

Thursday, January 13, 2022

PRESENT: Miles Kessinger, Jeff Snyder, and Angela Harding

STAFF ATTENDEES: Jann Meyers, Wenda Butler, Ernie Jackson, Katie de Silva, Matt Croak, Maria Boileau, Robin Jones, Tristan Rock, Autumn Bower, and Susie Peters.

PUBLIC ATTENDEES: Julie Brennan, Laura Jameson, John Lipez, John Garrett, Ann McLaughlin, Kyle Kramer, and Ben Kurland.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the December 30, 2021 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. MINUTES
APPROVED

There were no public comments. PUBLIC COMMENT

Mr. Croak and Ms. Brennan announced the 2022 Clinton County Tourism/Recreation Grant Application Period. \$50,000 has been allocated for 2022 grants. The deadline to apply is February 28, 2022. TOURISM
RECREATION
GRANT ANNOUNCED

Mr. Kessinger asked for a motion to approve Resolution No. 1 Of 2022 – Authorizing an Amendment to the PennDOT Reimbursement Agreement for the Bridge Project on the Bald Eagle Valley Trail. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. RESOLUTION NO. 1
BEVT / PENNDOT
AMENDMENT
APPROVED

Mr. Kessinger asked for a motion to approve the sale of Susque-View Home to Allaire Health Services also known as SV OPCO, LLC in the amount of \$12.25 million dollars. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. COUNTY
REAL ESTATE
SALE TO ALLAIRE
SUSQUIEVIEW HOME
APPROVED

Mr. Kessinger asked for a motion to approve the 2022 Savin Maintenance and Service Agreement with the Pennsylvania District Attorney's Institute, effective January 1, 2022 through December 31, 2022, at no cost to the county. Motion by Mr. Snyder; seconded by Mr. Kessinger. Motion carried. Motion by Mr. Snyder; seconded by Mr. Kessinger. Motion carried. SAVIN
MAINTENANCE
AGREEMENT
PA DA INSTITUTE
APPROVED

Mr. Kessinger asked for a motion to approve Renewal of the Trend Micro Anti-Virus Software License through CDW-G for the period February 15, 2022 through February 16, 2023 at a cost of \$9,229.00. Motion by Mr. Snyder; seconded by Mr. Kessinger. Motion carried. LICENSE RENEWAL
TREND MICRO - CDWG
APPROVED

Mr. Kessinger asked for a motion to approve Stormwind, LLC Training Renewal for three (3) IT employees at a cost of \$2,370.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. STORMWIND
TRAINING RENEWAL
APPROVED

Mr. Kessinger asked for a motion to approve an Inmate Health Care Services Agreement between Primecare Medical, Inc, and County of Clinton to provide medical and psychological services for the Clinton County Correctional Facility, for the period March 1, 2022 to December 31, 2026, at a fixed annual cost of \$1,295,987.64 with 3 optional renewals, and a minimum annual increase of 3% to 5%. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. CCCF AGREEMENT
PRIMECARE MEDICAL
APPROVED

Mr. Kessinger asked for a motion to approve the transfer of IV-D Funds from the IV-D checking account to the general fund in the amount of \$54,929.00 for reimbursement of October 2021 expenses. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. IV-D FUNDS
TRANSFER
APPROVED

Mr. Kessinger asked for a motion to approve the following appointments To County Boards and Authorities: BOARD
APPOINTMENTS
APPROVED

<u>Board/Authority</u>	<u>Appointee</u>	<u>Length of Term</u>	<u>New Term to Expire</u>
Clinton County Library Board	Amy Strong	3-Year	01/01/2024
Clinton Co. Ag. Preservation	Mary Ann Bower (At Large)	3-Year	12/31/2024

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve the promotion of Jacqueline Rinker, from Dispatcher Trainee to Full-Time 9-1-1 Dispatcher (Grade H), effective January 9, 2022, at an annual salary of \$37,190.00, the starting salary established for this position at the Salary Board meeting held January 3, 2022. 9-1-1 CENTER
PROMOTION
JACQUELINE RINKER

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

APPROVED

Ms. Harding congratulated Robin Jones on her retirement as Administrative Project Coordinator in Children and Youth Services, effective January 7, 2022.

Mr. Kessinger asked for a motion to approve the resignation of Kayla Kahler as Office Manager in the Probation Department, effective January 14, 2022.

PROBATION
KAYLA KAHLER
RESIGNATION
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve County Bills in the amount of \$1,285,244.71, for the two-week period ending January 13, 2022, and net payroll in the amount of \$272,898.74 for the two-week period ending on January 7, 2022. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS
APPROVED

There were no staff reports.

STAFF REPORTS

There was no report from Representative Borowicz' office.

REPRESENTATIVE
BOROWICZ' OFFICE

Ms. Harding stated there have been 800 positive cases in the last 14 days. Keystone Central School District has moved Central Mountain High School and Middle School students to remote learning. She reminded those present to take COVID seriously and stay healthy.

COMMISSIONERS'
REPORTS

Mr. Snyder stated that the closed-door discussions concerning the sale of Susque-View Home for the past eighteen months did not violate the Sunshine Law because the Commissioners were discussing sale of County property.

The meeting was adjourned at 10:33 AM.

ADJOURNMENT

Chief Clerk

Thursday, January 27, 2022

PRESENT: Miles Kessinger, Jeff Snyder, and Angela Harding

STAFF ATTENDEES: Ernie Jackson, Jann Meyers, Kari Kepler, Matt Croak, Jennifer Hagaman, Andrew Kremser, Katie de Silva, and Maria Boileau.

PUBLIC ATTENDEES: Noah Porter, Kristin McLaughlin and Megan Dayhoff.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners’ meeting minutes from the January 13, 2022 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There were no public comments.

PUBLIC COMMENT

Adjourn Commissioners’ meeting 10:01 AM.

Convene Public Hearing for CDBG-Competitive Program 10:01 AM.

Reconvene Commissioners’ Meeting 10:05 AM.

Mr. Kessinger asked for a motion to approve Ordinance No. 1 Of 2022 – Amendment to the Hazardous Chemical Fee Ordinance.

ORDINANCE NO. 1
AMENDMENT TO
HAZARDOUS
CHEMICAL FREE
ORDINANCE
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve Resolution No. 2 of 2022 – Acceptance of DCNR Grant for Whiskey Springs to Bloody Skillet ATV Connector Trail – Charles Property Section-Development.

RESOLUTION NO. 2
DCNR GRANT
ACCEPTANCE
ATV TRAIL
CHARLES PROPERTY
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve Resolution No. 3 Of 2022 – Resolution to Apply for CDBG-Competitive Grant Program, for the South Renovo

RESOLUTION NO. 3

CDBG APPLICATION

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

APPROVED

Mr. Kessinger asked for a motion to approve Resolution No. 4 Of 2022 – Approval of Bids for Repository List Property.

RESOLUTION NO 4
BIDS FOR
REPOSITORY LIST
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve Resolution No. 5 of 2022 – Rejection of Bids for Repository List Properties.

RESOLUTION NO 5
REJECTION OF
BIDS FOR
REPOSITORY LIST
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve the following allocations of funds from the American Rescue Plan:

AR PLAN FUND
ALLOCATIONS
APPROVED

Recreation Projects

Chapman Township, Clinton County Pa	WCC Heritage Trail Feasibility Study	\$17,500.00
Downtown Lock Haven, Inc.	Train Excursion and Signage	\$30,000.00
Horses of Hope, Inc	Lift System	\$10,000.00
Mill Hall Borough	Community Pool Feasibility Study	\$32,450.00
Pa State Flaming Foliage Festival	Parade Costs	\$16,000.00
River Valley Regional YMCA	Lock Haven Branch YMCA – Pool Pak	\$100,000.00
The Greater Renovo Area Heritage Park	Train Excursion	\$30,000.00
Wayne Township	Nature Park – Trail Relocation	\$16,000.00
WCC Recreation Authority	Pool Ventilation System	\$65,681.94

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve the following allocations of funds from the American Rescue Plan:

Broadband Project

Bucktail Medical Center Installation of Broadband \$19,000.00

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve the following allocations of funds from the American Rescue Plan:

Commissioners' Pilot Relocation Project

Live and Work Clinton County Relocation Package for New Hires \$150,000.00

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve a proposal from CDW-G for Cisco Duo Multi Factor Authentication License for a one-year period at a cost of \$15,000.00. CDW-G LICENSE PROPOSAL APPROVED
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve a Purchase of Service Agreement with Sirius Computer Solutions, Inc, for one year of hardware and software maintenance for the TSM Backup Solution installed at the 9-1-1 Center, for the amount of \$13,431.55, to be effective February 1, 2022 to January 31, 2023. AGREEMENT SIRIUS APPROVED
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve a Purchase of Service Agreement with Sirius Computer Solutions, Inc, for one year of hardware and software maintenance for the AS-400 and the TSM Backup Solution installed at the Piper Building, for the amount of \$19,307.00, to be effective February 1, 2022 to January 31, 2023. AGREEMENT SIRIUS APPROVED
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve the 2022 Funding Commitment for the Agricultural Preservation Program in the total amount of \$30,778.00. AG PRESERVATION FUNDING APPROVED
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve the termination of a Lease Agreement with Xerox for new copier for the Veterans Affairs Office due to non-performance by the lessor. VA OFFICE TERMINATION XEROX AGREEMENT APPROVED
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve a 60-month Fair Market Value Copier Lease Agreement with Leaf Capital Funding, LLC for the Veterans Affairs Office, for an amount of \$39.72 monthly. VA OFFICE LEASE AGREEMENT LEAF CAPITAL APPROVED
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve the Community Facilities Grant Agreement, Request for Obligation of Funds, and Letter of Intent to meet conditions for receipt of USDA-Rural Development Grant Funding in the amount of \$750,000.00, for the Department of Emergency Services Communications Equipment Project. USDA AGREEMENT DES GRANT APPROVED
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve a proposal from the APCO Institute for the new EMD, Fire, Law Enforcement Training/Guidecard Program for Telecommunicators at the Department of Emergency Services, at a cost of \$7,246.92. DES APCO PROPOSAL APPROVED
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve the Engineering Services Proposal from Stiffler, McGraw & Associates, LLC in the amount of \$134,300.00, for the Bald Eagle Valley Rail Trail, Phase 5. BEVT PHASE 5 ENGINEERING SRVCS PROPOSAL APPROVED
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve the following appointments to County Boards and Authorities:

<u>Board/Authority</u>	<u>Appointee</u>	<u>Length of Term</u>	<u>New Term to Expire</u>
Western CC Recreation Auth.	Beth Whitty	5-year	12/31/2026

BOARDS WCC RECREATION BETH WHITTY APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve the hiring of Gretchen Nihart as a part-time Custodial Worker effective January 18, 2022, at an hourly rate of \$14.50 per hour, not to exceed 1000 hours annually. CUSTODIAL DEPT GRETCHEN NIHART CUSTODIAL WORKER HIRING APPROVED
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve County Bills in the amount of \$845,255.06, for the two-week period ending January 27, 2022, Compensatory time and Sick Leave Payout (for CCCF) in the COUNTY BILLS APPROVED

amount of \$13,177.51 as of the end of 2021, and net payroll in the amount of \$295,578.71 for the two-week period ending on January 21, 2022.

