kessinger asked for a motion to approve an application for the 2023-24 Intermediate Punishment Treatment Grant from PCCD in the amount of \$115,000.00 to fund Probation salaries and electronic monitoring expenses. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	PCCD GRANT PROBATION APPROVED
Mr. Kessinger asked for a motion to approve the purchase of In-Car Cameras from Motorola for the Sheriff's Department for the amount of \$19,087.40, and a related Memorandum of Understanding with the City of Lock Haven for reimbursement from a PCCD grant in the amount of \$18,055.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	SHERIFF GRANT WITH LOCK HAVEN TO PURCHASE CAMERAS APPROVED
Mr. Kessinger asked for a motion to approve the appointment of Mary George Rhone to the Clinton County Housing Authority, to serve the remainder of the term of Hope Mitchell, which will expire December 31, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	CLINTON COUNTY HOUSING AUTHORITY APPOINTMENT MARY GEORGE RHONE APPROVED
Mr. Kessinger asked for a motion to approve the hiring of Tammy Kurtz as Second Deputy Treasurer effective May 8, 2023, at an annual salary of \$29,307.00 (Grade D), the starting salary established for this position at the January 3, 2023 meeting of the Salary Board. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	TREASURER HIRING TAMMY KURTZ APPROVED
Mr. Kessinger asked for a motion to approve the transfer of Aimee Hunsinger from 9-1-1 Dispatcher at the Department of Emergency Services to Truancy Outreach Caseworker in CYS, effective May 8, 2023, at an annual salary of \$39,273.00 (Grade J), according to the promotion policy established at the January 3, 2023 meeting of the Salary Board. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	DES TO CYS TRANSFER AIMEE HUNSINGER APPROVED
Mr. Kessinger asked for the approval of County Bills in the amount of \$914,441.29 for the 2-week period ending May 1, 2023, and net payroll in the amount of \$323,459.60 for the two-week period ending on April 28, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	COUNTY BILLS APPROVED
There were no reports from Staff.	STAFF REPORTS
Ms. McCain spoke about the PennDot fees being updated effective July 2023. She also presented some reports from Representative Borowicz's office of what they are currently handling.	REPORTS FROM REP. BOROWICZ'S OFFICE
Ms. Reiter provided updates of the status of the appropriation hearings, confirmation hearings and budget talks. She notified everyone of the location of their office in Bellefonte and encourages the public to reach out.	REPORTS FROM SEN. DUSH'S OFFICE
Ms. Kunes announced that Congressman Thompson will conduct office hours in counties that are not represented and intends to broaden their reach effective May 17 th which will be hosted in Representative Borowicz's office.	REPORTS FROM U.S. CONGRESSMAN THOMPSON'S OFFICE
Ms. Harding wished all of the mothers of Clinton County a very Happy Mother's Day.	COMMISSIONERS REPORTS
The meeting was adjourned at 10:26 AM.	ADJOURNMENT

Chief Clerk _____

Thursday, May 18, 2023

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Jann Meyers, Wenda Butler, Desiree Myers, Andrew Kremser, Jim Watson, Jonathon Plessinger, Sasha Sheridan, Kari Kepler, Maria Boilieu, Steve Gibson, Tristan Rock

PUBLIC ATTENDEES: Cindy Kunes, Gerald Banfill, Pat Steinbacher, and Mary Hirst

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the May 4, 2023, Meeting. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried.

MINUTES
APPROVED

There were no public comments.

PUBLIC COMMENTS

Mr. Snyder presented the proclamation celebrating May 21-27, 2023 as National Emergency Medical Services (EMS) Week- accepted by local EMS agencies.

PROCLAMATION
DECLARING
NATIONAL
EMERGENCY
MEDICAL
SERVICES WEEK

Mr. Kessinger asked for a motion to approve Resolution No. 9 of 2023— 9-1-1 Funding and Reauthorization of Chapter 53 of Title 35 of the Pennsylvania Consolidated Statutes with 9-1-1 Surcharge increase to support NG911 systems across the Commonwealth. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

911 FUNDING AND
REAUTHORIZATION
RESOLUTION NO. 9
APPROVED

Mr. Kessinger asked for a motion to approve Resolution No. 10 of 2023 – supporting increased funding for community-based Mental health services in the 2023-2024 Pennsylvania State budget. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

MENTAL HEALTH
FUNDING INCREASE
RESOLUTION NO. 10
APPROVED

Mr. Kessinger asked for a motion to approve a contract for services between Jann Meyers and the County of Clinton for consultation as an Independent Contractor, on an as-needed basis, effective June 10, 2023 through December 31, 2023, at the rate of \$40.00 per hour.

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

JANN MEYERS
SERVICE CONTRACT
APPROVED

Mr. Kessinger asked for a motion to approve a Gas Supplier Agreement with NRG, LLC, for the Clinton County Courthouse and Correctional Facility at a rate of \$3.781/MMBTU for the 48-month period beginning September 1, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

NRG, LLC GAS
SUPPLY AGREEMENT
APPROVED

Mr. Kessinger asked for a motion to approve a proposal from Keystone Communications for maintenance services for seven communication towers at a monthly cost of \$4,428.00, effective June 1, 2023 through December 31, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

KEYSTONE
COMMUNICATIONS
TOWER
MAINTENANCE
SERVICES
APPROVED

Mr. Kessinger asked for a motion to approve an allocation of \$4,625.00 from American Rescue Plan Funding toward tuition costs for an EMS training program at KCSD.

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

ARP ALLOCATION
KCSD EMS TRAINING
APPROVED

Mr. Kessinger asked for a motion to approve a cooperation agreement between Clinton County and the Clinton County Solid Waste Authority to apply for and administer a grant under the Redevelopment Assistance Capital Program (RACP) to upgrade the access road to the Wayne Township Landfill and improve the recycling area. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CCSWA/RACP
AGREEMENT
APPROVED

Mr. Kessinger asked for a motion to approve a revision in the 2020 CDBG entitlement, moving \$38,438.50 from the Renovo Borough 9th Street Project to the 2021 CDBG Project for the Greater Renovo Area Heritage Park Roof Project, if approved by DCED. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CDBG ENTITLEMENT
REVISION
APPROVED

Presentation from Sasha Sheridan, County Detective, about the non-profit organization called, "A Better Way." Ms. Sheridan presented hand-made gifts to Children and Youth Services for children in our community who are placed in foster care or going through a difficult time and in need of something to call their own.

A BETTER WAY
PRESENTATION
AND DONATION
TO CYS

Mr. Kessinger asked for a motion to approve a resignation of Katherine Turner as Judicial Law Clerk effective May 19, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

COURTS
RESIGNATION
KATHERINE TURNER
APPROVED

Mr. Kessinger asked for a motion to approve a lateral transfer of Jonathon Sherman from Casework and Special Services Attendant to Intake Caseworker (Grade J) in Children and Youth Services effective May 15, 2023, with no change in salary. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CYS
LATERAL TRANSFER
JONATHON SHERMAN
APPROVED

Mr. Kessinger asked for a motion to approve a lateral transfer of Elizabeth Baker from Independent Living/ Reach Out Mentoring Program Co-Coordinator to Independent Living Coordinator, effective May 18, 2023, with no change in salary. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CYS
LATERAL TRANSFER
ELIZABETH BAKER
APPROVED

Mr. Kessinger asked for a motion to approve a transfer of Jessika Smith from full-time Dispatcher to Part-time Dispatcher in the Department of Emergency Services, effective May 28, 2023, at the hourly rate of \$16.25, not to exceed 1000 hours annually. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

DES
TRANSFER
JESSIKA SMITH
APPROVED

<p>Mr. Kessinger asked for a motion to approve a hiring of Jasmine Sanders as Human Resources Administrator/ Deputy Chief Clerk, effective May 22, 2023, at an annual salary of \$47,631.00 (Grade O), the starting salary established for this position at the January 3, 2023 meeting of the Salary Board. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.</p>	<p>COMMISSIONERS HIRING JASMINE SANDERS APPROVED</p>
<p>Mr. Kessinger asked for a motion to approve a resignation of Samantha Zaner, Agricultural Resource Conservationist at the Clinton County Conservation District, effective June 2, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.</p>	<p>CONSERVATION DISTRICT RESIGNATION SAMANTHA ZANER APPROVED</p>
<p>Mr. Kessinger asked for a motion to approve a hiring of Paul Litz as Part-Time Custodial Worker, effective May 22, 2023, at an hourly rate of \$15.00 per hour, not to exceed 1000 hours annually. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.</p>	<p>HOUSEKEEPING HIRING PAUL LITZ APPROVED</p>
<p>Mr. Kessinger asked for the approval of County Bills in the amount of \$843,844.28 for the 2-week period ending May 15, 2023, and net payroll in the amount of \$308,555.88 for the two-week period ending on May 12, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.</p>	<p>COUNTY BILLS APPROVED</p>
<p>Stephen Gibson, County Planner, gave an update on the Duke MOA. Mr. Gibson stated that a letter was sent from the Commissioners addressing the issues and concerns from the general public and the Board of Commissioners. Mr. Gibson stated the next steps in the process.</p>	<p>STAFF REPORTS</p>
<p>Maria Boileu, Voter Registration and Elections Director, gave a report on the outcome of the primary election held on Tuesday, May 16, 2023. Ms. Boileu updated the public on where to find results and the next step in the process.</p>	
<p>There were no reports from Representative Borowicz's office.</p>	<p>REPORTS FROM REP. BOROWICZ'S OFFICE</p>
<p>Ms. Kunes announced that Congressman Thompson had many responses regarding the Duke MOA from the public. Ms. Kunes indicated that Congressman Thompson would be present at the Hoberman groundbreaking project.</p>	<p>REPORTS FROM U.S. CONGRESSMAN THOMPSON'S OFFICE</p>
<p>Ms. Harding wanted to remind everyone of the Mental Health Speaker Series.</p>	<p>COMMISSIONERS REPORTS</p>
<p>Ms. Meyers reminded everyone of the upcoming Memorial Day holiday and that there would be no work session. Ms. Meyers reminded the public of the upcoming meeting that would involve the reading of the repository bids.</p>	
<p>The meeting was adjourned at 10:29 AM.</p>	<p>ADJOURNMENT</p>

Chief Clerk _____

Thursday, June 1, 2023

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Raven McCloskey, Agnes Scanlon, Colt Smith, Beth Whitty, Jim Watson, Kari Kepler, Clarissa Shirk, Rebecca Sanford, Tristan Rock, Autumn Bower, Tina Deavor, Rachael Hanley, Stephanie Wilson, Hunter Peters, President Judge Craig P. Miller. Miller, Wenda Bulter, Desiree Myers, Jann Meyers.

PUBLIC ATTENDEES:

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners’ meeting minutes from the May 18, 2023, Meeting. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried. MINUTES APPROVED

There were no public comments. PUBLIC COMMENTS

Mr. Kessinger opened the following Repository Bids. REPOSITORY BIDS

2 VIN Home Investments LLC	525 1 st Street, Renovo, PA	\$556
2 VIN Home Investments LLC	219 6 th St, Renovo, PA	\$556
2 VIN Home Investments LLC	219 7 th St, Renovo, PA	\$606
Bobby Streck	1 Lional Lane, Bald Eagle, PA	\$300
Chelsey George	14 Magnolia Dr, Lock Haven, PA	\$300
Craig B. Leonard	516 Hall St, Noyes, PA	\$750
James Brain Tarantella	219 Sixth Street, Renovo, PA	\$600
James Brain Tarantella	155 Clinton Ave, Renovo, PA	\$600
James Brain Tarantella	21721 Seventh St, Renovo, PA	\$1100
Jason A. Miller	218 Tenth St, Renovo, PA	\$510
Jorge Paz-Herrera	218 Tenth St, Renovo, PA	\$505
Jorge Paz-Herrera	135 Fourteenth St, Renovo, PA	\$505
Jorge Paz-Herrera	139 Fourteenth St, Renovo, PA	\$505
Jorge Paz-Herrera	155 Fourteenth St, Renovo, PA	\$505
Jorge Paz-Herrera	155 Fourteenth St, Renovo, PA	\$505
Jorge Paz-Herrera	159 Fourteenth St, Renovo, PA	\$505
Jorge Paz-Herrera	215 Fourth St, Renovo, PA	\$505
Pamela Jean Hoffmaster	1 Lional Lane, Bald Eagle, PA	\$1100

The bids will be forwarded to the Treasurer’s Office for review by the solicitor.

