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OFFICE OF
ASSESSMENT & REVISION OF TAXES
CLINTON COUNTY, PENNSYLVANIA



Clinton County Assessment Office
2 Piper Way Suite 240 - Lock Haven, Pa 17745
assessment@clintoncountypa.gov

Board of Commissioners:

James A. Russo
Chairman
Jeffrey A. Snyder
Vice-Chairman
Angela Harding
Commissioner

The following conditions must be met before the Assessment Office can process the application.

1. The application must be completed and executed by **all** fee simple (*deeded*) owners of the property for which application is being made. Should the property be titled in the name of a corporation, the application must be executed by the individual authorized by a corporation resolution to do so. Should the property be titled to an entity other than a corporation, an individual duly authorized to act on behalf of that entity must execute the application. A copy of the appropriate corporate resolutions or authorization **must accompany this application.**
2. **All signatures on the application must be notarized.** (*See back of application*). (*See SCHEDULE of FEES for additional costs.*)
3. The application may be filed in person or mailed to the **Clinton County Assessment Office, 2 Piper Way Suite 240, Lock Haven, Pennsylvania 17745.** Questions regarding the application should be directed to the County Assessment office at the above address or by calling **(570) 893-4031.** Applicants and/or their representatives should have knowledge of the Clean & Green regulations as published in *Act 319 of 1974, Act 156 & TITLE 7 PA Code, Chapter 137b.* A copy of *Chapter 137b* is available upon request from the Clinton County Assessment Office.
4. As amended, *Act 319 of 1974, Act 156 & the most recent legislation TITLE 7 PA Code, Chapter 137b* requires the application be filed before **June 1st** in the current year to be effective for the subsequent tax years beginning **January 1st** of the following year.
5. Fees: **A separate application fee is required for each deeded parcel.** (*See page 2 for fee schedule.*)

A **processing fee** and a **recording fee** (*separate checks*) **must be submitted** with the application.

Checks are made payable to:

Clinton County Assessment Office (*processing fee*)

Clinton County Recorder of Deeds (*document recording fee*)

If an owner of enrolled land **changes the use of the land** to something other than specified under the act, such that it then fails to meet the requirements of section 3 of the act (72 P. S. § 5490.3) that land owner **shall be responsible for payment of rollback taxes & interest of up to 7 years preceding the violation.**

Qualification for enrollment of your property into the "Clean & Green" program is determined by minimum requirements established for any one of three (3) land use categories: *Agriculture Use, Agriculture Reserve, or Forest Reserve.* The specific eligibility requirements will be determined utilizing your responses to the eligibility questions on the application.

**APPLICANT: DO NOT INCLUDE THIS DOCUMENT AS PART OF THE FILING.
THIS DOCUMENT DOES NOT NEED TO BE RECORDED.**

SCHEDULE of FEES

ASSESSMENT FEES:

Clean & Green AMENDED Application -----	NONE
Clean & Green NEW Application (for each deeded parcel) -----	\$50.00*
<i>(Checks made payable to the Clinton County Assessment Office)</i>	

RECORDING FEES: NEW or AMENDED application (for each deeded parcel)

Maximum four (4) Pages per document** and four (4) Names per document -----	\$25.00*
Additional Pages exceeding the maximum -----	\$2.00* per page
Additional Names exceeding the maximum -----	\$0.50* per name
<i>(Checks made payable to the Clinton County Recorder of Deeds)</i>	

* Fees shown are subject to change without notification

**Normal number of pages for filing an application is 2 pages (front & back) unless the applicant is filing additional documentation mentioned in Question #9A on front page of the application and or additional notarized signature pages on back of application.

Mail or hand-deliver Application & Checks to:

Clinton County Assessment Dept.
2 Piper Way Suite 240
Lock Haven, PA 17745

**CHECKS IN THE CORRECT AMOUNTS MUST ACCOMPANY
ALL APPLICATIONS TO COMPLETE PROCESSING.**