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kremeser stated that the Department of Emergency Services and Centre County are working on an emergency staffing plan in case of crisis, disaster or due to COVID.

STAFF REPORTS

Katie DeSilva reported that the County received a grant from the Community Foundation toward the cost of the storage building for the Bald Eagle Valley Trail.

There was no report from Representative Borowicz' office.

REPRESENTATIVE
BOROWICZ' OFFICE

Ms. Harding thanked the Clinton County Community Foundation for their phenomenal contribution of \$650,000 to local agencies for the growth of the community.

COMMISSIONERS'
REPORTS

Ms. Harding welcomed the members of Leadership Clinton County Noah Porter and Megan Dayhoff for attending the meeting.

Ms. Harding clarified that she left the last meeting during the decision concerning Susque-view Home only because she had a coughing fit and that she supported that decision.

Mr. Snyder thanked Mr. Kremser for working with sister counties to address staffing needs.

The meeting was adjourned at 10:27 AM.

ADJOURNMENT

_____ Chief Clerk

Thursday, February 10, 2022

PRESENT: Miles Kessinger, Jeff Snyder, and Angela Harding

STAFF ATTENDEES: Ernie Jackson, Jann Meyers, Wenda Butler, Maria Boileau, Cathy Dremel, Cindy Love, Andrew Kremser, Hannah Park, Katie de Silva, Kari Kepler, and Tristan Rock.

PUBLIC ATTENDEES: Amy Strong, Chris Scaff, David Shreckengast, Eileen Shreckengast, Laura Jameson, Arlene Parker, SVCS FBLA members, Michelle McCain, and Allan Uhler.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners’ meeting minutes from the January 27, 2022 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. MINUTES APPROVED

There were no public comments. PUBLIC COMMENT

Mr. Kessinger asked for a motion to approve a Proclamation Recognizing Clifford Johnson’s 105th Birthday Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. PROCLAMATION CLIFFORD JOHNSON APPROVED

Mr. Kessinger asked for a motion to approve a Proclamation Designating February 13-19, 2022 As National FBLA – PBL Week. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. PROCLAMATION NATIONAL FBLA WK APPROVED

Ms. Dremel presented a County Employees’ Donation of \$240.00 collected from a Dress Down Day to United Way Director Ben Green. UNITED WAY DONATION

Mr. Kessinger asked for a motion to approve Resolution No. 6 Of 2022 – Fair Housing Resolution Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. RESOLUTION NO 6 FAIR HOUSING

Mr. Kessinger asked for a motion to approve a one-year renewal of the Maintenance Services Agreement for Net Motion Software at a cost of \$4193.50. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. IT DEPT AGREEMENT NET MOTION APPROVED

Mr. Kessinger asked for a motion to approve the following allocations of funds from the American Rescue Plan: AMERICAN RESCUE PLAN FUNDING WATER/SEWER PROJECTS APPROVED

Water and Sewer Projects

Western Clinton Co. Municipal Authority	Renovo Area Wastewater System Improvements	\$15,873.00
Crawford Township Authority	Crawford Authority Water Upgrades	\$40,000.00
Suburban Lock Haven Authority	Waterline Replacement Project	\$68,800.00
Loganton Borough	Water Meter Equipment	\$116,000.00
Avis Borough	Sewer Line Rehab	\$33,000.00

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve a Cooperative Agreement with County of Centre for use of 9-1-1 Communication Center Staff during times of crisis, disaster or unprecedented shortage. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. DES/CENTRE COUNTY COOPERATIVE AGREEMENT APPROVED

Mr. Kessinger asked for a motion to approve an Amendment to the Chesapeake Bay Countywide Action Plan Implementation Grant Passing Administration of this grant to the Clinton County Conservation District. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. CAP GRANT AMENDMENT APPROVED

Mr. Kessinger asked for a motion to approve a Municipal Assistance Grant Contract with DCED in the amount of \$19,500.00 for 50% of the cost of consulting services to update the County of Clinton’s Subdivision and Land Development Ordinance (SALDO). Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. PLANNING SALDO UPDATE DCED CONTRACT APPROVED

Mr. Kessinger asked for a motion to approve a Consulting Services Agreement in the amount of \$34,000.00 with Denny Puko for updating the Subdivision and Land Development Ordinance (SALDO). Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. PLANNING SALDO UPDATE AGREEMENT DENNY PUKO APPROVED

Mr. Kessinger asked for a motion to approve the following appointments to County Boards and Authorities: BOARDS &

<u>Board/Authority</u>	<u>Appointee</u>	<u>Length Of Term</u>	<u>New Term To Expire</u>	AUTHORITIES APPOINTMENTS APPROVED
CC Revolving Loan Board	Wilson Riccardo	1-Year	12/31/2022	
CYS Advisory Board	Kimberly Patterson	No Set Term		
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.				
Mr. Kessinger asked for a motion to approve the hiring of Brandy Griffiths as Independent Living Co-Coordinator/Reach Out Mentoring Program Co-Coordinator/Intake Caseworker in Children and Youth Services, effective February 28, 2022, at an annual salary of \$38,080 (Grade J), the starting salary for this position as established at the January 3, 2022 Salary Board Meeting.				CYS HIRING BRANDY GRIFFITHS APPROVED
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.				
Mr. Kessinger asked for a motion to approve the hiring of Rose Marie Hibler as Part time Election Assistant, effective February 14, 2022, at a rate of \$15.00 per hour not to exceed 1000 hours annually, the rate for this position as established at the January 3, 2022, Salary Board Meeting.				ELECTIONS HIRING PT ASSISTANT APPROVED
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.				
Mr. Kessinger asked for a motion to approve the transfer of Hannah Park from 9-1-1 Dispatcher to Clerk Typist II at the Emergency Management agency, effective February 6, 2022, at an annual salary of \$29,307.00 (Grade D), the starting salary for this position, as established at the January 3, 2022, Salary Board Meeting.				9-1-1 CENTER/ DES HANNAH PARK TRANSFER APPROVED
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.				
Mr. Kessinger asked for a motion to confirm the resignation of Brittany Bolton, Law Clerk, effective February 11, 2022. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.				COURTS BRITTANY BOLTON RESIGNATION CONFIRMED
The Commissioners adjourned the meeting at 10:21 AM.				
The Salary Board Minutes are available in the Commissioner's Office.				
The Commissioners' Meeting was reconvened at 10:24 AM.				
Mr. Kessinger asked for a motion to approve the transfer of Alexandra Strayer from School Based Outreach Worker to Truancy Outreach Caseworker, effective February 6, 2022 (Grade J), with no change in salary.				CYS TRANSFER ALEXANDRA STRAYER APPROVED
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.				
Mr. Kessinger asked for a motion to approve County Bills in the amount of \$1,723,011.00, for the two-week period ending February 10, 2022, and net payroll in the amount of \$289,996.57 for the two-week period ending on February 4, 2022.				COUNTY BILLS APPROVED
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.				
Prothonotary Cindy Love congratulated the members of the Sugar Valley Rural Charter School FBLA team. Mrs. Love stated that she was a FBLA member in high school.				STAFF REPORTS
Mr. Kremeser reminded those present that there are several vaccination and testing clinics available throughout the county on February 18 and 19.				
Ms. McCain stated that the Rent Rebate has started and Representative Borowicz' Office can assist residents at no charge. She said that STEP Inc. also offers residents assistance with Rent Rebate applications. She stated that as things calm down with COVID, the Representative's Office will be offering more outreach activities this year. Ms. McCain stated that their office is available to assist the County with grants on the state level.				REPRESENTATIVE BOROWICZ' OFFICE
There were no Commissioners' Reports.				
Mrs. Meyers stated that Leadership Clinton County will visit the County Piper Building Friday, February 11, 2022 for their session on County Government Day.				ANNOUNCEMENTS
Mrs. Meyers stated that the County will be closed Monday, February 20, 2022 for Presidents Day. There will be no work session on that day. The next Commissioners' Meeting is Thursday, February 24, 2022.				
The meeting was adjourned at 10:27 AM.				
				ADJOURNMENT

Thursday, February 24, 2022

PRESENT: Miles Kessinger, Jeff Snyder, and Angela Harding

STAFF ATTENDEES: Jann Meyers, Kari Kepler, Katie DeSilva, Ernie Jackson, Craig Miller, Don Powers, Wenda Butler, Andrew Kremser, Jason Foltz, Maria Boileau

PUBLIC ATTENDEES: Steve Hoy, Dave Grimm, Wayne Allison, Albert Gill, Laura Jameson

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the January 27, 2022 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There were no public comments.

PUBLIC COMMENT

The Commissioners adjourned the meeting at 10:01 AM.

The Salary Board Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:03 AM.

Mr. Kessinger asked for a motion to approve the following allocations of funds from the American Rescue Plan: Water and Sewer Projects:

AMERICAN RESCUE
PLAN ALLOCATIONS
WATER & SEWER

Flemington Borough	Pump Station	\$110,000.00
Porter Township		
Municipal Authority	Meter Vault	\$95,000.00
Clinton County Sewer Authority	Bypass Pump Replacement	\$62,000.00

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Councilmen David Grimm and Wayne Allison from Flemington Borough expressed their thanks to the Board of Commissioners for using ARPA funding to help smaller municipalities instead of keeping all of the money for County projects.