Ms. Harding presented the proclamation celebrating June 5-9, 2023 as Child Welfare Professionals Appreciation Week- accepted by Clinton County Children and Youth Services. PROCLAMATION DECLARING CHILD WELFARE PROFESSIONALS APPRECIATION WEEK

Mr. Kessinger asked for approval of an agreement between the City of Lock Haven and Clinton County waiving liability during the Clinton County Department of Emergency Services participation in law enforcement “Ride Along”. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. CITY OF LOCK HAVEN RIDE ALONG AGREEMENT APPROVED

Mr. Kessinger asked for approval of a gas supplier agreement with NRG, LLC, for the Piper Building, Garden Building, Mellott Building and CCCF storage facility at a rate of \$5.499/MMBTU for the 50-month period beginning July 1, 2023. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried. NRG, LLC AGREEMENT APPROVED

Mr. Kessinger asked for approval of Amendment 1 to both of the CDGB-CV grant agreements between the Commonwealth of Pennsylvania, Department of Community and Economic Development and Clinton County for the 911 Tower Projects, extending the grant deadlines to December 31, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. CDGB-CV AMENDMENT 1 911 TOWER PROJECTS APPROVED

Mr. Kessinger asked for approval of an agreement between Lock Haven University Foundation and Clinton County for Children and Youth Services use of the Durrwachter Conference Facility in September 2023 for a cost of \$495.00. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried. LHUF FACILITY AGREEMENT APPROVED

Mr. Kessinger asked for a motion to approve the 2023 Liquid Fuels Funding in the following amounts, contingent upon receipt of Penndot County Aid Form: LIQUID FUELS APPROVED

Lamar Township project #2, drainage and water quality on Burrell Road,	\$10,000.00
Lamar Township project #3, drainage, DSA, paving on Bolopue Road,	\$16,200.00
Noyes Township, resurfacing Bitumen Road and Plank Road,	\$58,800.00

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve the transfer of IV-D funds from the IV-D checking account to the General Fund in the amount of \$26,805.00 for reimbursement of December 2022 retirement and supplemental expenses. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried. IV-D TRANSFER APPROVED

Mr. Kessinger asked for a motion to approve the reappointment of Susan Hanna, James Maguire, Jr., Paul Caimi, and Clarence Rine to the Clinton County Revolving Loan Fund Board for a one-year term expiring June 30, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. COUNTY RLF BOARD REAPPOINTMENTS APPROVED

Mr. Kessinger asked for a motion to approve the appointment of Art Foltz to the Chestnut Grove Recreation Authority for a five-year term expiring June 30, 2028.
Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried.

CHESTNUT GROVE
REC. AUTHORITY
REAPPOINTMENTS
APPROVED

The Commissioners adjourned the meeting at 10:16 AM.

The Salary Board Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:16 AM.

Mr. Kessinger asked for a motion to approve the transfer of Joshua Raymond from Part-Time Correctional Officer to a Full-Time Probation Officer Trainee, effective June 5, 2023, at an annual salary of \$34,866.00 (Grade H), the starting salary established for this position in the preceding meeting of the salary board.
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CCCF
TRANSFER
PROBATION
JOSHUA RAYMOND
APPROVED

Mr. Kessinger asked for a motion to confirm the hiring of Erin Karman as Judicial Law Clerk, effective May 22, 2023. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried.

COURTS HIRING
ERIN KARMAN
APPROVED

The Commissioners adjourned the meeting at 10:19 AM.

The Salary Board Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:19 AM.

Mr. Kessinger asked for the approval of County Bills in the amount of \$810,159.65 for the 2-week period ending June 1, 2023, and net payroll in the amount of \$332,446.02 for the two-week period ending on May 26, 2023.
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

COUNTY BILLS
APPROVED

There were no reports from elected officials or staff.

STAFF REPORTS

There were no reports from Legislator's office.

REPORTS FROM
LEGISLATOR'S
OFFICE

Ms. Harding welcomed Elizabeth Nestor Central Mountain High School student as Summer Intern beginning June 5th. Ms. Harding also congratulated the following Spring Sports Teams on making it to the State Playoffs: Bucktail Bucks Softball, Central Mountain Lady Wildcats, and Central Mountain Baseball.

COMMISSIONERS
REPORTS

The Board of Commissioners presented Jann Meyers with retirement certificate and thanked her for her years of dedicated service in the County.

The meeting was adjourned at 10:23 AM.

ADJOURNMENT

Chief Clerk _____

Thursday, June 15, 2023

PRESENT: Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Jim Watson, Elizabeth Nester, Autumn Bower, and Desiree Myers

PUBLIC ATTENDEES: Fran Decker, Robert Cozzi, Denny McKeone

The meeting was called to order at 10:00 AM by Commissioner Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' meeting minutes from the June 1, 2023, Meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

Mr. Cozzi discussed the importance of the flags throughout the County. Mr. Cozzi asked for the Board of Commissioners to consider reinstating the flag budget to cover the cost of purchasing additional flags for the County.

PUBLIC COMMENTS

Mr. McKeone discussed his veteran status and the importance of the flags. Mr. McKeone expressed that the County should cover the cost of additional flags.

Ms. Harding presented a proclamation celebrating June 2023 as Alzheimer's and Brain Awareness Month for June and June 21, 2023 as "The Longest Day." Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

PROCLAMATION
DECLARING
ALZHEIMER'S
AWARENESS
MONTH &
THE LONGEST DAY

Mr. Snyder asked for a motion to approve Resolution No. 11 of 2023 – supporting that the contract for the next generation public safety radio system and execute a communication and service agreement with Motorola Solutions. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MOTOROLA
SOLUTIONS
RESOLUTION NO. 11
APPROVED

Mr. Snyder asked for a motion to approve contracts between the County of Clinton and Miscellaneous Attorneys for legal services for the Clinton County Children & Youth Services Agency and/or Juvenile Probation Office, at an hourly rate of \$75.00/hr., effective July 1, 2023 through June 30, 2024:

CYS CONTRACT
LEGAL SERVICES
APPROVED

1. Johanna M. Berta, Esquire
2. Randy P. Brungard, Esquire
3. Marc A. Decker, Esq.
4. Denise Dieter, Esquire
5. Trisha Hoover Jasper, Esquire
6. Patrick A. Johnson, Esquire
7. Tiffani M. Kase, Esquire
8. David I. Lindsay, Esquire
9. Frederick D. Lingle, Esquire
10. John K. Lugg, Esquire
11. Robert Lugg, Esquire
12. Frank S. Micelli, Esquire
13. C. Rocco Rosamilia, Esquire
14. R. Thompson Rosamilia, Esquire
15. Frederick Patrick Santucci, Esq.
16. W. Jeffrey Yates, Esquire

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Snyder asked for a motion to approve contracts between the County of Clinton and Miscellaneous Service Providers to provide counseling/psychologist/therapy services to the Clinton County Children and Youth Services Agency and/or Juvenile Probation Office, effective July 1, 2023 through June 30, 2024:

CYS CONTRACT
COUNSELING/
PSYCHOLOGY/
THERAPY
SERVICES
APPROVED

1. Community Solutions
2. Crossroads Counseling, Inc.
3. Michael W. Gillum, M.A, Licensed Psychologist/Gillum Psychological & Counseling Services
4. Infant Development Program, Inc.
5. Keystone Counseling and Evaluation Services, LLC
6. McCloskey Counseling Center
7. Meacham, Robert J., M.S. Licensed Psychologist
8. Mount Nittany Health, Children's Advocacy Center of Centre County
9. Neuropsychological Services at Clear Vision, LLC
10. Rebecca M. Wright, LPC, CSOTS

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

<p>Mr. Snyder asked for a motion to approve contracts between the County of Clinton and Miscellaneous Service Providers to provide placement services for Clinton County Children & Youth Social Services Agency/Juvenile Probation, effective July 1, 2023 through June 30, 2024:</p>	<p>CYS CONTRACT PLACEMENT SERVICES APPROVED</p>
<ol style="list-style-type: none"> 1. Adelphoi Village, Inc. 2. The Bair Foundation of Pennsylvania 3. Centre County Youth Service Bureau 4. Children’s Center for Treatment and Education d/b/a Beacon Light Behavioral Health System 5. CHOR Youth and Family Services d.b.a. Edison Court 6. Clear Vision Residential Treatment Services Inc. 7. Community Specialists Corporation d/b/a The Academy 8. Concern 9. Cornell Abraxas Group, LLC 10. Diakon Child, Family & Community Ministries 11. Diversified Treatment Alternatives Centers, LLC 12. Families United Network, Inc. 13. George Junior Republic in Pennsylvania 14. Keystone Adolescent Center, Inc. 15. KidsPeace National Centers, Inc. 16. Merakey Pennsylvania 17. Outside In School of Experiential Education, Inc. 18. Pathways Adolescent Center, Inc. 19. Pentz Run Youth Services, Inc. 20. The Summit School, Inc. d/b/a Summit Academy 21. Valley Youth House Committee 	
<p>Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.</p>	
<p>Mr. Snyder asked for a motion to approve contracts between the County of Clinton and Miscellaneous Service Providers to provide daycare to the Clinton County Children and Youth Services Agency, effective July 1, 2023 through June 30, 2024:</p>	<p>CYS CONTRACT DAYCARE SERVICES APPROVED</p>
<ol style="list-style-type: none"> 1. Barnes Group Day Care Home 2. River Valley Regional YMCA Child Care 	
<p>Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.</p>	
<p>Mr. Snyder asked for a motion to approve 2023-2024 contracts between the County of Clinton and Miscellaneous Service Providers to meet local social services needs via the Human Services Development Fund:</p>	<p>CYS CONTRACT SERVICES LOCAL SOCIAL APPROVED</p>
<ol style="list-style-type: none"> 1. Clinton County Community Connections, Inc. 2. Confer Home Health Services, LLC 3. Infant Development Program – Early Intervention 4. Infant Development Program – P.A.C.T. 5. Annie Halenbake Ross Library 	
<p>Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.</p>	
<p>Mr. Snyder asked for a motion to approve a contract between Clinton County and Coploff, Ryan, and Houser for legal services in dependency proceedings for Children and Youth Services Agency, effective July 1, 2023 through June 30, 2024 at the rate of \$105.00 per hour.</p>	<p>CYS CONTRACT LEGAL SERVICES APPROVED</p>
<p>Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.</p>	
<p>Mr. Snyder asked for a motion to approve one-year renewals with Micro Focus Software INC. for GroupWise email software support at an annual cost of \$21,845.15.</p>	<p>MICRO FOCUS CONTRACT RENEWAL APPROVED</p>
<p>Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.</p>	
<p>Mr. Snyder asked for a motion to approve one-year renewal with IBM for software subscription and support for the IBM Spectrum Protect Suite at a cost of \$12,829.44.</p>	<p>IBM CONTRACT RENEWAL APPROVED</p>
<p>Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.</p>	
<p>Mr. Snyder asked for a motion to approve a one-year renewal with Morefield Communications for maintenance of the Singlewire Informacast advanced notification system at a cost of \$2,325.00.</p>	<p>MOREFIELD COMM. CONTRACT RENEWAL APPROVED</p>
<p>Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.</p>	
<p>Mr. Snyder asked for a motion to approve an agreement between Commonwealth University- Lock Haven and Clinton County for use of the Parsons Union Building (PUB) in September 2023 for a cost of \$700.00, paid for by the Health Initiative Grant. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.</p>	<p>COMMONWEALTH UNIVERSITY - LH PUB FACILITY AGREEMENT APPROVED</p>
<p>Mr. Snyder asked for a motion to approve 3-year inmate housing agreements at the Clinton County Correctional Facility with the Cayuga Indian Nation, effective June 15, 2023, at a rate of \$95.00 per inmate per day.</p>	<p>CAYUGA INDIAN NATION CCCF AGREEMENT APPROVED</p>
<p>Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.</p>	