Mr. Kessinger asked for a motion to approve an Operating Agreement with Aramark Correctional Services, LLC, for food service at the Clinton County Correctional Facility for the period April 20, 2022 through April 19, 2027, at a sliding-scale per meal price as set forth in Attachment A of The Agreement. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CCCF FOOD SERVICE
CONTRACT
ARAMARK
APPROVED

Mr. Kessinger asked for a motion to approve the new Master Agreement and Addendum "A" with Teleosoft, Inc. for the software licensing of Countysuite Jury Management Software at a cost of \$21,450.00 and \$3,000 for Annual Maintenance and Support. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

COURTS
JURY SOFTWARE
AGREEMENT
TELESOFT INC
APPROVED

Mr. Kessinger asked for a motion to approve the notice of Grant Approval received for CDBG-CV grant in the amount of \$510,962.00 for Western Clinton County Emergency Communication Improvement Project. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CDBG-CV GRANT
WCC EMERGENCY
COMMUNICATIONS
APPROVED

Mr. Kessinger asked for a motion to approve a proposal from Keystone Security and Technologies, Inc., for surveillance system upgrades for the courthouse in the amount of \$15,790. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

KEYSTONE SECURITY
& TECHNOLOGIES INC
PROPOSAL APPROVED

Mr. Kessinger asked for a motion to approve a proposal from Keystone Security and Technologies, Inc., for surveillance system upgrades for the Garden Building in the amount of \$8,590. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

KEYSTONE SECURITY
& TECHNOLOGIES INC
PROPOSAL
APPROVED

Mr. Kessinger asked for a motion to approve a proposal from Keystone Security and Technologies, Inc., for surveillance system upgrades for MDJ1 in the amount of \$7,608. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

KEYSTONE SECURITY
& TECHNOLOGIES INC
PROPOSAL APPROVED

Mr. Kessinger asked for a motion to approve a proposal from Keystone Security and Technologies, Inc., for surveillance system upgrades for MDJ2 in the amount of \$2,290.

KEYSTONE SECURITY
& TECHNOLOGIES INC

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	PROPOSAL APPROVED								
Mr. Kessinger asked for a motion to approve a proposal from Keystone Security and Technologies, Inc., for surveillance system upgrades for MDJ3 in the amount of \$7,290. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	KEYSTONE SECURITY & TECHNOLOGIES INC PROPOSAL APPROVED								
Mr. Kessinger asked for a motion to approve a proposal from Keystone Security and Technologies, Inc., for surveillance system upgrades for the upgrade of the Surveillance Access System in the amount of \$10,992. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	KEYSTONE SECURITY & TECHNOLOGIES INC PROPOSAL APPROVED								
Mr. Kessinger asked for a motion to approve an Opioid Litigation Settlement Agreement with Collegium Pharmaceutical, Inc., effective January 27, 2022 for net proceeds to the County of \$12,397.49 Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	OPIOID LITIGATION WITH COLLEGIUM PHARMACEUTICAL AGRMT APPROVED								
Mr. Kessinger asked for a motion to approve the Addendum to the Sales Agreement with SV Propco, LLC, and the Operations Transfer Agreement with SV Opco, LLC for the sale and transfer of Susque-View Home, Inc. and its assets. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	SALES AGREEMENT SUSQUEVIEW APPROVED								
Mr. Kessinger asked for a motion to approve a Purchase of Service Agreement with Hewlett Packard Enterprise Company for hardware and software support for the period March 1, 2022 through February 28, 2023, for the amount of \$10,805.10. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	AGREEMENT HEWLETT PACKARD APPROVED								
Mr. Kessinger asked for a motion to approve the following appointments to County Boards and Authorities:	BOARDS & AUTHORITIES APPOINTMENTS APPROVED								
<table border="0"> <thead> <tr> <th><u>Board/Authority</u></th> <th><u>Appointee</u></th> <th><u>Length of Term</u></th> <th><u>New Term to Expire</u></th> </tr> </thead> <tbody> <tr> <td>Clinton Co. Solid Waste Auth.</td> <td>Brian J. Hoy</td> <td>5-Year</td> <td>January 1, 2027</td> </tr> </tbody> </table> <p>(Mr. Hoy will be filling the remainder of the term held previously by William Kellander) Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.</p>	<u>Board/Authority</u>	<u>Appointee</u>	<u>Length of Term</u>	<u>New Term to Expire</u>	Clinton Co. Solid Waste Auth.	Brian J. Hoy	5-Year	January 1, 2027	
<u>Board/Authority</u>	<u>Appointee</u>	<u>Length of Term</u>	<u>New Term to Expire</u>						
Clinton Co. Solid Waste Auth.	Brian J. Hoy	5-Year	January 1, 2027						
Mr. Kessinger asked for a motion to approve the transfer of IV-D funds from the IV-D checking account to the General Fund in the amount of \$38,219.00 for reimbursement of November 2021 expenses. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	TRANSFER IV-D FUNDS APPROVED								
Mr. Kessinger asked for a motion to approve the resignation of Amanda Geisewite, Adult Probation Officer, effective March 18, 2022. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	ADULT PROBATION AMANDA GEISEWITE RESIGNATION APPROVED								
Mr. Kessinger asked for a motion to approve County Bills in the amount of \$679,051.32, for the two-week period ending February 24, 2022, and net payroll in the amount of \$278,111.79 for the two-week period ending on February 18, 2022. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	COUNTY BILLS APPROVED								
There were no staff reports.	STAFF REPORTS								
There was no report from Representative Borowicz's Office.	REPRESENTATIVE BOROWICZ' OFFICE								
Ms. Harding stated that there are 3 applicants through the Live Work Program. She thanked Matt Croak for his efforts implementing this new program.	COMMISSIONERS' REPORTS								
Mr. Snyder stated that the State Supreme Court decided on the petition time frame for Federal offices. Mrs. Boileau stated that no decision was made on the time frame to submit petitions for local offices but as soon as the time frame is set, she will notify the public.	ANNOUNCEMENTS								
The meeting was adjourned at 10:18 AM.	ADJOURNMENT								

Chief Clerk

Thursday, March 10, 2022

PRESENT: Miles Kessinger, Jeff Snyder, and Angela Harding

STAFF ATTENDEES: Jann Meyers, Kari Kepler, Beth Whitty, Matt Croak, Jennifer Hoy, Michelle Kunes, Tristan Rock, Cathy Dremel, Wenda Butler and Maria Boileau.

PUBLIC ATTENDEES: Julie Brennan.

The meeting was called to order at 11:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the February 24, 2022 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. MINUTES APPROVED

There were no public comments. PUBLIC COMMENT

Julie Brennan, Tourism Director at Clinton County Economic Partnership and Matt Croak, Community and Recreation Planner, announced \$50,000 in total grant funding to 17 grant recipients for the Clinton County Tourism / Recreation Grants. RECREATION GRANT AWARDS APPROVED

Mr. Kessinger asked for a motion to approve a Proclamation for Support for the Ukrainian People. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. PROCLAMATION SUPPORT FOR THE UKRANIAN PEOPLE

Mr. Kessinger asked for a motion to approve a Proclamation: April is 8-1-1 Safe Digging Month. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. PROCLAMATION APRIL SAFE DIGGING MONTH

Mr. Kessinger asked for a motion to approve a county commitment letter to participate in the Hazard Mitigation Plan Update Project. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. HAZARD MITIGATION PLAN UPDATE PROJECT APPROVED

Mr. Kessinger asked for a motion to approve Resolution Number 7 of 2022: Designation of Scott Kemmerer as the Agent for obtaining financial assistance for the Hazard Mitigation Grant Program. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. RESOLUTION NO 7 HAZARD MITIGATION DESIGNATION AGENT APPROVED

Mr. Kessinger asked for a motion to approve a proposal from Port Elevator, Inc. for 3-year agreements, effective April 1, 2022 for Elevator Maintenance at county buildings as follows:

Piper	Full Service	\$448.00 Monthly
Courthouse	Full Service	\$476.00 Quarterly
Garden	Limited Coverage	\$350.00 Quarterly

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. PORT ELEVATOR INC 3 YR AGREEMENT APPROVED

Mr. Kessinger asked for a motion to approve a proposal from NRG Controls North, Inc. for a 3-year agreement, effective April 1, 2022, to provide HVAC Equipment Service and Maintenance at the Mellott Building at a cost of \$3,450.00 for Years 1 and 2, and \$3,550.00 for Year 3. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. NRG CONTROLS NORTH INC. PROPOSAL APPROVED

Mr. Kessinger asked for a motion to approve a Three-Year Service Provider Agreement with Certified Payments D/B/A Accelerated Card Company, LLC, for credit card and ACH processing of payments made to County of Clinton. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. ACCELERATED CARD COMPANY LLC 3 YR AGREEMENT APPROVED

Mr. Kessinger asked for a motion to approve a proposal from EADS Architects, Inc. to provide professional evaluation and design services for the HVAC System Replacement or modification at the Courthouse and Piper Buildings at a cost of \$8,900.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. EADS ARCHITECTS PROPOSAL FOR PROFESSIONAL SERVICES APPROVED

Mr. Kessinger asked for a motion to approve an updated Teleosoft Master Agreement, adding the 2023 purchase of the Court Administration Component at a cost of \$45,924.00 and \$6000.00 annually for maintenance and support. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. TELESOFT MASTER AGREEMENT UPDATE APPROVED

Consider approval of a contract with Crossroads Counseling, Inc., for a four year and ten-month period, effective March 1, 2022, to provide one full time Mental Health Counselor at the Clinton County Correctional Facility at a CCCF CONTRACT CROSSROADS

cost of \$5,906.25 monthly, with rate increases of 3-5% annually, as negotiated, beginning March 1, 2023 and every March 1st thereafter. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	COUNSELING APPROVED
Mr. Kessinger asked for a motion to approve a Maintenance Contract with Willits Copiers Inc. for a new laser printer in the Register/Recorder's Office at a cost of \$127.50 quarterly, with the purchase and Maintenance Agreement to be paid from the Recorder's Improvement Fund. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	REGISTER RECORDER CONTRACT WITH WILLITS COPIERS INC APPROVED
Mr. Kessinger asked for a motion to approve the hiring of Beth Whitty as Grant Projects Coordinator at a rate of \$18.00 per hour, not to exceed 1,000 hours annually, effective February 24, 2022. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	HIRING APPROVED GRANTS PROJECT COORDINATOR BETH WHITTY PLANNING
Mr. Kessinger asked for a motion to approve the hiring of Rachael Hanley as Administrative Project Coordinator in Children and Youth Services, effective March 28, 2022, at an annual salary of \$28,079.00 (Grade C), the starting salary for this position as established at the January 3, 2022 meeting of the Salary Board. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	HIRING APPROVED ADMIN. PROJECT COORDINATOR RACHAEL HANLEY CYS
Mr. Kessinger asked for a motion to approve the promotion of Ann Marie Hunsinger from Fiscal Assistant to Fiscal Operations Officer in Children and Youth Services, effective April 1, 2022, at an annual salary of \$49,837.00 (Grade P), the starting salary established for this position by the Salary Board at the February 10, 2022 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	PROMOTION APPRVD ANN MARIE HUNSINGER FISCAL OPERATIONS OFFICER - CYS
Mr. Kessinger asked for a motion to approve the resignation of Dave Hackenberg, Part Time Security Guard in the Sheriff's Department, effective March 11, 2022. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	SHERIFF DEPT RESIGNATION DAVE HACKENBERG APPROVED
Mr. Kessinger asked for a motion to approve the hiring of Don Wasilko and Lee Karchner as Part-Time Security Guards in the Sheriff's Department, effective March 15, 2022, pending successful pre-employment testing, at a rate of \$14.50 per hour, limited to under 1,000 hours annually. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	HIRING APPROVED DON WASILKO LEE KARCHNER PT SECURITY GUARDS SHERIFF'S DEPT
Mr. Kessinger asked for a motion to approve the additional duty assignment of Temporary Part Time Detective in the District Attorney's Office, effective March 9, 2022, to John Lavrich, at an hourly rate of \$21.35, with total hours worked in all county assignments limited to under 1,000 hours annually. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	ADDITIONAL DUTIES TEMP PT DETECTIVE JOHN LAVRICH APPROVED DIST ATTORNEY
Mr. Kessinger asked for a motion to approve the approval of County Bills in the amount of \$778,294.03, for the two-week period ending March 10, 2022, and net payroll in the amount of \$284,715.42 for the two-week period ending on March 4, 2022. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	COUNTY BILLS APPROVED
Mrs. Kepler reported that the county issued the last check for Phase I of the Emergency Rental Assistance Program. She stated that the county issued \$1,800,147.00 in Emergency Rental Assistance funds for 442 awards to Clinton County residents. Phase II of the Emergency Rental Assistance Program started in January and provides up to 18 months of assistance.	STAFF REPORTS
There was no report from Representative Borowicz's Office.	REPRESENTATIVE BOROWICZ' OFFICE
Ms. Harding wished the Central Mountain High School boys basketball team congratulations and much success as they compete in the Regional competition in Clarion this weekend.	COMMISSIONERS' REPORTS
Mr. Snyder stated that Ms. Harding and he attended an Emergency Crisis meeting in State College concerning the need for funding and volunteers for emergency response personnel throughout Pennsylvania. Mr. Snyder encouraged residents to join their local ambulance association to provided much needed support. Sheriff Stover stated that the need for volunteers also applies to Fire services as well.	
Mr. Kessinger stated that there will not be a work session on Monday, March 12, 2022. The regular meeting is scheduled for Thursday, March 24, 2022 at 10 A.M.	ANNOUNCEMENTS
The meeting was adjourned at 11:30 AM.	ADJOURNMENT

Thursday, March 24, 2022

PRESENT: Miles Kessinger, Jeff Snyder, and Angela Harding

STAFF ATTENDEES: Jann Meyers, Wenda Butler, Maria Boileau, Andrew Kremser, and Michelle Kunes.

PUBLIC ATTENDEES: Laura Jameson, Juliana Jaglowski, Vanessa Thompson, Bridget Miller, Jenn Grubb and Michala Maynard.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the March 10, 2022 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There were no public comments.

PUBLIC COMMENT

Mr. Snyder opened one bid from Schultz Roofing for the Piper Building Roof Coating Project in the amount of \$80,000. Mr. Kessinger asked for a motion to conditionally approve the bid from Schultz Roofing pending staff review. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

BIDS PIPER ROOF
SCHULTZ ROOFING
APPROVED

Mr. Kessinger asked for a motion to approve a Proclamation: Sexual Assault Awareness and Prevention Month. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

PROCLAMATION
SEXUAL ASSAULT
AWARENESS
PREVENTION MONTH
APPROVED

Mr. Kessinger asked for a motion to approve Resolution No. 8 Of 2022: Requesting Appropriate Funding to Support the Crumbling Mental Health System in The FY 2022-2023 State Budget. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

RESOLUTION NO 8
FUNDING REQUEST
MENTAL HEALTH
APPROVED

Mr. Kessinger asked for a motion to Approve Certification of the Hazardous Materials Emergency Response Preparedness Report for 2021. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CERTIFICATION
2021 HMEP REPORT
APPROVED

Mr. Kessinger asked for a motion to approve a Professional Services Agreement with MCM Consulting Group, Inc., for completion of a County Hazard Mitigation Plan Update at a cost of \$37,750.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

EMS AGREEMENT
MCM CONSULTING
GROUP INC.
APPROVED

Mr. Kessinger asked for a motion to approve a 9-1-1 Statewide Interconnectivity Funding Program Agreement with Pennsylvania Emergency Management Agency for a grant in the amount of \$1,850.00 to install outlets for Next Generation 9-1-1 Servers. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

GRANT AGREEMENT
WITH PEMA
APPROVED

Mr. Kessinger asked for a motion to approve the Transfer of IV-D Funds from the IV-D checking account to the General Fund in the amount of \$39,350.00 for reimbursement of December 2021 expenses. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

IV-D FUNDS
TRANSFER APPROVED

Mr. Kessinger asked for a motion to confirm the hiring of Brittany Appleman and Colt Todd Smith as Juvenile Probation Officers, effective March 28, 2022, at an annual salary of \$38,080.00 (Grade J), the starting salary for this position established by the Salary Board at the January 3, 2022 meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

PROBATION HIRING
BRITTANY APPLEMAN
COLT TODD SMITH
JUVENILE PROBATION
OFFICERS APPROVED

Mr. Kessinger asked for a motion to approve the resignation of Anita Eldred, Custodial Worker, effective March 18, 2022. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CUSTODIAL DEPT.
ANITA ELDRED
RESIGNATION
APPROVED

Mr. Kessinger asked for a motion to approve the hiring of Ariana Warnagiris as Dispatcher Trainee at the Department of Emergency Services, pending successful completion of pre-employment testing, effective April 4, 2022, at an annual salary of \$34,563.00 (Grade F), the starting salary for this position established by the Salary Board at the January 3, 2022 meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

HIRING APPROVED
ARIANA WARNAGRIS
DISPATCHER TRAINEE
DES

The Commissioners adjourned the meeting at 10:14 AM.

The Salary Board Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:16 AM.

Mr. Kessinger asked for a motion to approve the approval of County Bills in the amount of \$523,192.75, for the two-week period ending March 24, 2022, and net payroll in the amount of \$298,628.79 for the two-week period ending on March 18, 2022.

COUNTY BILLS
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mrs. Boileau reminded those present that the Primary Election will be held on Tuesday, May 17, 2022. She stated that the last day to register or update your voter registration is May 2, 2022 and the last day to apply for a Mail-In or Absentee Ballot is May 10, 2022. She stated that so far, 1,155 applications for Mail-In or absentee ballots have been received. There are 7,088 Democratic Party registered voters, 11,878 Republican Party registered voters and a total of 21,797 registered voters.

STAFF REPORTS

Mr. Kessinger asked voters not to wait until the deadline dates to apply for Absentee or Mail-In Ballots.

There was no report from Representative Borowicz' office.

REPRESENTATIVE
BOROWICZ' OFFICE

Ms. Harding thanked the Voter Registration office for their hard work and encouraged residents to vote at the Primary Election.

COMMISSIONERS'
REPORTS

There were no announcements.

ANNOUNCEMENTS

The meeting was adjourned at 10:18 AM.

ADJOURNMENT

Chief Clerk

Thursday, April 7, 2022

PRESENT: Miles Kessinger, Jeff Snyder, and Angela Harding

STAFF ATTENDEES: Jann Meyers, Wenda Butler, Maria Boileau, Rita O'Brien, Andrew Kremser, Josh McGill, Christopher Rupert, Derek Hoover, and Ariana Warnagiris

PUBLIC ATTENDEES: Laura Jameson and Beth Bartlett.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the March 24, 2022 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

On behalf of the River Valley Regional Branch of the YMCA, Mrs. Beth Bartlett thanked the Commissioners for their financial support of the Pool Restoration Project.

PUBLIC COMMENT

Mr. Kessinger asked for a motion to approve a Proclamation: National Public Safety Telecommunicators Week. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

PROCLAMATION
NTL PUBLIC SAFETY
TELECOMMUNICATORS
WEEK APPROVED

The Proclamation was accepted by employees from the 9-1-1 Center. Mr. Kremser thanked them for all of their dedication and hard work.

Mr. Kessinger asked for a motion to approve John K. Lugg, Esquire, as Solicitor for the Auditors' Office for an Annual Fee of \$450.00, to be effective April 1, 2022. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

AUDITOR SOLICITOR
JOHN K LUGG
APPROVED

Mr. Kessinger asked for a motion to approve County Bills in the amount of \$1,394,875.86 for the two-week period ending April 7, 2022, and net payroll in the amount of \$287,778.90 for the two-week period ending on April 1, 2022.

COUNTY BILLS
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Ms. O'Brien stated that the Elected Auditors have completed their review of the County's 2021 accounts.

STAFF REPORTS

Mr. Kessinger stated that Representative Borowicz' office sent an email requested that all grant applications to the Pennsylvania Department of Community and Economic Development go to the Representative's Office for submission to the appropriate office.

REPRESENTATIVE
BOROWICZ' OFFICE

There were no Commissioner Reports.

COMMISSIONERS'
REPORTS

There were no announcements.

ANNOUNCEMENTS

The meeting was adjourned at 10:09 AM.

ADJOURNMENT

Chief Clerk

Thursday, April 21, 2022

PRESENT: Miles Kessinger, Jeff Snyder, and Angela Harding

STAFF ATTENDEES: Maria Boileau, Jason Foltz, Matt Croak, Tristan Rock, Kate de Silva, Michelle Kuhns, Wenda Butler, and Ernie Jackson.

PUBLIC ATTENDEES: Josh Boob

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the April 7, 2022 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There were no public comments.