Mr. Snyder asked for a motion to approve a fee for service agreement with Central Intermediate Unit 10 to provide a life skills instructor for female adults for two hours per week, and a life skills instructor for male adults for two hours per week for students incarcerated in the Clinton County Correctional Facility at the rate of \$35.09 per hour. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	CIU 10 LIFE SKILLS INSTRUCTOR CCCF AGREEMENT APPROVED								
Mr. Snyder asked for a motion to approve an increase to the fee schedule for the Clinton County GIS Department for items or services provided to the County, due to the increasing costs, effective July 1, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	FEE SCHEDULE GIS APPROVED								
Mr. Snyder asked for a motion to approve a proposal from Susquehanna Accounting & Consulting Solutions, INC., to provide professional services to prepare an indirect cost allocation plan for the County of Clinton, for 2022 through 2025 for the following amounts:	SA&C SOLUTIONS INC. PROPOSAL APPROVED								
<table border="0"> <tr> <td style="padding-right: 20px;">2022</td> <td>\$12,605</td> </tr> <tr> <td>2023</td> <td>\$12,983</td> </tr> <tr> <td>2024</td> <td>\$13,378</td> </tr> <tr> <td>2025</td> <td>\$13,774</td> </tr> </table>	2022	\$12,605	2023	\$12,983	2024	\$13,378	2025	\$13,774	
2022	\$12,605								
2023	\$12,983								
2024	\$13,378								
2025	\$13,774								
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.									
Mr. Snyder asked for a motion to approve the appointment of Kaitlynn Wellington to the Ross Library Board of Trustees, to fulfill the remaining term of Mr. Fletcher, which will expire on January 1, 2025. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	ROSS LIBRARY BOARD TRUSTEES APPOINTMENT KAITLYNN WELLINGTON APPROVED								
Mr. Snyder asked for a motion to approve the appointment of Stephen Gibson to the Clinton County Sewer Authority, as the County liaison to the Board. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	CC SEWER AUTH. APPOINTMENT STEPHEN GIBSON APPROVED								
Mr. Snyder asked for a motion to approve the lateral transfer of Raven McCloskey from Caseworker to Independent Living/Reach Out Mentoring Program Co-Coordinator effective June 12, 2023 with no change in salary. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	CYS LATERAL TRANSFER RAVEN MCCLOSKEY APPROVED								
Mr. Snyder asked for a motion to approve a hiring of Christopher Logue as Dispatcher Trainee in the Department of Emergency Services, effective June 19, 2023, at an annual salary of \$34,563.00 (Grade F), the starting salary established for this position at the January 3, 2023 Salary Board Meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	DES HIRING CHRISTOPHER LOGUE APPROVED								
Mr. Snyder asked for a motion to approve a hiring of Audra Helms as Dispatcher Trainee in the Department of Emergency Services, effective June 19, 2023, at an annual salary of \$34,563.00 (Grade F), the starting salary established for this position at the January 3, 2023 Salary Board Meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	DES HIRING AUDRA HELMS APPROVED								
Mr. Snyder asked for the approval of County Bills in the amount of \$1,403,309.03 for the 2-week period ending June 14, 2023, and net payroll in the amount of \$316,000.94 for the two-week period ending on June 9, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	COUNTY BILLS APPROVED								
There were no reports from elected officials or staff.	STAFF REPORTS								
There were no reports from Legislator's office.	REPORTS FROM LEGISLATOR'S OFFICE								
Ms. Harding provided a Solid Waste Authority update. Ms. Harding stated that the collection of glass has resumed and hazardous household waste collection is July 8, 2023. Ms. Harding also spoke about the Designated Stop Program provides transportation for those with transportation difficulties which is arranged by STEP.	COMMISSIONERS REPORTS								
Mr. Snyder reported samples of mosquitos tested positive for West Nile Virus in Renovo. Mr. Snyder advised the County to take preventative measures from May to October. Mr. Snyder indicated that an aerial spraying suppression operation will take place via helicopter to aid in the prevention of black flies.									
The meeting was adjourned at 10:47 AM.	ADJOURNMENT								

Chief Clerk _____

Thursday, June 29, 2023

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Susie Peters, Todd Warner, Steve Gibson, Tristan Rock, and Keith Yearick.

PUBLIC ATTENDEES: Bill Crowell, Elizabeth Nester, Cindy Kunes and Ernest Greene

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Snyder asked for a motion to approve the Commissioners' meeting minutes from the June 15, 2023, Meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There were no public comments.

PUBLIC COMMENTS

Mr. Kessinger asked for a motion to approve the Small Business Grants totaling \$170,000 to the following businesses with no recipient receiving more than \$10,000:

SMALL BUSINESS
GRANTS
APPROVED

7 First Street LLC	\$10,000
A Little Bird	\$1,500
Addies Awards & Printing	\$1,500
Balloons by Mrs. T	\$3,000
Blonde Boutique, LLC	\$1,000
Bruno Short Term Rental	\$2,500
Budget Artist	\$5,000
C&Q Tavern Inc	\$10,000
Caramia's Reloved Fashion	\$2,500
CL Miller Garage INC	\$10,000
Creative Images Styling Studio	\$2,500
D&G Auto Repair	\$10,000
Embellish Salon	\$1,000
Floating Feathers	\$10,000
Good Neighbor Craft House	\$10,000
Grieco's Titles and Tags	\$1,500
Grumpys Place Auto Repairs	\$600
Haven Spa	\$1,500
Hoy Inspection Services	\$2,500
It Is What It Is	\$4,000
Kettle Creek Outfitter's Ltd	\$5,000
Keystone Counseling	\$5,000
Leo's Italian & Specialty Foods	\$6,000
Lingo Social Media LLC	\$1,000
JN Blesh Surveying	\$7,500
Main Street Books	\$3,000
Meyer Dairy Farm	\$7,500
Momoyo Otsu	\$6,000
Nails By Matis 3	\$1,500
Nerd Haven	\$1,500
Number One Nails	\$1,500
Oriole Road Organics	\$1,000
Rizzo's Greenhouse	\$8,400
Shear Talent Salon	\$1,500
Skelton Key Boutique	\$2,500
Sport and Spine Chiropractic Rehab	\$3,500
Stitch Tech Tees	\$1,500
The Tattoo Garden	\$1,500
Twisted Whisk Catering	\$2,500
Therapeutic Health Center	\$1,500
Unkle Joe's Woodshed	\$3,000
Valley Market and Café	\$2,000
Walter's Blacktop Sealing, LLC	\$2,000
Weavers Remodeling and Renovations	\$2,000
Wian Holdings LLC	\$1,000

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve an easement between County of Clinton and Saratoga Partners, LP for the South Renovo ATV Connector Project. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

SARATOGA
PARTNERS, LP
ATV CONNECTOR
PROJECT
APPROVED

Mr. Kessinger asked for a motion to approve an easement between County of Clinton and Robert A. Maguire Living Trust for the South Renovo ATV Connector Project. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

ROBERT A. MAGUIRE
LIVING TRUST
ATV CONNECTOR
PROJECT
APPROVED

Mr. Kessinger asked for a motion to approve the extension at the existing terms of service agreement for Intellectual Disabilities (Guardianship) Services between County of Clinton and the Advocacy Alliance through September 30, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

ADVOCACY
ALLIANCE
SERVICE AGREEMENT
EXTENTION
APPROVED

Mr. Kessinger asked for a motion to approve contracts between the County of Clinton and Miscellaneous Service Providers to provide placement services for Clinton County Children & Youth Social Services Agency/Juvenile Probation, effective July 1, 2023 through June 30, 2024:	CYS CONTRACT MISC. SERVICE PROVIDERS APPROVED
1. The Children's Service Center of Wyoming Valley	
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	
Mr. Kessinger asked for a motion to approve the transfer of IV-D Funds from the IV-D checking account to the General Fund in the amount of \$47,423.00 for reimbursement of February 2023 expenses and \$63,358.00 for March 2023 expenses. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	IV-D TRANSFER APPROVED
Mr. Kessinger asked for a motion to approve the resignation of Roland Weaver from the Clinton County Sewer Authority, effective June 30th, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	CC SEWER AUTH RESIGNATION ROLAND WEAVER APPROVED
The Commissioners adjourned the meeting at 10:06 AM.	
The Salary Board Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioners' Meeting was reconvened at 10:07 AM.	
Mr. Kessinger asked for a motion to approve the lateral transfer of Tina Deavor from Family Centered Services Case Manager to Family Group Decision Making Coordinator, effective June 26, 2023 with no change in salary. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	CYS TRANSFER TINA DEAVOR APPROVED
Mr. Kessinger asked for a motion to approve the hiring of Megan Galvin as Agricultural Resource Conservationist at the Clinton County Conservation District, effective July 10, 2023, at an annual salary of \$39,809.00 (Grade K), the starting salary established for this position at the January 3, 2023 meeting of the Salary Board. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	CONSERVATION DIST. HIRING MEGAN GALVIN APPROVED
Mr. Kessinger asked for a motion to approve the transfer of Reagan Markley from Full-time Dispatcher to Part-time Dispatcher in the Department of Emergency Services, effective July 8, 2023, at the hourly rate of \$16.25, not to exceed 1000 hours annually. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	DES TRANSFER REAGAN MARKLEY APPROVED
Mr. Kessinger asked for a motion to approve the hiring of Gabe Leach as Summer Intern at the Clinton County Conservation District, at an hourly rate of \$12.25 per hour not to exceed 360 hours, the hourly rate established for this position at the January 1, 2023 Salary Board Meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	CONSERVATION DIST. HIRING SUMMER INTERN GABE LEACH APPROVED
Mr. Kessinger asked for a motion to approve the resignation of Denise Eisenhower as Magisterial District Court 25-3-02 Clerk I, effective June 23, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	COURTS RESIGNATION DENISE EISENHOWER APPROVED
Mr. Kessinger asked for a motion to approve the resignation of Jessika Smith as Part-time Dispatcher, effective July 6, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	DES RESIGNATION JESSIKA SMITH APPROVED
Mr. Kessinger asked for a motion to approve the resignation of Michael Hyde as Dispatcher Trainee, effective June 16, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	DES RESIGNATION MICHAEL HYDE APPROVED
Mr. Kessinger asked for a motion to approve the resignation of Dennis Packer as Part-time Security Officer, effective June 16, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	SHERIFF RESIGNATION DENNIS PACKER APPROVED
Mr. Kessinger asked for the approval of County Bills in the amount of \$614,227.96 for the 2-week period ending June 29, 2023, and net payroll in the amount of \$330,453.07 for the two-week period ending on June 23, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	COUNTY BILLS APPROVED
There were no reports from elected officials or staff.	STAFF REPORTS
There were no reports from Legislator's office.	REPORTS FROM LEGISLATOR'S OFFICE
Ms. Harding acknowledged Downtown Lock Haven for winning a Townie Award for Marketing and Promotions of Haven's Holidays Harmonies 2022; presented Pennsylvania Downtown Centers at the state-wide conference in Scranton, PA. Ms. Harding also recognized the Department of Emergency Services Call Center for their valiant efforts in assisting in saving the life of a 1-year-old child on June 21, 2023.	COMMISSIONERS REPORTS
Ms. Myers reminded the public of the closure of offices on Tuesday July 4 th , 2023, in observance of the July 4 th holiday.	
The meeting was adjourned at 10:13 AM.	ADJOURNMENT

Thursday, July 13, 2023

PRESENT: Miles Kessinger and Jeff Snyder.