PUBLIC COMMENT

Mr. Kessinger asked for a motion to approve Resolution No. 9 of 2022: Resolution to Apply for a Greenways, Trails, and Recreation Fund Grant of \$249,182.00 from the Commonwealth Financing Authority for construction of Phase 6 Of the Bald Eagle Valley Trail. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

RESOLUTION NO. 9
APPLICATION FOR
GRANT FUNDING
FOR BEVT PHASE 6

Mr. Kessinger asked for a motion to approve the Building Resilient Infrastructure and Communities (BRIC) Grant Agreement between Clinton County and PEMA, effective February 4, 2022 through February 3, 2025, in the amount of \$33,750.00, for Pre-Disaster Mitigation Activities, with the County supplying a 25% match. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

DES BRIC GRANT
GRANT AGREEMENT
APPROVED

Mr. Kessinger asked for a motion to approve a one-year renewal with CDW-G under costars state contract pricing, for VMWARE Maintenance and Support for the amount of \$20,989.55. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CDW-G RENEWAL
APPROVED

Mr. Kessinger asked for a motion to approve a proposal from Pitney Bowes Inc. for a Standard Service Level Agreement for the postage machine in the Piper Building, in an amount not to exceed \$1,039.55 annually for the listed equipment. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

PIPER BLDG
POSTAGE MACHINE
SVC. AGR. APPROVED

Mr. Kessinger asked for a motion to approve an application for the 2022-23 Intermediate Punishment Treatment Grant from PCCD in the amount of \$115,000.00 to fund probation salaries and electronic monitoring expenses. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

PROBATION-PCCD
GRANT APPLICATION
APPROVED

Mr. Kessinger asked for a motion to approve a 2022 Liquid Fuels request from City of Lock Haven for cost-share of the annual lighting costs at Route 220 and Paul Mack Boulevard, in the amount of \$4,000.00. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

LIQUID FUELS
CITY OF LOCK HAVEN
APPROVED

Mr. Kessinger asked for a motion to approve the transfer of IV-D Funds from the IV-D checking account to the General Fund in the amount of \$46,369.00 for reimbursement of January 2022 expenses. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

IV-D FUNDS TRANSFER
APPROVED

Mr. Kessinger asked for a motion to approve the hiring of Carla Styers as Fiscal Assistant for Children and Youth Services, effective May 9, 2022, at an annual salary of \$34,866.00 (Grade H), the starting salary for this position established by the salary board at the January 3, 2022 meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CYS HIRING
CARLA STYERS
FISCAL ASSISTANT
APPROVED

Mr. Kessinger asked for a motion to confirm the hiring of Audrey Adgate as Administrative Assistant in the Probation Department, effective May 2, 2022, at an annual salary of \$30,597.00 (Grade E), the starting salary for this position established by the salary board at the January 3, 2022 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

PROBATION HIRING
AUDREY ADGATE
ADMIN. ASSISTANT
APPROVED

Mr. Kessinger asked for a motion to approve an update to the Personnel Policy and Procedure Manual, with changes made in Sections 35a - Holidays, 38 - Personal Days, And 45 - Medical and Hospitalization Coverage, all effective January 1, 2022. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

PERSONNEL POLICY
UPDATE APPROVED

Mr. Kessinger asked for a motion to approve County Bills in the amount of \$728,873.30, for the two-week period ending April 21, 2022, and net payroll in the amount of \$290,578.90 for the two-week period ending on April 15, 2022. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

COUNTY BILLS
APPROVED

Ms. DeSilva reported that she was notified today that the County will receive \$1,000,000.00 in funding for Phase 5 for the Bald Eagle Valley Trail. She stated that these are funds from the Pennsylvania

STAFF REPORTS

Department of Transportation. She thanked PennDOT District personnel for their engineering assistance. Ms. Boileau reported that the mail-in and absentee ballots will be mailed out on Monday, April 25, 2022.

There were no reports from Representative Borowicz' Office.

REPRESENTATIVE
BOROWICZ' OFFICE

Ms. Harding reported that the Wayne Township Landfill will have a residential tire collection event on May 14th and May 15th. Ms. Harding also stated that Earth Day is April 22, 2022. She stated that many community groups are hosting Earth Day activities. The Clinton County Conservation District will continue the tree sale until April 22, 2022. There is a Pollinator Event on Saturday, April 23, 2022 at the Station Gallery.

COMMISSIONERS'
REPORTS

The meeting was adjourned at 10:12AM.

ADJOURNMENT

_____ Chief Clerk

Thursday, May 5, 2022

PRESENT: Miles Kessinger, Jeff Snyder, and Angela Harding

STAFF ATTENDEES: Jann Meyers, Wenda Butler, Ernie Jackson, Kari Kepler, Don Powers, Kerry Stover, Joshua K, Zachary Maffett, Austin Burkholder, Abbey Barnhart, Andrew Kremser, Tristan Rock, Maria Boileau.

PUBLIC ATTENDEES: Laura Jameson, Mike Flanagan, Earl Culvey, Matthew Rodgers, Gerard Banfill, Lisa Heaton, Paul Wilson.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the April 21, 2022 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There were no public comments.

PUBLIC COMMENT

Mr. Kessinger asked for a motion to approve a Proclamation declaring May 1-7, 2022 as Correctional Officers and Employees Week. Motion by Ms. Harding, seconded by Mr. Snyder. Motion carried. Several employees of the Correctional Facility were on hand to accept the Proclamation.

PROCLAMATION
CORRECTIONAL
OFFICERS &
EMPLOYEES WEEK
APPROVED

Mr. Kessinger asked for a motion to approve a Proclamation declaring May 15-21, 2022 as Emergency Medical Services Week. Motion by Mr. Snyder; seconded by Ms. Harding. Motion Carried. Several members of local EMS organizations were on hand to accept the Proclamation.

PROCLAMATION
EMS WEEK
APPROVED

Mr. Kessinger asked for a motion to approve the Resolution No. 10 Of 2022: Resolution in Support of the Renovo Energy Project. Motion by Mr. Kessinger; seconded by Mr. Snyder. Motion Carried. Mike Flanagan of the Clinton County Economic Partnership provided an update on the project.

RESOLUTION NO 10
SUPPORT RENOVO
ENERGY PROJECT
APPROVED

Mr. Kessinger asked for a motion to approve the payment of \$40,281.53 to CODY Systems for the fifth and final year of an Agreement for Software Support and Maintenance Services. Motion by Ms. Harding, seconded by Mr. Snyder. Motion carried.

IT AGREEMENT
CODY SYSTEM
APPROVED

Mr. Kessinger asked for a motion to approve the approval of an Amendment to the Service Agreement with Windstream Enterprise, effective April 20, 2022, changing monthly charges at the Clinton County Correctional Facility to \$277.00 per month for a period of 36 months. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

IT/CCCF AGREEMENT
WINDSTREAM ENT.
AMENDMENT
APPROVED

Mr. Kessinger asked for a motion to approve a proposal from Morefield Communications for a CISCO Voice Upgrade to replace a system that has reached end of support, for an amount of \$91,015.00, pending solicitor review and approval. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. Commissioner Harding noted that ARP money would be used to pay for the project.

IT UPGRADE
MOREFIELD COMM.
PROPOSAL APPROVED

Mr. Kessinger asked for a motion to approve a renewal of the User License Agreement with Permittium, LLC, for online application processing of weapons permits to be effective January 1, 2022 through December 31, 2022, with no change in terms. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. Sheriff Stover noted that the system is working well and that members of the public use it and like it.

SHERIFF'S OFFICE
AGREEMENT
PERMITTIUM LLC.
APPROVED

Mr. Kessinger asked for a motion to approve a rental contract for Children and Youth Services with Goodwill Hose Co. No. 3 for use of the Red Eye Center for a training event on August 5, 2022 for an amount of \$175.00. Motion by Ms. Harding, seconded by Mr. Snyder. Motion carried.

CYS CONTRACT
RED EYE CENTER
APPROVED

Mr. Kessinger asked for a motion to confirm the hiring of Katherine Turner as Full-time Law Clerk in the Court of Common Pleas effective May 18, 2022. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

COURTS HIRING
KATHERINE TURNER
LAW CLERK
APPROVED

Mr. Kessinger asked for a motion to approve the hiring of Aimiee Hunsinger as Full-time Dispatcher Trainee at the Department of Emergency Services, effective May 16, 2022, at an annual salary of \$34,563.00 (Grade F), the starting salary established at the Salary Board's Meeting January 3, 2022 meeting. Motion by Ms. Harding, seconded by Mr. Snyder. Motion carried.

DES HIRING
AIMEE HUNSINGER
DISPATCH TRAINEE
APPROVED

Mr. Kessinger asked for a motion to approve the resignation of Kelsey Kaltenbach, Caseworker in Children and Youth Services, effective May 6, 2022.

CYS RESIGNATION
KELSEY KALTENBACH

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

APPROVED

Mr. Kessinger asked for a motion to approve the resignation of Brandy Griffiths, Reach Out Mentoring Co-Coordinator/Intake Caseworker in Children and Youth Services, effective May 13, 2022.

CYS RESIGNATION
BRANDY GRIFFITHS
APPROVED

Motion by Ms. Harding, seconded by Mr. Snyder. Motion carried.

The Commissioners adjourned the meeting at 10:21AM.

The Salary Board Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:22 AM.

Mr. Kessinger asked for a motion to approve the County Bills in the amount of \$1,372,320.56 for the two-week period ending May 5, 2022, and net payroll in the amount of \$292,235.34 for the two-week period ending on April 29, 2022. Motion by Ms. Harding, seconded by Mr. Snyder. Motion carried.

COUNTY BILLS
APPROVED

Kari Kepler stated that there will be a 5-day comment period for the CDBG-CV program, with a second Public hearing to be held on Thursday, May 19, 2022 at 9:30 am.

STAFF REPORTS

There were no reports from Representative Borowicz' Office.

REPRESENTATIVE
BOROWICZ' OFFICE

Commissioner Harding reminded everyone that it is National Small Business Week and that people should "Shop Local".

COMMISSIONERS'
REPORTS

Commissioner Snyder asked everyone to consider making a donation to their EMS and Ambulance organizations.

The meeting was adjourned at 10:24 AM.

ADJOURNMENT

Chief Clerk

Thursday, May 19, 2022

PRESENT: Miles Kessinger, Jeff Snyder, and Angela Harding

STAFF ATTENDEES: Jann Meyers, Wenda Butler, Andrew Kremser, Beth Whitty, Kari Kepler, Maria Boileau.

PUBLIC ATTENDEES:

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the May 5, 2022 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There were no public comments.

PUBLIC COMMENT

Mr. Kessinger asked for a motion to approve Resolution No. 11 Of 2022: Consent to the Joinder of Snyder County to the SEDA-COG Joint Rail Authority (JRA).

RESOLUTION NO 11
CONSENT AGREEMENT
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve Resolution No. 12 Of 2022: Submission of CDBG-CV Competitive Application, for replacement of Emergency Towers and Equipment.

RESOLUTION NO 12
CDBG-CV APP.
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve a Subrecipient Monitoring Agreement Between the County of Clinton, the Clinton County Housing Authority, and the Clinton County Housing Coalition, Inc. for administration of the Emergency Rental Assistance Program with grant funding in the amount of \$1,578,913.02 from Pennsylvanian Department of Human Services, effective March 1, 2022.

ERAP AGREEMENT
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve a proposal from Keystone Security and Technologies, Inc., for an additional access panel for the surveillance system at the courthouse at a cost of \$ 3395.00.

PROPOSAL
KEYSTONE SECURITY
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve the transfer of IV-D funds from the IV-D checking account to the general fund in the amount of \$50,203.00 for reimbursement of February 2022 expenses.

TRANSFER IV-D FUND
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve the resignation of Brianne Bailey, 9-1-1 Dispatcher Trainee at the Department of Emergency Services, effective May 28, 2022.

DES RESIGNATION
BRIANNE BAILEY
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve County Bills in the amount of \$871,414.47 for the two-week period ending May 19, 2022, and net payroll in the amount of \$291,455.74 for the two-week period ending on May 13, 2022.

COUNTY BILLS
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

There were no reports from Elected Officials or Staff.

STAFF REPORTS

There were no reports from Representative Borowicz' Office.

REPRESENTATIVE
BOROWICZ' OFFICE

Ms. Harding noted that May is Mental Health Awareness Month. The theme is Back to the Basics. She asked the community to help break the stigma associated with mental health issues.

COMMISSIONERS'
REPORTS

Ms. Harding stated that in July the suicide hotline number will be 988.

Mr. Snyder provided additional information on the Gypsy Moth invasion and asked that community members contact their legislators and ask them to use the funding earned through timber sales and gas leases to increase the spraying of state forest land to protect our valuable resources.

Ms. Meyers stated that the Canvas and Computation Board will begin on Friday at 9 am at the Piper Building. She also noted that the County will be closed on Monday, May 30, 2022 for Memorial Day and there will be no work session on that Monday.

ANNOUNCEMENTS

The meeting was adjourned at 10:18 AM.

ADJOURNMENT

Thursday, June 2, 2022

PRESENT: Miles Kessinger, Jeff Snyder, and Angela Harding

STAFF ATTENDEES: Maria Boileau, Toby Boyer, Shawn Carr, Wenda Butler, Jocelyn Phillips, Amelia McCloy, Tristan Rock, Michelle Kunes.

PUBLIC ATTENDEES: Laura Jameson.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the May 19, 2022 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There were no public comments.

PUBLIC COMMENT

Mr. Kessinger opened the following Repository Bids.

REPOSITORY BIDS

2 VIN Home Investments LLC	12034 Ridge Road Renovo, PA	\$552
2 VIN Home Investments LLC	155 Clinton Ave Renovo, PA	\$552
2 VIN Home Investments LLC	223 Champlain Ave Renovo, PA	\$552
2 VIN Home Investments LLC	153 Pennsylvania Ave Renovo	\$552
C Investments LLC	100 Third Street Renovo	\$600.

The bids will be forwarded to the Treasurer's Office for review by the solicitor.

Mr. Kessinger asked for a motion to approve a contract between the County of Clinton and Marc A. Decker Esquire and Decker Bradburn, for legal services for the Clinton County Children & Youth Services Agency and/or Juvenile Probation Office at an hourly rate of \$75.00/hour effective May 24, 2022 through June 30, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CYS CONTRACT
MARK DECKER ESQ
DECKER BRADBURN
APPROVED

Mr. Kessinger asked for a motion to approve the 2022 Liquid Fuels Funding in the following amounts, contingent upon receipt of PennDOT County Aid Form:

LIQUID FUELS
AVIS BOROUGH
DUNNSTABLE TWP
APPROVED

Avis Borough, Paving W. Central Ave,	\$25,000.00
Dunnstable Township, Paving Big Plum Run Rd,	\$45,000.00

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve an agreement between the County of Clinton and Central Mountains All-Terrain Vehicle Association Inc. (CMATVA), whereby CMATVA will assume all responsibility for future maintenance on the connector trail within the NARCO and Charles easements, following construction. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

AGREEMENT WITH
CMATVA
APPROVED

Mr. Kessinger asked for a motion to approve a purchase of service proposal from Sirius Computer Solutions, Inc. for annual subscription renewal of the TSM Backup Solution, effective July 1, 2022 at a cost of \$12,010.00. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

PROPOSAL
SIRIUS COMPUTER
APPROVED

Mr. Kessinger asked for a motion to approve a contract renewal for one-year of the Silver Plan, Pro-Active Maintenance and 7 x 24 Emergency Service offered by United Power & Battery, effective August 1, 2022, for server room UPS units at the Garden and Piper Buildings, at a total cost of \$4,980.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CONTRACT RENEWAL
UNITED POWER AND
BATTERY APPROVED

Mr. Kessinger asked for a motion to approve the resignation of Lori Rhoads, Shift Supervisor in the Department of Emergency Services, effective June 6, 2022. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

DES RESIGNATION
LORI RHOADS
APPROVED

Mr. Kessinger asked for a motion to approve the transfer of Ethan Goodbrod from Full Time Dispatcher to Part Time Dispatcher in the Department of Emergency Services, effective June 30, 2022, at an hourly rate of \$16.00 per hour not to exceed 1000 hours annually, the hourly rate established for this position at the January 3, 2022 Salary Board Meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

DES TRANSFER
ETHAN GOODBROD
APPROVED

Mr. Kessinger asked for a motion to approve the transfer of Sierra Saunders from Intake Caseworker to Independent Living Co-Coordinator/Romp Co-Coordinator/Intake Caseworker in Children and Youth Services, effective June 2, 2022, with no change in salary. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CYS TRANSFER
SIERRA SAUNDERS
APPROVED

Mr. Kessinger asked for a motion to approve the hiring of Mckenna Fox as Summer Intern at the Clinton County

CONSERVATION

Conservation District, at an hourly rate of \$12.00 per hour not to exceed 360 hours, the hourly rate established for this position at the January 3, 2022 Salary Board Meeting.

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

HIRING
MCKENNA FOX
APPROVED

Mr. Kessinger asked for a motion to approve County Bills in the amount of \$2,252,713.94 for the two-week period ending June 2, 2022, and net payroll in the amount of \$312,373.14 for the two-week period ending on May 27, 2022. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS
APPROVED

There were no reports from Elected Officials or Staff.

STAFF REPORTS

There were no reports from Representative Borowicz' Office.

REPRESENTATIVE
BOROWICZ' OFFICE

In light of the recent shootings that have occurred nationally, Mr. Snyder asked the public to reach out to their legislators, not on gun control laws, but to think about security in the schools.

He said the public should insist on security in schools. He said it is a safety issue.

He asked legislators not to debate the funding but find state and federal funding for school security.

Mr. Snyder stated that we owe it to our children, he said it is a security issue.

COMMISSIONER
REPORTS

Ms. Harding stated that she refuted the statement that it is only a security issue.

She stated that we need further regulation on weapons, and that our legislatures need to look at many issues in dealing with the violence that has occurred; it is not a one solution issue.

Mr. Kessinger congratulated all the graduating high school seniors. He stated that he wished them well in their future endeavors and asked them to be safe at their celebrations.

The meeting was adjourned at 10:13 AM.

ADJOURNMENT

Chief Clerk

Monday, June 13, 2022

PRESENT: Miles Kessinger, Jeff Snyder, and Angela Harding

STAFF ATTENDEES: Jann Meyers, Tristan Rock, Andrew Kremser, Amelia McCoy, Greg Brungard, Mike Kunes, Sean Ruch

PUBLIC ATTENDEES: Laura Jameson, Mary Jo Langston, Ernest Greene

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the June 2, 2022 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There were no public comments.

PUBLIC COMMENT

Mr. Snyder read the Proclamation for The Longest Day, June 21, 2022. The Commissioners presented the Proclamation to Mary Jo Langston, a representative of the local Alzheimer's Awareness organization. Motion to adopt the proclamation by Mr. Snyder; seconded by Ms. Harding. Motion Carried.

Mr. Kessinger read Resolution No. 13 – Approval of Bids for Repository List Properties listed here:

RESOLUTION NO 13
REPOSITORY BIDS
APPROVED

2 VIN Home Investments LLC	12034 Ridge Road Renovo, PA	\$552
2 VIN Home Investments LLC	155 Clinton Ave Renovo, PA	\$552
2 VIN Home Investments LLC	223 Champlain Ave Renovo, PA	\$552
2 VIN Home Investments LLC	153 Pennsylvania Ave Renovo	\$552
C Investments LLC	100 Third Street Renovo	\$600.

Motion to approve by Mr. Kessinger; seconded by Ms. Harding. Motion carried

Mr. Kessinger asked for a motion to approve one-year renewals with Micro Focus Software Inc. for Groupwise Email Software Support at an annual cost of \$20,283.12.

MIS CONTRACT
RENEWAL APPROVED
MICRO FOCUS

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve the 2022-23 Medical Assistance Transportation Program Agreement with the PA Department of Health, effective July 1, 2022 to June 30, 2023.

MATP
AGREEMENT
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve a Purchas Of Service Contract between Clinton County PA and Pennsylvania Office Of Rural Health, Pennsylvania State University, for a grant of \$100,000.00 to implement COVID-19 Reduction Strategies including education, outreach, testing, vaccination and other supports.

PA RURAL HEALTH
CONTRACT FOR
COVID REDUCTION
STRATEGIES
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve A Notice of Intent to Request and Accept Election Security Grant Funds in the amount of \$2,738.59 from the Pennsylvania Department of State for technology to improve the administration of elections.

ELECTIONS
PA DOS
GRANT APPLICATION
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve a Modification of the Intergovernmental Agreement with the U.S. Marshals Service for the Housing of Federal Inmates at the Clinton County Correctional Facility, effective February 1, 2022, changing language and adding addendums two through seven pertaining to Administration, Medical Services, Pregnant or Post-Partum Prisoners, Video Conferencing, Voter Registration, Body Camera Information Requests and Restrictive Housing and Suicide Prevention.

CCCF AGREEMENT
US MARSHALS SVC
MODIFICATION
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve a 3-year Inmate Housing Agreement at the Clinton County Correctional Facility with the County of Schuylkill, effective May 25, 2022, at a rate of \$70.00 per inmate per day.