STAFF ATTENDEES: Desiree Myers and Wenda Butler

PUBLIC ATTENDEES: Ernest Greene

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the June 29, 2023, Meeting. Motion by Mr. Kessinger; seconded by Mr. Snyder. Motion carried. MINUTES APPROVED

There were no public comments. PUBLIC COMMENTS

Mr. Kessinger asked for a motion to approve a contract for services with Robert J. Meacham, M.S., Psychologist, to provide psychological evaluations, assessments, court testimony and other services to the Public Defender's Office, at the rate of \$75.00 per hour, and to The Court of Common Pleas for a monthly retainer of \$3300.00, plus \$75.00 per hour for services pursuant to court order, effective from July 1, 2023 to June 30, 2024. Motion by Mr. Snyder; seconded by Mr. Kessinger. Motion carried. COURTS CONTRACT ROBERT MEACHAM PSYCHOLOGIST SVCS. APPROVED

Mr. Kessinger asked for a motion to approve the 2023-24 Medical Assistance Transportation Program Agreement with the PA Department of Health, effective July 1, 2023 to June 30, 2024. Motion by Mr. Snyder; seconded by Mr. Kessinger. Motion carried. MATP AGREEMENT APPROVED

Mr. Kessinger asked for a motion to approve the transfer of IV-D Funds from the IV-D checking account to the General Fund in the amount of \$45,990.00 for reimbursement of April 2023 expenses. Motion by Mr. Snyder; seconded by Mr. Kessinger. Motion carried. IV-D TRANSFER APPROVED

Mr. Kessinger asked for the approval of the transfer of Luke Motter as Full-time Deputy Sheriff to Part-time Deputy Sheriff effective July 14, 2023, at the hourly rate of \$16.25, not to exceed 1000 hours annually. Motion by Mr. Snyder; seconded by Mr. Kessinger. Motion carried. SHERIFF TRANSFER LUKE MOTTER APPROVED

Mr. Kessinger asked for the approval of the resignation of Kayla Glossner as Agricultural Resource Conservationist effective July 14, 2023. Motion by Mr. Snyder; seconded by Mr. Kessinger. Motion carried. CCCD RESIGNATION KAYLA GLOSSNER APPROVED

Mr. Kessinger asked for the approval of the resignation of Jalissa Shreckengast as Full-time Dispatcher, effective July 8, 2023. Motion by Mr. Snyder; seconded by Mr. Kessinger. Motion carried. DES RESIGNATION JALISSA SHRECKENGAST APPROVED

Mr. Kessinger asked for the approval of County Bills in the amount of \$715,573.99 for the 2-week period ending July 13, 2023, and net payroll in the amount of \$305,458.43 for the two-week period ending on July 7, 2023. Motion by Mr. Snyder; seconded by Mr. Kessinger. Motion carried. COUNTY BILLS APPROVED

There were no reports from elected officials or staff. STAFF REPORTS

There were no reports from Legislator's office. REPORTS FROM LEGISLATOR'S OFFICE

There were no reports from the Commissioners. COMMISSIONERS REPORTS

The meeting was adjourned at 10:04 AM. ADJOURNMENT

Chief Clerk _____

Thursday, July 27, 2023

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Jasmine Sanders, Ernie Jackson, Beth Whitty, Kari Kepler, and Tristan Rock.

PUBLIC ATTENDEES: Tara Davis.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners’ meeting minutes from the July 13, 2023, Meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. MINUTES APPROVED

There were no public comments. PUBLIC COMMENTS

Mr. Kessinger asked for a motion to approve the Resolution No. 12 of 2023 – Submission of a Multi-Modal Grant Application to the PA Department of Community and Economic Development for the engineering and permitting phase of the Flemington/Bald Eagle Green Bridge Project. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. RESOLUTION NO 12 DCED BRIDGE PRJT GRANT APPLICATION APPROVED

Mr. Kessinger asked for a motion to approve two one-year renewal agreements with CDW-G under costars contract pricing, for additional VM Ware maintenance and support for the amount of \$3,396.34. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. CDW-G AGREEMENT RENEWAL APPROVED

Mr. Kessinger asked for a motion to approve the Child Welfare Information System (CWIS) Data Sharing Agreement, between County of Clinton and the PA Department of Human Services, to be effective October 1, 2023 through September 30, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. CYS CWIS AGREEMENT APPROVED

Mr. Kessinger asked for a motion to approve a Transportation Agreement between Susquehanna Trailways LLC and The County of Clinton for Children and Youth Services for the Reach Out Mentor Program (ROMP) trip to Washington, D.C., paid for by ROMP Program. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. SUSQ TRAILWAYS AGREEMENT APPROVED

Mr. Kessinger asked for a motion to approve an agreement between the County of Clinton and Avanco International, Inc. for a Child Accounting and Profile System (CAPS) software with consulting services not to exceed \$20,000.00. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. AVANCO INTERNATIONAL INC. AGREEMENT APPROVED

Mr. Kessinger asked for a motion to approve the Department of Community of Economic Development for a complimentary county-wide EMS Study to be performed for the purpose of gaining a general understanding of the support needed by the Clinton County Emergency Services Providers. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. DCED EMS STUDY APPROVED

Mr. Kessinger asked for a motion to approve the State Food Purchase Program contract option, for fiscal year 2023-24, with grant funding passed through to the Central PA Food Bank. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. CENTRAL PA FOOD BANK CONTRACT APPROVED

Mr. Kessinger asked for a motion to approve the Sage Policy Group, Inc. for an event speaker during the PA Careerlink event held at the Commonwealth University- Lock Haven PUB, in the amount of \$3,800.00, paid for with funds from the Rural Health Initiative Grant. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. SAGE POLICY GROUP INC. SPEAKER AT LOCK HAVEN PUB APPROVED

Mr. Kessinger asked for a motion to approve the liquid fuels request from Lamar Township for the annual lighting costs at the Auction Road interchange, in the amount of \$580.29. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. LIQUID FUELS APPROVED

Mr. Kessinger asked for a motion to approve the liquid fuels request from Lamar Township for the annual lighting costs at Salona interchange, in the amount of \$1,277.26. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. LIQUID FUELS APPROVED

Mr. Kessinger asked for a motion to approve the appointment of Derek Caris to the Clinton County Sewer Authority, to serve the remainder of the term of Roland Weaver, which will expire December 31, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. CC SEWER AUTH. APPOINTMENT DEREK CARIS APPROVED

Mr. Kessinger asked for a motion to approve the appointment of Deana Myers to the Clinton County Redevelopment Authority, to serve the remainder of the term of Albert Jones, which will expire December 31, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. CC SEWER AUTH. APPOINTMENT DEANA MYERS APPROVED

Mr. Kessinger asked for a motion to approve the hiring of Alyssa Brezler as Family Centered Services Case Manager in Children and Youth Services, effective August 7, 2023 at an annual salary of \$38,080.00 (Grade J), the starting salary established for this position at the January 3, 2023 Salary Board meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. CYS HIRING ALYSSA BREZLER FCS CASE MANAGER APPROVED

Mr. Kessinger asked for the approval of County Bills in the amount of \$1,042,048.23 for the 2-week period ending July 27, 2023, and net payroll in the amount of \$318,805.86 for the two-week period ending on July 21, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. COUNTY BILLS APPROVED

There were no reports from elected officials or staff. STAFF REPORTS

There were no reports from Legislator's office.

REPORTS FROM
LEGISLATOR'S
OFFICE

Mr. Snyder stated STEP would transfer funds to sustain the Pre-K Program.

COMMISSIONERS
REPORTS

Ms. Myers reminded the public there would be no Work Session Monday, August 7, 2023 and the Commissioners will reconvene Thursday, August 10, 2023 at 10:00 AM.

The meeting was adjourned at 10:13 AM.

ADJOURNMENT

Chief Clerk _____

Thursday, August 10, 2023

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Jasmine Sanders, Ernie Jackson, Beth Whitty, Don Powers, Scott Kemmerer, Tristan Rock, Andrew Kremser, Maria Boileau, Colleen Wise, Greg Strouse and Steve Gibson.

PUBLIC ATTENDEES: Jackie Condor, Jeff Rich, Robert Then, and Barb Vanaskie.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners’ meeting minutes from the July 27, 2023, Meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	MINUTES APPROVED
Mr. Rich, Vice President of Clinton County Housing Coalition, provided statistics and discussed Affordable Housing Challenges in Clinton County. Mr. Rich asked the Board of Commissioners to consider supporting their 2023 Emergency Solutions Grant Application in conjunction with their STEP Inc. partnership.	PUBLIC COMMENTS
Ms. Harding presented a proclamation designating the month of August 2023 as Child Support Enforcement Awareness Month—accepted by Clinton County Domestic Relations. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	PROCLAMATION DECLARING CHILD SUPPORT ENFORCEMENT MONTH
Presentation from Robert C. Then, PEMA Central Office Director of Advanced Certifications to Department of Emergency Services Employees. Mr. Then presented Emergency Management Coordinator Scott Kemmerer and his Deputy and Director of Emergency Services, Andrew Kremser, with a plaque to publicly recognize their completion of Advanced Certifications from PEMA.	PEMA PRESENTATION TO DES
Mr. Kessinger asked for a motion to approve Resolution No. 13 of 2023 – resolution to apply for CDBG-Entitlement Grant Program. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	CDBG ENTITLEMENT GRANT PROGRAM RESOLUTION NO. 13 APPROVED
Mr. Kessinger asked for a motion to approve a Sub-Recipient Monitoring Agreement between the County of Clinton, the Clinton County Housing Authority, and the Clinton County Housing Coalition, Inc. for Administration of the Emergency Rental Assistance Program 2 (ERAP2) with grant funding in the amount of \$ 494,000.00 from Pennsylvania Department of Human Services, effective August 11, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	ERAP AGREEMENT APPROVED
Mr. Kessinger asked for a motion to approve an extension at the existing terms to the PA Commission on Crime and Delinquency for the LETI (Law Enforcement Treatment Initiative) Diversion Program Grant until September 30, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	PCCD / LETI GRANT EXTENSION APPROVED
Mr. Kessinger asked for a motion to approve a one-year renewal with Real Vision Software, Inc., effective September 1, 2023 to August 31, 2024, for imaging software support for a cost of \$2,475.00. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	REAL VISION CONTRACT RENEWAL APPROVED
Mr. Kessinger asked for a motion to approve a one-year renewal with CDW-G, effective September 8, 2023 to September 8, 2024, for Solarwinds for Network Performance Monitoring Services at a cost of \$4,700.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	CDWG SOLARWINDS CONTRACT RENEWAL APPROVED
Mr. Kessinger asked for a motion to approve a one-year contract renewal with Micro Focus, effective September 1, 2023 to August 31, 2024, for email retain support and licensing for a total cost of \$7,124.71. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	MICRO FOCUS CONTRACT RENEWAL APPROVED
Mr. Kessinger asked for a motion to approve a one-year renewal with Claris for Filemaker Database Software maintenance for Children and Youth Services, at a cost of \$4,655.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	CYS - CLARIS CONTRACT RENEWAL APPROVED
Mr. Kessinger asked for a motion to approve applying for an Act 88 Election Integrity Grant from PA Department of Community and Economic Development, in the amount of \$114,567.45. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	ELECTION GRANT APPLICATION APPROVED
Mr. Kessinger asked for a motion to approve the correction of the July 27, 2023 action approving the appointment of Derek Caris to the Clinton County Sewer Authority, to serve the remainder of the term of Roland Weaver, which will expire December 31, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	BOARDS/AUTHORITY CORRECTION ROLAND WEAVER TERM EXPIRE 12/31/24 APPROVED
Mr. Kessinger asked for a motion to approve the hiring of Leesa Mack as Tipstave in the Court of Common Pleas, effective September 15, 2023, at the per diem rate of \$75.00 per day. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	COURTS HIRING LEESA MACK APPROVED
Mr. Kessinger asked for a motion to approve the resignation of Brittany Koch as Full-Time Deputy Sheriff Effective August 18, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	SHERIFF DEPT RESIGNATION BRITTANY KOCH APPROVED

Mr. Kessinger asked for a motion to approve the hiring of the following individuals as Dispatcher Trainees in the Department of Emergency Services, effective August 7, 2023, at an annual salary of \$34,563.00 (Grade F), the starting salary established for this position at the January 3, 2023 Salary Board Meeting:

Brandi Seymour
Erin Spencer
Spencer Ross

DES
HIRING
BRANDI SEYMOUR
ERIN SPENCER
SPENCER ROSS
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve the hiring of Curtis Dershem as Full-time Deputy Sheriff, effective August 21, 2023, at an annual salary of \$32,403.00 (Grade F), the starting salary established for this position at the January 3, 2023 meeting of the Salary Board. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

SHERIFF DEPT
HIRING
CURTIS DERSHEM
APPROVED

Mr. Kessinger asked for the approval of County Bills in the amount of \$3,831,722.89 for the 2-week period ending August 10, 2023, and net payroll in the amount of \$315,583.00 for the two-week period ending on August 4, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS
APPROVED

There were no reports from elected officials or staff.

STAFF REPORTS

There were no reports from Legislator's office.

REPORTS FROM
LEGISLATOR'S
OFFICE

Ms. Harding congratulated Sue Morris on being the PA Wilds Artisan of the Year award recipient on July 27, 2023. Ms. Harding reminded the public of the War Memorial Rededication Ceremony outside of the Piper building, from its original location of Veteran's Park.

COMMISSIONERS
REPORTS

Mr. Snyder reminded the public the Canoe and Kayak Nationals began Thursday August 10, 2023 thru Saturday August 12, 2023. There are over 100 races scheduled and can be accessed via the boat launch in Woodward Township.

Mr. Kessinger reminded the public LH Jams is on Main Street in Downtown Lock Haven on Saturday August 12, 2023.

The meeting was adjourned at 10:25 AM.

ADJOURNMENT

Chief Clerk _____

Thursday, August 24, 2023

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Jasmine Sanders, Todd Warner, Jason Foltz, Kerry Stover, Keith Yearick, Jonathon Plessinger.

PUBLIC ATTENDEES: Jim Russo, Steve Stevenson, Brian Hillard, Elaine Evosevic-Lozada.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the August 10, 2023, Meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	MINUTES APPROVED
There were no public comments.	PUBLIC COMMENTS
Mr. Kessinger asked for a motion to approve Resolution No. 14 of 2023 – Resolution to Adopt C-PACE Program. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	C-PACE PROGRAM RESOLUTION NO. 14 APPROVED
Mr. Kessinger asked for a motion to approve Resolution No. 15 of 2023 – Approval of Repository Bids. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	APPROVAL OF REPOSITORY BIDS RESOLUTION NO. 15 APPROVED
Mr. Kessinger asked for a motion to approve Resolution No. 16 of 2023 – Rejection of Repository Bids. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	REJECTION OF REPOSITORY BIDS RESOLUTION NO. 16 APPROVED
Mr. Kessinger asked for a motion to approve a cooperative agreement between the County of Clinton and PP&L Sustainable Energy Fund (SEF) for establishing a County Property Assessed Clean Energy (CPACE) Program. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	C-PACE AGREEMENT APPROVED
Mr. Kessinger asked for a motion to approve a contract between the County of Clinton and COBYS Family Services to provide child welfare services for Clinton County Children and Youth Services Agency/Juvenile Probation, effective August 9, 2023 through June 30, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	CYS CONTRACT COBYS FAMILY SERVICES APPROVED
Mr. Kessinger asked for a motion to approve an agreement between the County of Clinton and the Pennsylvania Department of Corrections to disburse funds to the County for the State Offender Supervision Fund for the period of July 1, 2022 through June 30, 2027. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	SUPERVISION FEE FUND AGREEMENT APPROVED
Mr. Kessinger asked for a motion to approve a Juvenile Probation Services Grant agreement with the PA Juvenile Court Judges' Commission of the office of General Counsel for a grant award of \$36,721.00, to be effective when fully executed through June 30, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	PA JUVENILE COURT JUDGES' COMMISSION AGREEMENT APPROVED
Mr. Kessinger asked for a motion to approve an amendment to the service agreement with Windstream Enterprise, effective August 14, 2023, changing monthly charges to \$2,797.91 per month for a period of 36 months. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	IT AGREEMENT WINDSTREAM AMENDMENT APPROVED
Mr. Kessinger asked for a motion to approve an agreement with Plum Laboratories, Inc. for a 2-week trial of a portable cellphone/broadband booster to enhance connectivity in rural areas for the Clinton County Department of Emergency Services, at no cost trial basis. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	PLUM LABS INC. TRIAL AGREEMENT APPROVED
Mr. Kessinger asked for a motion to approve the transfer of IV-D Funds from the IV-D checking account to the General Fund in the amount of \$47,523.00 for reimbursement of May 2023 expenses. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	TRANSFER IV-D FUND APPROVED
Mr. Kessinger asked for a motion to approve the resignation of Todd Andrew Kremser as the Director of Emergency Services effective August 16, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	DES RESIGNATION TODD ANDREW KREMSE APPROVED
Mr. Kessinger asked for a motion to approve the appointment of Jonathon Plessinger as the interim Director of Emergency Services, effective August 16, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	DES APPOINTMENT INTERIM DIRECTOR JONATHON PLESSINGER APPROVED
Mr. Kessinger asked for a motion to approve the end of internship for Gabe Leach, as a summer employee at the Clinton County Conservation District, effective August 10, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	CONS DISTRICT GABE LEACH END OF INTERNSHIP APPROVED
Mr. Kessinger asked for the approval of County Bills in the amount of \$1,572,613.71 for the 2-week period ending August 24, 2023, and net payroll in the amount of \$305,773.54 for the two-week period ending on August 18, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	COUNTY BILLS APPROVED
The Sheriff expressed his gratitude to the Board of Commissioners for their support of the Second Annual Night out held on the Piper Building grounds. The Sheriff and DA Departments are eager to have another successful turnout next year.	STAFF REPORTS

There were no reports from Legislator's office.

REPORTS FROM
LEGISLATOR'S
OFFICE

Ms. Harding invited the public to the Re-dedication of the War Memorial August 24, 2023 at 11 AM on the West side of the Piper Building.

COMMISSIONERS
REPORTS

Mr. Snyder stated the Canoe and Kayak Nationals were very successful and publicly acknowledged and thanked Woodward Township for their cooperation.

Ms. Myers reminded the public of the closure of offices on Monday September 4th, 2023, in observance of the Labor Day holiday.

The meeting was adjourned at 10:20 AM.

ADJOURNMENT

Chief Clerk _____

Thursday, September 7, 2023

PRESENT: Miles Kessinger and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Jasmine Sanders, Tristan Rock, and Ernie Jackson.

PUBLIC ATTENDEES: Jeremy Pearson.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the August 24, 2023, Meeting. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried. MINUTES
APPROVED

There were no public comments. PUBLIC COMMENTS

Mr. Kessinger opened the bid received for the Clinton County Correctional Facility truck from Miller Brothers Auto Sales of Mill Hall in the amount of \$46,000. The bid will be forwarded to the Clinton County Correctional Facility for review by the solicitor. BID OPENING
CCCF TRUCK

Ms. Harding presented a proclamation designating the month of September 2023 as Hunger Action Month. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried. PROCLAMATION
DECLARING
HUNGER ACTION
MONTH

Mr. Kessinger asked for a motion to approve a contract between the County of Clinton and Susan Auguste Elliott, licensed psychologist to provide online training for Clinton County Children and Youth Services, effective October 1, 2023, at no cost to the County. Motion by Mr. Kessinger; seconded by Ms. Harding. Motion carried. CYS CONTRACT
SUSAN A. ELLIOTT
ONLINE TRAINING
APPROVED

Mr. Kessinger asked for a motion to approve a COVID-19 Mitigation in Local and County Confinement Facilities Grant with the PA Commission on Crime and Delinquency for the Clinton County Correctional Facility for a grant award of \$64,344.00, to be effective through July 31, 2024. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried. CCCF COVID-19
MITIGATION GRANT
APPROVED

Mr. Kessinger asked for a motion to approve a contract renewal with United Power & Battery for a one-year of Silver Plan, Pro-Active service, effective August 1, 2023, for server room ups units at The Garden and Piper Buildings, at a total cost of \$4,980.00. Motion by Mr. Kessinger; seconded by Ms. Harding. Motion carried. UNITED POWER &
BATTERY
CONTRACT RENEWAL
APPROVED

Mr. Kessinger asked for a motion to approve a renewal of a memorandum of agreement with the PA Department of State to provide the County with Albert Monitoring Security Services, at no cost to the County. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried. ALBERT MONITORING
SECURITY SERVICES
AGREEMENT
RENEWAL
APPROVED

Mr. Kessinger asked for a motion to approve the appointment of Brock Gallagher to the Clinton County Sewer Authority, representing Bald Eagle Township, to serve the remainder of the term of Steve Turchetta, which will expire December 31, 2023. Motion by Mr. Kessinger; seconded by Ms. Harding. Motion carried. CC SEWER AUTH.
APPOINTMENT
BROCK GALLAGHER
APPROVED

The Commissioners adjourned the meeting at 10:10 AM.

The Salary Board Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:11 AM.

Mr. Kessinger asked for the approval of County Bills in the amount of \$999,713.50 for the 2-week period ending September 7, 2023, and net payroll in the amount of \$316,821.72 for the two-week period ending on September 1, 2023. Motion by Mr. Kessinger; seconded by Ms. Harding. Motion carried. COUNTY BILLS
APPROVED

There were no reports from elected officials or staff. STAFF REPORTS

There were no reports from Legislator's office. REPORTS FROM
LEGISLATOR'S
OFFICE

Ms. Harding reported the Board of Commissioners, State Representative, Congressman, and Senator are actively meeting, discussing, and working together with Bucktail Medical Center Board of Directors; to find a long-term sustainable plan to keep the hospital in our community. COMMISSIONERS
REPORTS

Ms. Myers reported she met with the auditors of Zelenkofske Axelrod LLC and they are projected to be done with the 2022 audit by September 30, 2023.

The meeting was adjourned at 10:12 AM. ADJOURNMENT

Chief Clerk _____

Thursday, September 21, 2023

PRESENT: Miles Kessinger, Jeff Synder, and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Tristan Rock, Keith Yearick, Jason Foltz and Don Powers.