CCCF AGREEMENT
SCHUYLKILL COUNTY
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve contracts between the County of Clinton and miscellaneous Attorneys for legal services for the Clinton County Children & Youth Services Agency and/or Juvenile Probation Office, at an hourly rate of \$75.00/hr. effective July 1, 2022 through June 30, 2023:

CYS CONTRACTS
APPROVED

Johanna M. Berta, Esquire
Randy P. Brungard, Esquire
Denise Dieter, Esquire

Stuart L. Hall, Esquire
Trisha Hoover Jasper, Esquire
Patrick A. Johnson, Esquire
Tiffani M. Kase, Esquire
David I. Lindsay, Esquire
Frederick D. Lingle, Esquire
John K. Lugg, Esquire
Robert Lugg, Esquire
Frank S. Micelli, Esquire
C. Rocco Rosamilia, Esquire
R. Thompson Rosamilia, Esquire
W. Jeffrey Yates, Esquire

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve contracts between the County of Clinton and Miscellaneous Service Providers to provide Counseling/Psychologist/Therapy Services to the Clinton County Children and Youth Services Agency and/or Juvenile Probation Office, effective July 1, 2022 through June 30, 2023:

CYS CONTRACTS
APPROVED

Community Solutions

Crossroads Counseling, Inc.

Michael W. Gillum, M.A, Licensed Psychologist/Gillum Psychological & Counseling Services

Keystone Counseling and Evaluation Services, LLC

McCloskey Counseling Center

Neuropsychological Services at Clear Vision, LLC

Rebecca M. Wright, LPC, CSOTS

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve contracts between the County of Clinton and Miscellaneous Service Providers to provide placement services for Clinton County Children & Youth Social Services Agency/Juvenile Probation, effective July 1, 2022 through June 30, 2023:

CYS CONTRACTS
APPROVED

Adelphoi Village, Inc.

The Bair Foundation of Pennsylvania

Bethany Home, Inc.

Centre County Youth Service Bureau

Children's Center for Treatment and Education D/B/A Beacon Light Behavioral Health System

The Children's Service Center of Wyoming Valley

Clear Vision Residential Treatment Services Inc.

Community Specialists Corporation D/B/A the Academy

Concern

Cornell Abraxas Group, LLC

Diakon Child, Family & Community Ministries

Diversified Treatment Alternatives Centers, LLC

Edison Court, Inc.

Families United Network, Inc.

George Junior Republic in Pennsylvania

Keystone Adolescent Center, Inc.

KidsPeace National Centers, Inc.

Merakey Pennsylvania

Outside in School of Experiential Education, Inc.

Pathways Adolescent Center, Inc.

Pentz Run Youth Services, Inc.

The Summit School, Inc. D/B/A Summit Academy

Valley Youth House Committee

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve Business Associate Agreements between the County of Clinton and the following service providers, effective July 1, 2022 through June 30, 2023:

CYS – BUSINESS
ASSOCIATE
AGREEMENTS
APPROVED

Community Specialists Corporation D/B/A The Academy

Summit School, Inc. D/B/A Summit Academy

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve contracts between the County of Clinton and Miscellaneous Service Providers to provide daycare to the Clinton County Children and Youth Services Agency, effective July 1, 2022 through June 30, 2023:

CYS CONTRACTS
DAYCARE SVCS.
APPROVED

Barnes Group Day Care Home

River Valley Regional YMCA Child Care
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve 2022-23 contracts between the County of Clinton and Miscellaneous Service Providers to meet local social services needs via the Human Services Development Fund:

COUNTY CONTRACTS
VIA HSDF
APPROVED

Clinton County Community Connections, Inc.
Confer Home Health Services, LLC
Infant Development Program – Early Intervention
Infant Development Program – P.A.C.T.
Annie Halenbake Ross Library
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve a contract with Infant Development Program, Inc. to provide Life Skills Services to the Clinton County Children and Youth Services Agency, effective July 1, 2022 through June 30, 2023
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CYS CONTRACT
IDP LIFE SKILLS
APPROVED

Mr. Kessinger asked for a motion to approve a contract between Clinton County and Mount Nittany Health, Children’s Advocacy Center of Centre County to provide Child Welfare Services for Clinton County Children and Youth Services Agency/Juvenile Probation, effective July 1, 2022 through June 30, 2023.
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CYS CONTRACT
MOUNT NITTANY
APPROVED

Mr. Kessinger asked for a motion to approve a contract between Clinton County and Coploff, Ryan, and Houser for legal services in Dependency Proceedings for Children and Youth Services Agency, effective July 1, 2022 through June 30, 2023 at the rate of \$100.00 per hour.
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CYS CONTRACT
LEGAL SVCS.
COPLOFF, RYAN &
HOUSER APPROVED

Mr. Kessinger asked for a motion to approve a Contract for Services with Robert J. Meacham, M.S., Psychologist, to provide psychological evaluations, assessments, court testimony and other services to the Public Defender’s Office, at the rate of \$75.00 per hour, and to the Court of Common Pleas for a monthly retainer of \$3,300.00 plus \$75.00 per hour for Services Pursuant to Court Order, effective from July 1, 2022 to June 30, 2023.
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

COURTS CONTRACT
ROBERT MEACHAM
PSYCHOLOGIST SVCS.
APPROVED

Mr. Kessinger asked for a motion to approve Highway/Bridge Funding of \$52,496.00 (20% of the township’s estimated cost) to Lamar Township for re-decking of the Rag Valley Rd and Island Rd Bridges.
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

HIGHWAY/BRIDGE
FUNDS LAMAR TWP
APPROVED

Mr. Kessinger asked for a motion to approve the reappointment of Mary Margaret Winton and James Russo to the Chestnut Grove Recreation Authority for a five -year term expiring June 30, 2027.
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CHESTNUT GROVE
REC. AUTHORITY
REAPPOINTMENTS
APPROVED

Mr. Kessinger asked for a motion to approve the reappointment of Susan Hanna, James Maguire, Jr., Paul Caimi, and Clarence Rine to the Clinton County Revolving Loan Fund Board for a one-year term expiring June 30, 2023.
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

COUNTY RLF BOARD
REAPPOINTMENTS

Mr. Kessinger asked for a motion to approve the hiring of Winnie Pentz, Custodial Worker in the Housekeeping Department, effective June 6, 2022, at an hourly rate of \$14.50 per hour, the hourly rate established for this position at the January 3, 2022 Salary Board Meeting.
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

HOUSEKEEPING DEPT
HIRING WINNIE PENTZ
CUSTODIAL WORKER
APPROVED

Mr. Kessinger asked for a motion to approve the hiring of Dianna Edinger and Delmar Blackwell as Dispatcher Trainees in the Department of Emergency Services, effective June 13, 2022, at the annual salary of \$34,563.00 (Grade F), the salary established for this position at the January 3, 2022 salary board meeting.
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

DES HIRING
DIANNA EDINGER
DELMAR BLACKWELL
DISPATCHER TRAINEES
APPROVED

Mr. Kessinger asked for a motion to approve the resignation of Derek Hoover, 9-1-1 Dispatcher at the

DES RESIGNATION

Department Of Emergency Services, effective July 1, 2022.
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

DEREK HOOVER
APPROVED

Mr. Kessinger asked for a motion to approve the promotion of Shane Barrett from 9-1-1 Dispatcher to Shift Supervisor, effective June 12, 2022, at an annual salary of \$39,049.50 (Grade I), according to the promotion policy established at the January 3, 2022 Salary Board Meeting.
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

DES PROMOTION
SHANE BARRETT
SHIFT SUPERVISOR
APPROVED

Mr. Kessinger asked for a motion to accept the retirement of Greg Brungard, Correctional Officer at the Clinton County Correctional Facility, effective July 23, 2022, with 20 years of county service.
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.
A certificate was presented to Mr. Brungard thanking him for his many years of service.

CCCF RETIREMENT
GREG BRUNGARD
APPROVED

Mr. Kessinger asked for a motion to approve County Bills in the amount of \$3,956,331.14 for the period ending June 10, 2022, and net payroll in the amount of \$291,651.70 for the two-week period ending on June 3, 2022. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS
APPROVED

There were no reports from Elected Officials or Staff.

STAFF REPORTS

There were no reports from Representative Borowicz' Office.

REPRESENTATIVE
BOROWICZ' OFFICE

Ms. Harding stated that she wanted to take a moment to wish everyone a happy Pride Month. She stated that as an ally she supported you, she will advocate for you and she condemns the relentless attack on civil liberties. She closed with a quote from Harvey Milk. "It takes no compromise to give people their rights...it takes no money to respect the individual. It takes no political deal to give people freedom. It takes no survey to remove repression."

COMMISSIONER
REPORTS

Mr. Snyder stated that Saturday was good day for the Cure for Cancer ATV Ride. There were 209 ATVs and an additional 106 riders participating in the fundraiser for the Bucktail Medical Center.

The meeting was adjourned at 10:29 AM.

ADJOURNMENT

Chief Clerk

Thursday, June 30, 2022

PRESENT: Miles Kessinger, Jeff Snyder, and Angela Harding

STAFF ATTENDEES: Jann Meyers, Maria Boileau, Wenda Butler, Kari Kepler, Beth Whitty, Colleen Wise Don Powers, Katie deSilva, Autumn Bower, Andrew Kremser, Keith Yearick.

PUBLIC ATTENDEES:

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the June 13, 2022 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There were no public comments.

PUBLIC COMMENT

Mr. Kessinger asked for a motion to approve the Adoption of Ordinance No. 3 Of 2022 – Amendment to the Zoning Ordinance.

ORDINANCE NO. 3
ZONING AMENDMENT
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve Resolution No. 14 – Resolution to Accept a Transportation Alternatives Set-Aside (TASA) grant from PENNDOT, in the amount of \$1,000,000.00 for Phase 5 of the Bald Eagle Valley Trail.

RESOLUTION NO. 14
TASA GRANT
FOR BEVT APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve a Supplemental Agreement with McTish-Kunkel, for Inspection Services of the Bald Eagle Valley Trail River Crossing Project, effective until September 2, 2022, in the amount of \$22,142.05.

BEVT AGREEMENT
MCTISH KUNKEL
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve a Professional and Administrative Service Agreement with SEDA-COG to provide NEPA Environmental Reviews for County of Clinton, effective June 14, 2022 through June 14, 2024, at a cost of \$4,400.00 for Tier 1 Reviews and \$6,100.00 for Tier 2 Reviews.

SEDA-COG
ER AGREEMENT
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve a proposal from Stiffler McGraw for Engineering Services for Phase 5 of the Bald Eagle Valley Trail Project, for the amount of \$189,500.00.