PUBLIC ATTENDEES: Dan Merk, Cathy Snyder, Cassandra Coleman, Victoria Rogers, Cindy Kunes and Ernest Greene.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the September 7, 2023, Meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. MINUTES APPROVED

There were no public comments. PUBLIC COMMENTS

Mr. Kessinger asked for a motion to approve Resolution No. 17 — America250PA, presented to Cassandra Coleman and Victoria Rogers from America250PA. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. AMERICA250PA RESOLUTION NO. 17 APPROVED

Mr. Kessinger asked for a motion to approve Resolution No. 18 — Special Early Retirement for Clinton County Retirement Board. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. EARLY RETIREMENT RESOLUTION NO. 18 APPROVED

Ms. Harding presented a proclamation designating the month of September 2023 as National Suicide Prevention and Awareness Month, presented to Cathy Snyder from NAMI North Central, Pa. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. PROCLAMATION DESIGNATING NATIONAL SUICIDE PREVENTION AND AWARENESS MONTH APPROVED

Mr. Snyder presented a proclamation designating September 18th-23rd, 2023 as Constitution Week. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. PROCLAMATION DESIGNATING CONSTITUTION WEEK APPROVED

Mr. Kessinger asked for a motion to approve a Memorandum of Understanding between the County of Clinton and Debra Reitz, to provide Chaplain Services for Clinton County Correctional Facility, effective August 1, 2023, at a charge of \$50.00 per week. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. DEBRA REITZ / CCCF MEMORANDUM APPROVED

Mr. Kessinger asked for a motion to approve a Memorandum of Understanding between the County of Clinton and Diakon Community Services/ Americorps Seniors RSPV, to provide volunteer opportunities for elders in the community, effective October 1, 2023, at no cost to the county. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. DIAKON/AMERICORPS MEMORANDUM APPROVED

Mr. Kessinger asked for a motion to approve the 2023-24 Medical Assistance Transportation Program Subrecipient Monitoring Agreement between County of Clinton and Step Inc. effective July 1, 2023 to June 30, 2024 for providing services using MATP Grant Funding of \$728,545.00 from the PA Department of Human Services. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. MATP MONITORING AGREEMENT APPROVED

Mr. Kessinger asked for a motion to approve the official County 2024 Holiday Calendar. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. 2024 HOLIDAYS APPROVED

Mr. Kessinger asked for a motion to approve the 2024 Commissioners' Meeting Schedule. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. 2024 MEETINGS APPROVED

Mr. Kessinger asked for a motion to consider the hiring of Charles Salvanish as Full-time Tax Assessment/Data Specialist, effective September 18th, 2023, at an annual salary of \$34,866.00 (Grade H), the starting salary established for this position at the January 3, 2023 meeting of the Salary Board. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. ASSESSMENT HIRING CHARLES SALVANISH APPROVED

Mr. Kessinger asked for a motion to confirm the hiring of Schuyler Young as Juvenile Probation Officers, effective October 2, 2023, at an annual salary of \$38,080.00 (Grade J), the starting salary established for this position at the January 3, 2023 meeting of the Salary Board. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. PROBATION HIRING SCHUYLER YOUNG APPROVED

Mr. Kessinger asked for a motion to consider the resignation of Katie Angelilli, Special Programs Supervisor in Children and Youth Services, effective October 13, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. CYS KATIE ANGELILLI RESIGNATION APPROVED

Mr. Kessinger asked for the approval of County Bills in the amount of \$412,155.01 for the 2-week period ending September 21, 2023, and net payroll in the amount of \$322,086.74 for the two-week period ending on September 15, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. COUNTY BILLS APPROVED

There were no reports from elected officials or staff. STAFF REPORTS

Representative Borowicz will be back in Harrisburg next week to discuss budget line items. Rent rebate checks are behind due to a backlog of processing caused by an increase of applicants this year. The Lock Haven Office has two upcoming events: REPORTS FROM REP BOROWICZ'S OFFICE

Tag Event – turn in old and illegible tags; tags generated prior to 2020 will be replaced free of charge.

Remote Office Hours in Renovo – On October 25, 2023, in conjunction with Congressman Thompson’s Office, to handle any State or Federal issues in person. Which include but are not limited to birth certificate applications and Penn-Dot related issues.

There were no reports from the Commissioners.

COMMISSIONERS
REPORTS

The meeting was adjourned at 10:25 AM.

ADJOURNMENT

Chief Clerk _____

Thursday, October 5, 2023

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Jasmine Sanders, Ernie Jackson, Don Powers, Wade Jodun, Jim Watson, Jonathon Plessinger, Tristan Rock.

PUBLIC ATTENDEES: Cheyenne Karichner, Melissa Burd, Haley Bauer, and Ernest Greene.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the September 21, 2023, Meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. MINUTES APPROVED

There were no public comments. PUBLIC COMMENTS

Mr. Kessinger opened the following Repository Bids. REPOSITORY BIDS

Christopher Pardee	21 Crist Lane, Woodward Township, PA	\$100
Christopher Pardee	44 Crist Lane, Woodward Township, PA	\$100
Bobby Strek	7 Sagamore Lane, Mill Hall, PA	\$200
Jason A. Miller	157 Pennsylvania Ave, South Renovo, PA	\$525

The bids will be forwarded to the Treasurer's Office for review by the solicitor.

Ms. Harding presented a proclamation designating the month of October 2023 as Domestic Violence Awareness Month, presented to Cheyenne Karichner from Roads to Peace. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. PROCLAMATION DECLARING DOMESTIC VIOLENCE AWARENESS MONTH

Mr. Kessinger asked for a motion to approve a NG911 GIS Post Migration grant application for the Clinton County Department of Emergency Services and GIS Department for a grant award of \$20,833.00, to be effective through December 31, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. GIS / DES NG911 GRANT AWARDED

Mr. Kessinger asked for a motion to approve ILEC Post Migration Legacy grant application for the Clinton County Department of Emergency Services for a grant award of \$39,344.00, to be effective through December 31, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. DES ILEC GRANT AWARDED

Mr. Kessinger asked for a motion to approve proposal from United Power and Battery for 108 batteries and installation for Garden computer backup system at a cost of \$8,280.00 plus shipping. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. UNITED POWER BATTERY INSTALL APPROVED

Mr. Kessinger asked for a motion to approve a proposal from Morefield Communication for Cisco Smartnet renewal, effective until November 18, 2024, for an amount of \$18,600.95. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. MOREFIELD COMM. CISCO SMARTNET RENEWAL APPROVED

Mr. Kessinger asked for a motion to approve a proposal from Morefield Communications for renewal of one year of datel support on Foreversweet Phone Logging Software, effective January 1, 2024, at a cost of \$650.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. MOREFIELD COMM. PHONE LOGGING RENEWAL APPROVED

Mr. Kessinger asked for a motion to approve a proposal from CDW-G under Costars State Contract pricing, for the replacement of three switches at the 911 Communications Center for the amount of \$35,722.75. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. CDW-G 911 SWITCH REPLACEMENT APPROVED

Mr. Kessinger asked for a motion to approve a renewal of a one-year Maintenance Agreement with Beyond Trust Corporation for Remote Access Software, Effective January 1, 2024, at a cost of \$2,090.23. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. BEYOND TRUST MAINTENANCE AGREEMENT APPROVED

Mr. Kessinger asked for a motion to approve a new Master Agreement and Maintenance Agreement to include addendums with Enterprise Fleet Management for County vehicles. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. CLINTON COUNTY ENTERPRISE VEHICLE AGREEMENT APPROVED

The Commissioners adjourned the meeting at 10:11 AM.

The Salary Board Minutes are available in the Commissioner's Office. SALARY BOARD

The Commissioners' Meeting was reconvened at 10:13 AM.

Mr. Kessinger asked for a motion to approve the resignation of Toby Boyer, Watershed Specialist/Education Coordinator at the Conservation District, effective October 6, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. CON DISTRICT RESIGNATION TOBY BOYER APPROVED

Mr. Kessinger asked for a motion to approve the lateral transfer of Sara Henninger from Resource Conservationist to Independent Watershed Specialist/Education Coordinator (Grade K) in the Conservation District, effective October 9, 2023, with no change in salary. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. CON DISTRICT LATERAL TRANSFER SARA HENNINGER APPROVED

Mr. Kessinger asked for a motion to approve the temporary promotion of Melissa Grove from Administrative Assistant to Executive Assistant to the District Attorney and Law Enforcement Coordinator, effective October 9, 2023 through November 8, 2023, at a salary of \$43,529.00 (Grade M), the starting salary for this position established at the January 3, 2023 Salary Board Meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	DIST. ATTORNEY TEMP. PROMOTION MELISSA GROVE APPROVED
Mr. Kessinger asked for a motion to approve the promotion of Jonathon Plessinger from 911 CAD Supervisor/Risk Management Coordinator to the Director of Emergency Services in the Department of Emergency Services, effective October 2, 2023, at an annual salary of \$62,635.00 (Grade U), the starting salary established for this position at the January 3, 2023 Salary Board Meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	DES PROMOTION JONATHON PLESSINGER APPROVED
Mr. Kessinger asked for a motion to approve the promotion of Rebecca Sanford from Resource Care Coordinator to Special Programs Supervisor in Children and Youth Services, effective October 16, 2023, at an annual salary of \$47,631.00 (Grade O), the starting salary established for this position at the January 3, 2023 Salary Board Meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	CYS PROMOTION REBECCA SANFORD APPROVED
Mr. Kessinger asked for a motion to approve the resignation of Tasha Yost, part-time Administrative Assistant at the Conservation District, effective October 12, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	CON DISTRICT RESIGNATION TASHA YOST APPROVED
Mr. Kessinger asked for a motion to confirm the hiring of C. Rock Rosamilia, III as the Custody Conciliator and Divorce Hearing Officer in the Court of Common Pleas, effective November 1, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	COURTS HIRING C. ROCK ROSAMILIA APPROVED
The Commissioners adjourned the meeting at 10:18 AM.	
The Salary Board Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioners' Meeting was reconvened at 10:19 AM.	
Mr. Kessinger asked for the approval of County Bills in the amount of \$998,528.92 for the 2-week period ending September 21, 2023, and net payroll in the amount of \$314,886.45 for the two-week period ending on September 29, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	COUNTY BILLS APPROVED
There were no reports from elected officials or staff.	STAFF REPORTS
There were no reports from Legislator's office.	REPORTS FROM LEGISLATOR'S OFFICE
Ms. Harding encouraged anyone experiencing domestic violence to seek resources available in the community. Ms. Harding reminded everyone that October is Breast Cancer Awareness Month and encouraged both women and men to checked.	COMMISSIONERS REPORTS
Ms. Myers announced the 2022 audit is complete and available on the Clinton County website.	
The meeting was adjourned at 10:20 AM.	ADJOURNMENT

Chief Clerk _____

Thursday, October 19, 2023

PRESENT: Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Jasmine Sanders, Ernie Jackson, and Tristan Rock.

PUBLIC ATTENDEES: Noah Lenkey, and Ernest Greene.

The meeting was called to order at 10:00 AM by Commissioner Snyder.

Mr. Snyder asked for a motion to approve the Commissioners' meeting minutes from the October 5, 2023, Meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	MINUTES APPROVED
There were no public comments.	PUBLIC COMMENTS
Mr. Snyder asked for a motion to approve an appeal and hearing request to the Department of Human Services for the 2023-24 Child Welfare Needs-Based Plan and Budget (NBPB) for the Clinton County Children and Youth Department. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	CYS/ DHS (NBPB) APPEAL & HEARING REQUEST APPROVED
Mr. Snyder asked for a motion to approve the 2023-24 Hazardous Materials Response Fund Grant Agreement through PEMA, covering the performance period from July 1, 2023 to October 30, 2024 for the amount of \$5,857.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	PEMA HMRF GRANT AGREEMENT APPROVED
Mr. Snyder asked for a motion to approve the 2022-25 Emergency Management Performance Grant Agreement through PEMA, covering the performance period from October 1, 2022 to September 30, 2025 for the amount of \$50,057.00. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	PEMA EMP GRANT AGREEMENT APPROVED
Mr. Snyder asked for a motion to approve a contract between the County of Clinton and Timothy A. B. Reitz, Esquire to provide legal services for Clinton County Children and Youth Services, effective October 4, 2023 to June 30, 2024, at a cost of \$90.00 per hour. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	CYS CONTRACT LEGAL SERVICES APPROVED
Mr. Snyder asked for a motion to approve an application Residential Substance Abuse Treatment (RSAT) Program Grant with the PA Commission on Crime and Delinquency for the Clinton County Correctional Facility, effective January 1, 2024 through December 31, 2025, for a grant award OF \$288,552.00. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	RSAT PROGRAM CCCF GRANT AWARDED
Mr. Snyder asked for a motion to approve a 60-month Lease Purchase Agreement with Pitney Bowes for Send-Pro Mailing Software at a monthly cost of \$379.02. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	PITNEY BOWES MAILING SOFTWARE AGREEMENT APPROVED
Mr. Snyder asked for a motion to consider the end of the temporary promotion for Melissa Grove from Administrative Assistant to Executive Assistant to the District Attorney and Law Enforcement Coordinator, effective October 16, 2023. Melissa will return to her previous position as Administrative Assistant. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	DIST. ATTORNEY PROMOTION END MELISSA GROVE APPROVED
Mr. Snyder asked for the approval of County Bills in the amount of \$956,422.88 for the 2-week period ending October 19, 2023, and net payroll in the amount of \$308,809.56 for the two-week period ending on October 13, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	COUNTY BILLS APPROVED
There were no reports from elected officials or staff.	STAFF REPORTS
The Lock Haven Office hours have change to 8:30 am to 4:00 pm. Rent rebate checks are behind due to a backlog of processing caused by an increase of applicants this year; applications from May 2023 are currently under review.	REPORTS FROM REP BOROWICZ'S OFFICE
The Lock Haven Office has two upcoming events: Tag Event – at the Red Eye Center in Flemington on October 24, 2023 to turn in old and illegible tags; tags generated prior to 2020 will be replaced free of charge. Remote Office Hours – at the Renovo Library on October 25, 2023 from 10:30 am to 12:30 pm, in conjunction with Congressman Thompson's Office, to handle any State or Federal issues in person. Which include but are not limited to birth certificate applications, military plaques and Penn-Dot related issues.	
Ms. Harding thanked the Child and Youth Department in conjunction with the County; in dedicating the Piper Building Pavilion to Hope Mitchell. The pavilion was named the Hope Pavilion in honor of a beloved coworker. This is a reminder the community that the Hope Pavilion is available for events or meetings; please call 570-893-4000 to request use if the facility. Secondly, Chestnut Grove Recreation/Robbie Gould Youth Sports Complex is under construction. Ms. Harding congratulated the Authority, in conjunction with the County Planner, Steve Gibson, and everyone involved for making forward moment with this project.	COMMISSIONERS REPORTS
The meeting was adjourned at 10:11 AM.	ADJOURNMENT

Chief Clerk _____

Thursday, November 2, 2023

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Jasmine Sanders, Ernie Jackson, Jason Foltz, Kari Kepler, and Beth Whitty.

PUBLIC ATTENDEES:

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners’ meeting minutes from the October 19, 2023, Meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. MINUTES APPROVED

There were no public comments. PUBLIC COMMENTS

Mr. Kessinger asked for a motion to approve resolution No. 19 of 2023 – approval of repository bids. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. APPROVAL OF REPOSITORY BIDS RESOLUTION NO. 19 APPROVED

Mr. Kessinger asked for a motion to approve resolution No. 20 of 2023– Resolution to apply for 2023-24 PHARE Grant. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. PHARE GRANT RESOLUTION NO. 20 APPROVED

Mr. Kessinger asked for a motion to approve the Subrecipient Monitoring Agreement between County of Clinton and Step Inc. effective November 2, 2023 to October 31, 2025 for providing services using 2022/2023 PHARE Grant funding of \$300,000.00 from the PA Housing Finance Agency. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. PA HOUSING PHARE GRANT AGREEMENT APPROVED

Mr. Kessinger asked for a motion to approve the Subrecipient Agreements for the 2022 Community Development Block Grant Program, effective August 2, 2023 through August 1, 2027, between the County of Clinton and: CDBG PROGRAM AGREEMENT APPROVED

<u>SUBRECIPIENT</u>	<u>GRANT AMOUNT</u>
Citizens Hose of Company of South Renovo	\$50,000.00
Renovo Borough Water Authority	\$21,771.00
Renovo Borough	\$123,924.00

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve a proposal from Zelenkofske Axelrod LLC, for professional auditing services for the years ending December 31, 2023, 2024, 2025, and 2026 for a fixed annual fee as follows: ZELENKOFKSKE AXELROD LLC AUDITING SERVICES APPROVED

Year ending 12/31/2023	\$57,383.00
Year ending 12/31/2024	\$59,105.00
Year ending 12/31/2025	\$60,878.00
Year ending 12/31/2026	\$62,704.00

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve a proposal from Port Elevator, Inc., Under Costars State Contract Pricing, for an elevator modernization proposal for the Garden Building, for the amount of \$89,250.00. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. PORT ELEVATOR INC. MODERNIZATION APPROVED

Mr. Kessinger asked for a motion to approve an application for County Adult Probation Grant-In-Aid (State GIA) with the PA Commission on Crime and Delinquency for the Clinton County Probation, effective July 1, 2023 through June 30, 2024, for a Grant Award of \$34,802.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. PROBATION STATE GIA APPLICATION APPROVED

Mr. Kessinger asked for a motion to approve an agreement with Vigilnet for Electronic Monitoring Service to the Clinton County Probation, effective November 2, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. PROBATION VIGILNET ELECTRONIC MONITORING SERVICES APPROVED

Mr. Kessinger asked for a motion to approve a One-Year Subscription License Agreement with CDW-G for Solar Winds Helpdesk Solution, at a cost of \$880.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. SOLAR WINDS LICENSE RENEWAL APPROVED

Mr. Kessinger asked for a motion to approve the resignation of Kamela Greene, Dual Office Clerk, in the Prothonotary and Sheriff’s office, effective November 17, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. PROTHONOTARY/ SHERIFF RESIGNATION KAMELA GREENE APPROVED

Mr. Kessinger asked for the approval of County Bills in the amount of \$793,614.91 for the 2-week period ending November 2, 2023, and net payroll in the amount of \$313,865.56 for the two-week period ending on October 27, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. COUNTY BILLS APPROVED

There were no reports from elected officials or staff. STAFF REPORTS

There were no reports from Legislator’s office. REPORTS FROM LEGISLATOR’S OFFICE

Ms. Harding acknowledged Clinton County and the Covid-19 Advisory Group for their many accomplishments with the \$120,000 Health Initiative for Rural PA Grant; made possible by the following partners:

COMMISSIONERS
REPORTS

Commonwealth University-Lock Haven
Clinton County Housing Coalition
UPMC
Keystone Counseling
Clinton County United Way
Clinton County Emergency Services
Keystone Central School District
Bucktail Medical Center

Mr. Snyder reminded the public of Election Day on November 7, 2023, polls open 7:00 am to 8:00 pm, and encouraged everyone to exercise their right to vote.

Ms. Myers reminded the public of the closure of offices on Friday November 10th, 2023, in observance of the Veteran's Day holiday.

The meeting was adjourned at 10:14 AM.

ADJOURNMENT

Chief Clerk _____

Thursday, November 16, 2023

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Jasmine Sanders, Jim Russo, Sara Henninger, Jon Plessinger, Jim Watson, Jennifer Hoy, and Don Powers.

PUBLIC ATTENDEES: Timothy Horstmann, Cindy Kunes, Marcie Orndorf, Heather McMahon, and Ed Zack.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the November 2, 2023, Meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	MINUTES APPROVED
There were no public comments.	PUBLIC COMMENTS
Ed Zack from Susquehanna Accounting Services presented the 2024 Preliminary Budget; made comments and suggestions based on key differences from the year prior.	2024 PRELIMINARY BUDGET
Mr. Kessinger asked for a motion to approve Ordinance No. 2 of 2023 – approving the County Guaranty of Clinton County Solid Waste Authority's 2024 Bonds. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	ORDINANCE NO. 2 COUNTY GUARANTY CC SOLID WASTE AUTHORITY
Mr. Kessinger asked for a motion to approve an reimbursement agreement between the County of Clinton and the Clinton County Solid Waste Authority required by the County's Guaranty of the Clinton County Solid Waste Authority's 2024 Revenue Bonds. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	AGREEMNT COUNTY GUARANTY CC SOLID WASTE AUTHORITY APPROVED
Mr. Kessinger asked for a motion to approve an Amendment to the NRG Curtailment Solutions, INC Agreement, for Energy Curtailment Program Services at the Clinton County Correctional Facility. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	AMMENDMENT NRG FOR CCCF APPROVED
Mr. Kessinger asked for a motion to approve the transfer of IV-D Funds from the IV-D checking account to the General Fund in the amount of \$46,897.00 for reimbursement of August 2023 expenses. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	IV-D TRANSFER APPROVED
Mr. Kessinger asked for a motion to approve the resignation of Wayne Allison from the Clinton County Recreation Advisory Committee, effective September 5, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	BOARDS CC REC. AUTH. WAYNE ALLISON RESIGNATION APPROVED
Mr. Kessinger asked for a motion to approve the resignation of Jeff Stover from the Clinton County Recreation Advisory Committee, effective November 16, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	BOARDS CC REC. AUTH. JEFF STOVER RESIGNATION APPROVED
Mr. Kessinger asked for a motion to approve the resignation of Pete Smeltz from the Joinder Human Services Advisory Board as a Clinton County Representative, effective December 31, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	BOARDS JOINER HSA PETE SMELTZ RESIGNATION APPROVED
Mr. Kessinger asked for a motion to approve the resignation of Art Foltz from the Chestnut Grove Recreation Authority, effective November 16, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	BOARDS CHESTNUT GROVE ART FOLTZ RESIGNATION APPROVED
Mr. Kessinger asked for a motion to approve the appointment of Elizabeth Whitty to the Clinton County Recreation Advisory Committee, to serve the remainder of the term of Wayne Allison, which will expire December 31, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	BOARDS CC REC. AUTH. ELIZABETH WHITTY APPOINTMENT APPROVED
Mr. Kessinger asked for a motion to approve the appointment of Dan Rae to the Clinton County Recreation Advisory Committee, to serve the remainder of the term of Jeff Stover, which will expire December 31, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	BOARDS CC REC. AUTH. DAN RAE APPOINTMENT APPROVED
Mr. Kessinger asked for a motion to approve the appointment of Brooke Stover to the Chestnut Grove Recreation Authority, to serve the remainder of the term of Art Foltz, which will expire December 31, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	BOARDS CHESTNUT GROVE BROOKE STOVER APPOINTMENT APPROVED
Mr. Kessinger asked for a motion to approve the promotion of Audra Helms from Dispatcher Trainee to Full-time 9-1-1 Dispatcher (Grade H), effective November 14, 2023, at an annual salary of \$37,190.00, according to the promotion policy established by the Salary Board at the January 3, 2023, meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	DES PROMOTION 9-1-1 DISPATCHER AUDRA HELMS APPROVED

Mr. Kessinger asked for a motion to approve the promotion of Christopher Logue from Dispatcher Trainee to Full-time 9-1-1 Dispatcher (Grade H), effective November 14, 2023, at an annual salary of \$37,190.00, according to the promotion policy established by the Salary Board at the January 3, 2023, meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	DES PROMOTION 9-1-1 DISPATCHER CHRISTOPHER LOGUE APPROVED
Mr. Kessinger asked for a motion to approve the promotion of Hannah Park from a Clerk II Administrative Assistant to 9-1-1 Computer Aided Dispatch Supervisor at the Department of Emergency Services, at an annual salary of \$38,080 (Grade J), according to the promotion policy established by the Salary Board on January 3, 2023, with additional duties assigned as the County's Risk Management Coordinator, carrying a stipend of \$5,000.00, effective November 13, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	DES PROMOTION 911 CAD SUPERVISOR HANNAH PARK APPROVED
Mr. Kessinger asked for a motion to approve the promotion of Arianna Warnagiris from 9-1-1 Dispatcher to Shift Supervisor, effective November 12, 2023, at an annual salary of \$41,889.12 (Grade I), according to the promotion policy established at the January 3, 2023 Salary Board Meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	DES PROMOTION SHIFT SUPERVISOR ARIANNA WARNAGIRIS APPROVED
Mr. Kessinger asked for a motion to approve the hiring of Matthew Rodgers as Part-time Dispatcher in the Department of Emergency Services, effective November 14, 2023, at the hourly rate of \$16.25, not to exceed 1000 hours annually. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	DES HIRING PT DISPATCHER MATTHEW RODGERS APPROVED
Mr. Kessinger asked for a motion to approve the hiring of Trey Foster as Full-time Deputy Sheriff, effective November 13, 2023, at an annual salary of \$32,403.00 (Grade F), the starting salary established for this position at the January 3, 2023 meeting of the Salary Board. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	SHERIFF HIRING DEPUTY SHERIFF TREY FOSTER APPROVED
Mr. Kessinger asked for the approval of County Bills in the amount of \$872,877.67 for the 2-week period ending November 16, 2023, and net payroll in the amount of \$309,249.53 for the two-week period ending on November 9, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	COUNTY BILLS APPROVED
There were no reports from elected officials or staff.	STAFF REPORTS
There were no reports from Legislator's office.	REPORTS FROM LEGISLATOR'S OFFICE
There were no Commissioner Reports.	COMMISSIONER REPORTS
Ms. Myers reminded the public of the closure of offices on Thursday November 23, and Friday November 24, 2023, in observance of the Thanksgiving holiday.	
The meeting was adjourned at 10:19 AM.	ADJOURNMENT

Chief Clerk _____

Thursday, November 30, 2023

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Jasmine Sanders, Jason Foltz, Autumn Bower, Jon Plessinger, Jim Watson, Jennifer Hoy, and Don Powers.

PUBLIC ATTENDEES: Rona Harding and Cindy Kunes.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the November 16, 2023, Meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. MINUTES APPROVED

There were no public comments. PUBLIC COMMENTS

Mr. Kessinger asked for a motion to approve a grant agreement between the County of Clinton and the Commonwealth of Pennsylvania acting through Pennsylvania Emergency Management Agency (PEMA) for a 911 Statewide Interconnectivity Funding Grant for the Clinton County Department of Emergency Services and the Clinton County GIS Department for a total of \$60,177.00, to be effective through December 31, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. DES / GIS PEMA AWARDED

Mr. Kessinger asked for a motion to approve an agreement for Dr. Andrew Catherine to obtain certification as a Quick Response Service (QRS) Medical Director for the Clinton County Department of Emergency Services, at no cost to the County. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. DES DR. CATHERINE QRS CERTIFICATION APPROVED

Mr. Kessinger asked for a motion to approve an agreement between the County of Clinton and Avanco International, INC for the Child Accounting and Profile System (CAPS) software data conversion and system implementation for the Clinton County Children and Youth Services, for a total of \$98,200.00. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. CYS / CAPS AGREEMENT APPROVED

Mr. Kessinger asked for a motion to approve an amendment to the terms of the PA Commission on Crime and Delinquency for the LETI (Law Enforcement Treatment Initiative) Diversion Program Grant, no change in the original grant amount of \$257,726.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. PROBATION / LETI AMENDMENT APPROVED

Mr. Kessinger asked for a motion to approve the purchase for two ScanPro 2500S from E-Imagedata Corp for the Clinton County Register and Recorder, at a cost of \$10,057.70. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. REG & RECORDER SCANPRO 2500S PURCHASE APPROVED

Mr. Kessinger asked for a motion to approve a proposal from New Holland Auto Group, under Costars State Contract pricing, for a 2023 Dodge Durango 4-Door AWD Pursuit for the Probation Department, for the amount of \$44,975.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. PROBATION NEW VEHICLE APPROVED

Mr. Kessinger asked for a motion to confirm the promotion of Joshua Raymond, from Full-Time Probation Officer Trainee to Juvenile Probation Officer, effective December 8, 2023, at an annual salary of \$38,080.00 (Grade J), the starting salary for this position at the January 3, 2023 meeting of the Salary Board. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. PROBATION PROMOTION JOSHUA RAYMOND APPROVED

Mr. Kessinger asked for the approval of County Bills in the amount of \$805,676.38 for the 2-week period ending November 30, 2023, and net payroll in the amount of \$320,267.35 for the two-week period ending on November 24, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. COUNTY BILLS APPROVED

There were no reports from elected officials or staff. STAFF REPORTS

Remote Office Hours in Lock Haven – On December 4, 2023 from 2pm to 4pm, in conjunction with Representative Borowicz's Office, to handle any State or Federal issues in person. Which include but are not limited to birth certificate applications and Penn-Dot related issues. REPORTS FROM CONGRESSMAN THOMPSON'S OFFICE

Ms. Harding publicly acknowledge the Board of Commissioners, State Representative, Congressman, and Senator have been working diligently to improve the situation; to find a solution and sustainability at Bucktail Medical Center. COMMISSIONER REPORTS

Mr. Snyder informed the public the County Recreation Committee is looking for new members and to send a letter of interest to the Chief Clerk

The meeting was adjourned at 10:08 AM. ADJOURNMENT

Chief Clerk _____

Thursday, December 14, 2023

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Desiree Myers, Wenda Butler, Jasmine Sanders, Maria Boileau, Keith Yearick, Matt Croak, Kari Kepler, Jon Plessinger, and Tristan Rock.

PUBLIC ATTENDEES: Haley Eisenhower, Gavin Morris, Amber Morris, Ewan Morris, Susan Johnson, Kayleigh Burdrieger, Hayley Motter, Holly Eisaman, Lisa Schropp, and Kira Rosamilia.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the November 30, 2023, Meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. MINUTES APPROVED

There were no public comments. PUBLIC COMMENTS

Mr. Croak and Ms. Rosamilia announced the 2024 Clinton County Tourism Grant Program Application Period. \$75,000 has been allocated for 2024 grants. The deadline to apply is February 29, 2024 by 5pm. TOURISM RECREATION GRANT ANNOUNCED

The Board of Commissioners presented recognition certificates to Haley Eisenhower and the 2023 Student Poll Workers. "On November 7, 2023, 29 students from Central Mountain High School and 1 student from Sugar Valley Charter School performed over 400 hours of service at 18 of the County's 34 precincts." RECOGNITION 2023 STUDENT POLL WORKERS/ HALEY EISENHOWER

Mr. Kessinger asked for a motion to approve resolution No. 21 of 2023— establishing the Real Estate Millage Rate for 2024 at 6.7 mills. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. 2024 MILLAGE RATE RESOLUTION NO. 21 APPROVED

Mr. Kessinger asked for a motion to approve resolution No. 22 of 2023— accepting bid proposal for 2024 Tax Revenue Anticipation Note. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. 2024 TAX REV NOTE ACCEPTING BIDS RESOLUTION NO. 22 APPROVED

Mr. Kessinger asked for a motion to approve adoption of the 2024 final budget. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. 2024 FINAL BUDGET APPROVED

Mr. Kessinger asked for a motion to approve a USDA Rural Development Community Facilities Direct Loan & Grant application for financial assistance, in the amount of \$96,807.62, to the Clinton County Department of Emergency Services on the purchase of a countywide emergency support and coordination vehicle. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. DES/ USDA DIRECT LOAN & GRANT APPLICATION APPROVED

Mr. Kessinger asked for a motion to approve an Agreement between the County of Clinton and Larson Design Group, INC. for inspection services for BEVT 5 in the amount of \$128,049.80, fully funded by the TASA Grant. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. BEVT AGREEMENT LARSON DESIGN INSPECTION SERVICE APPROVED

Mr. Kessinger asked for a motion to approve an Affiliation Agreement between the County of Clinton and Commonwealth University- LHU for credit-bearing internships for students, at no cost to the County. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. LHU AGREEMENT CREDIT-BEARING INTERNSHIPS APPROVED

Mr. Kessinger asked for a motion to approve a Memorandum of understanding between the County of Clinton and Debra Reitz, to provide Chaplain services for Clinton County Correctional Facility, effective January 1, 2024, at a charge of \$100.00 per week. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. CCCF MEMO DEBRA REITZ CHAPLAIN SERVICES APPROVED

Mr. Kessinger asked for a motion to approve a 5-year fair market value lease with Leaf for a Kyocera copier for the Clinton County Correctional Facility at a cost of \$108.19 per month and a separate maintenance agreement with Willits Copiers, INC. at a cost of \$124.00 per month. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. CCCF LEASE KYOCERA COPIER APPROVED

Mr. Kessinger asked for a motion to approve a 5-year Fair Market Value Lease and Maintenance Agreement with Marco for a Sharp copier for the Clinton County Correctional Facility at a cost of \$210.01 per month. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. CCCF LEASE SHARP COPIER APPROVED

Mr. Kessinger asked for a motion to approve a Contract for service with Thomson Reuters to provide West Proflex Legal Software for the law library at the Clinton County Correctional Facility at a monthly cost of \$598.98, effective January 1, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. CCCF CONTRACT THOMSON REUTERS LEAGL SOFTWARE APPROVED

Mr. Kessinger asked for a motion to approve a year three Amendment to the Clinton County Correctional Facility Agreement for Comprehensive Health Services with Primecare Medical, INC. with a 3% contract increase to \$1,498,032.51 annually, effective January 1, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. CCCF AMENDMENT PRIMECARE HEALTH SERVICES APPROVED

Mr. Kessinger asked for a motion to approve a Contract with Crossroads Counseling, INC. to provide one full time mental health counselor at the Clinton County Correctional Facility, with a 4% contract increase to \$6,142.50 monthly, effective January 1, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. CCCF CONTRACT CROSSROADS COUNSELING APPROVED

Mr. Kessinger asked for a motion to approve the following listing of appointments and reappointments to the Clinton County Recreation Advisory Committee: 2024 BOARDS CC REC ADVISORY COMMITTEE APPOINTMENTS

APPOINTEE	LENGTH OF TERM	NEW TERM TO EXPIRE	APPROVED
Robert Dwyer	4-year	12/31/2027	
Jeffrey Walsh	4-year	12/31/2027	
Leonard Long	4-year	12/31/2027	
Joanne Heimer	3-year	12/31/2026	
Kasey Campbell	3-year	12/31/2026	
Dan Rae	3-year	12/31/2026	
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.			
Mr. Kessinger asked for a motion to approve the appointment of Shanon Solava to the Clinton County Children and Youth Advisory Board, effective December 14th, 2023.			CC CYS BOARD APPOINTMENT
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.			SHANNON SOLAVA APPROVED
Mr. Kessinger asked for a motion to approve the reappointment of Wilson Riccardo, Kyle Stewart, Carol Hanna, Paul Conklin and Richard Morris to the Clinton County Revolving Loan Fund Board for a one-year term expiring December 31, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.			CC REVOLVING LOAN FUND BOARD REAPPOINTMENT APPROVED
Mr. Kessinger asked for a motion to approve the reappointment of Corina Myers as Farmer Director to the Clinton County Conservation District Board, for a four-year term, expiring December 31, 2027.			CCCD BOARD FARM DIRECTOR REAPPOINTMENT
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.			CORINA MYERS APPROVED
Mr. Kessinger asked for a motion to approve the appointment of Mary Ann Clark as Farmer Director to the Clinton County Conservation District Board, for a four-year term, expiring December 31, 2027.			CCCD BOARD FARM DIRECTOR APPOINTMENT
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.			MARY ANN CLARK APPROVED
Mr. Kessinger asked for a motion to approve the resignation of Larry Coploff, as the Clinton County Solicitor, effective January 1, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.			COMMISSIONERS RESIGNATION LARRY COPLOFF APPROVED
Mr. Kessinger asked for a motion to approve the retirement of Angela Black, Fiscal Accountant in the Commissioner's office, effective April 1, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.			COMMISSIONERS RETIREMENT ANGELA BLACK APPROVED
Mr. Kessinger asked for a motion to approve the retirement of Diane Miller, Clerk III in the Magisterial District Court 25-3-02, effective April 1, 2024. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.			COURTS RETIREMENT DIANE MILLER APPROVED
Mr. Kessinger asked for the approval of County Bills in the amount of \$2,563,910.39 for the 2-week period ending December 14, 2023, and net payroll in the amount of \$322,814.86 for the two-week period ending on December 8, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.			COUNTY BILLS APPROVED
There were no reports from elected officials or staff.			STAFF REPORTS
There were no reports from Legislator's office.			REPORTS FROM LEGISLATOR'S OFFICE
The Board of Commissioners wished everyone a Happy Holiday and a Happy New Year.			COMMISSIONER REPORTS
Mr. Snyder wished Mr. Kessinger the best, as this was his final Board Meeting.			
Mr. Kessinger thanked everyone, after working in Clinton County for 28 years, acknowledged that the people he worked with have made him a better person. He also expressed his sentiments stating he will miss the daily interactions with everyone.			
Ms. Myers reminded the public there will be no work session on December 25, 2023 and if the Board Meeting on December 28 th is cancelled, there will be a public publish.			
The meeting was adjourned at 10:24 AM.			ADJOURNMENT

Chief Clerk _____