BEVT PROPOSAL
ENGINEERING SVCS.
STIFFLER MCGRAW
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve an agreement with Laird LA Consulting Team to provide bid documents and bidding support for the construction phase of the County/CMATVA ATV Connector Trail as set out in Work Order #1, at a cost of \$23,500.00.

BEVT AGREEMENT
LAIRD LA TEAM
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve a proposal for the Addition of Web-Hosting of Assessment Database for Internet Access, to the Software License Agreement with Vision Government Solutions, effective July 1, 2022, with an initial one year at no cost, and renewal fee of \$5,500.00 effective July 1, 2023 through June 30, 2024.

WEB HOSTING
VISION GOVT. SOL.
FOR ASSESSMENT
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve the Emergency Shelter Activities proposed by Clinton County Housing Coalition, Inc. in the 2022 Emergency Solutions Grant Application in the amount of \$151,060.00 as submitted to the Department of Community and Economic Development.

CCHC / DCED GRANT
EMERGENCY SHELTER
ACTIVITIES APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve a contract for services with Robert J. Meacham, M.S., Psychologist, to provide psychological evaluations, assessments, court testimony and other services to Children and Youth Services, as directed by the Court of Common Pleas, for an amount of \$75.00 per hour, effective from July 1, 2022 to June 30, 2023.

CYS CONTRACT
ROBERT J MEACHAM
PSYCHOLOGIST
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve an agreement between Thomas F. Charles, Dennis L. Charles, And Darla K. Zimmerman and the County of Clinton for the purchase of a communication tower on Summerson Mountain Road for the purchase price of \$1,000,000, including an easement with rights of access for maintenance purpose and utilities.

COMMUNICATIONS
TOWER PURCHASE
APPROVED

Ms. Harding provide a statement explaining why she does not support this motion at this time. She said the purchase was being rushed through without enough information. Mr. Snyder explained that he felt the purchase is necessary to support the Department of Emergency Services communication network. Mr. Kessinger said the Tower is vital for Emergency Services in that area and he supported moving forward. Motion to approve by Mr. Snyder; seconded by Ms. Kessinger
Roll call: Ms. Harding – No; Mr. Snyder – Yes; Mr. Kessinger – Yes. Motion carried.

Mr. Kessinger asked for a motion to approve the transfer of IV-D Funds from the IV-D checking account to the General Fund in the amount of \$23,631.00 for reimbursement of December 2020 Retirement contributions. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

IV-D FUNDS
TRANSFER APPROVED

Mr. Kessinger asked for a motion to approve the transfer of IV-D Funds from the IV-D checking account to the General Fund in the amount of \$48,867.00 for reimbursement of March 2022 expenses. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

IV-D FUNDS
TRANSFER APPROVED

Mr. Kessinger asked for a motion to accept the resignation of Roland Weaver from the SEDA-COG Natural Gas Cooperative Board, effective May 30, 2022. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

NGC BOARD
ROLAND WEAVER
RESIGNATION
APPROVED

Mr. Kessinger asked for a motion to approve the appointment of Jeffrey Snyder to the SEDA-COG Natural Gas Cooperative Board, effective June 1, 2022. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried.

NGC BOARD
JEFFREY SNYDER
APPOINTMENT
APPROVED

The Commissioners adjourned the meeting at 10:18 AM.

The Salary Board Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:19 AM.

Mr. Kessinger asked for a motion to approve the promotion of Elizabeth Whitty from Part Time to Full time Grants Project Coordinator in the Planning Department, effective July 11, 2022, at an annual salary of \$39,809.00 (Grade K), the salary established for this position in the foregoing Salary Board meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

PLANNING
PROMOTION
ELIZABETH WHITTY
APPROVED

Mr. Kessinger asked for a motion to approve the promotion of Amber Seasholtz from Fiscal Accountant to Fiscal Accountant/Caseworker in the Domestic Relations Department, effective July 11, 2022 at an annual salary of \$38,256 (Grade J), according to the promotion policy established by the Salary Board at the January 3, 2022 meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

DOMESTIC RELATIONS
PROMOTION
AMBER SEASHOLTZ
APPROVED

Mr. Kessinger asked for a motion to approve the hiring of Mary Monoski as Caseworker in Children and Youth Services, effective July 18, 2022, at the annual salary of \$38,080.00 (Grade J), the salary established for this position at the January 3, 2022 Salary Board Meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CYS HIRING
MARY MONOSKI
CASEWORKER
APPROVED

Mr. Kessinger asked for a motion to approve the hiring of Charlize Kepler as Part time 9-1-1 Dispatcher in the Department of Emergency Services at an hourly rate of \$16.00 per hour not to exceed 1000 hours annually, the salary established for this position at the January 3, 2022 Salary Board Meeting. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

DES HIRING
CHARLIZE KEPLER
PT DISPATCHER
APPROVED

Mr. Kessinger asked for a motion to approve the promotion of Arianna Warnagiris from Dispatcher Trainee to Full-time 9-1-1 Dispatcher, effective June 26, 2022, at an annual salary of \$37,190.00 (Grade H), the starting salary established for this position at the Salary Board Meeting held January 3, 2022. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

DES PROMOTION
ARIANNA WARNAGIRIS
FT DISPATCHER
APPROVED

Mr. Kessinger asked for a motion to approve the resignation of Ken Englert, Part time Security in the Sheriff's Department, effective June 24, 2022. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

SHERIFFS DEPT
RESIGNATION
KEN ENGLERT
APPROVED

Mr. Kessinger asked for a motion to approve the resignation of Lee Ramos-Delgado, Intake Caseworker in Children and Youth Services, effective July 8, 2022.

CYS
RESIGNATION

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

LEE RAMOS-DELGADO
APPROVED

Mr. Kessinger asked for a motion to approve County Bills in the amount of \$1,199,729.43 for the 3-week period ending June 30, 2022, and net payroll in the amount of \$306,320.54 for the two-week period ending on June 24, 2022. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS
APPROVED

There were no reports from Elected Officials or Staff.

STAFF REPORTS

There were no reports from Representative Borowicz' Office.

REPRESENTATIVE
BOROWICZ' OFFICE

Ms. Harding stated that the county is working on being able to receive credit card payments on line. She stated that that service should be available soon.

COMMISSIONER
REPORTS

Mr. Snyder wished everyone a safe and happy Fourth of July.

Ms. Meyers reminded everyone that the county offices are closed on Monday, July 4, 2022.

The meeting was adjourned at 10:26 AM.

ADJOURNMENT

Chief Clerk

Thursday, July 14, 2022

PRESENT: Miles Kessinger, Jeff Snyder, and Angela Harding

STAFF ATTENDEES: Jann Meyers, Jocelyn Phillips, Colleen Wise, Jeanne Monoski, Judge Craig P. Miller, Tristan Rock, Wenda Butler, and Maria Boileau.

PUBLIC ATTENDEES: Laura Jameson

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the June 30, 2022 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There were no public comments.

PUBLIC COMMENT

Mr. Kessinger asked for a motion to approve the extension at the existing terms of the Purchase of Service Agreement with Bethany Home, Inc. Through August 5, 2022, to provide Child Welfare Services for Children and Youth Services.

CYS AGREEMENT
BETHANY HOME, INC
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve a one-year renewal with Claris for Filemaker Database Software Maintenance for Children and Youth Services, at a cost of \$4,214.00.

CYS - CLARIS
CONTRACT RENEWAL
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve the 2022-23 Medical Assistance Transportation Program Subrecipient Monitoring Agreement between County of Clinton and STEP Inc., effective July 1, 2022 to June 30, 2023 for providing services using MATP grant funding of \$507,406.00 from the Pennsylvania Department of Human Services.

MATP AGREEMENT
STEP INC.
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve a one-year contract renewal with Micro Focus for email retain support and licensing for a total cost of \$6,298.95.

CONTRACT RENEWAL
MICRO FOCUS
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve two one-year renewal agreements with CDW-G under Costars Contract Pricing, for additional VM Ware Maintenance and Support for the amounts of \$1,339.04 and \$1,398.32.

CONTRACT RENEWAL
CDWG VM WARE
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve a one-year renewal with Morefield Communications for Maintenance of the Singlewire Informacast Advanced Notification System at a cost of \$2,214.00

CONTRACT RENEWAL
MOREFIELD COMM.
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve a proposal from S & S Plumbing and Heating for one-time HVAC Maintenance Service for seven communication towers in the fall of 2022, at a total cost of \$1,760.00

TOWER HVAC SERVICE
S & S PLUMBING
PROPOSAL APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve Subrecipient Agreements for the 2021 Community Development Block Grant Program, effective May 16, 2022 through May 15, 2025, between the County of Clinton and:

CDBG 2021
AGREEMENTS
APPROVED

<u>Subrecipient</u>	<u>Grant Amount</u>
Bucktail Medical Center	\$ 71,400.00
Greater Renovo Area Heritage Park	\$ 55,000.00
Western Clinton County Municipal Authority	\$ 74,127.00

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to confirm the retirement of Jeanne Monoski, Supervisor in the Domestic Relations Department, effective July 29, 2022, with 42 ½ years of County Service.

DRS RETIREMENT
JEANNE MONOSKI
CONFIRMED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve the transfer of Jennifer Weaver from Caseworker to Intake Caseworker in Children and Youth Services, effective July 18, 2022, with no change in grade or salary.

CYS TRANSFER
JENNIFER WEAVER
INTAKE CASEWORKER
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve the hiring of Bryce Hanley, as Intake Caseworker in Children

CYS HIRING

and Youth Services, effective August 1, 2022, at an annual salary of \$38,080.00 (Grade J), the salary established for this position at the January 3, 2022 Salary Board Meeting.

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

BRYCE HANLEY
INTAKE CASEWORKER
APPROVED

Mr. Kessinger asked for a motion to confirm the hiring of Dennis Packer as Part-time Security in the Sheriff's Department, effective July 18, 2022, at an hourly rate of \$14.50/hr. not to exceed 1,000 hours annually, the rate established for this position at the January 3, 2022 Salary Board Meeting.

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

SHERIFF'S DEPT
HIRING
DENNIS PACKER
CONFIRMED

Mr. Kessinger asked for a motion to approve the end of the part time appointment for Rose Marie Hibbler as Election Assistant, effective July 14, 2022.

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

ELECTIONS ASSISTANT
END APPOINTMENT
APPROVED

Mr. Kessinger asked for a motion to approve the hiring of Michael Hyde and Jalissa Schrekengast as 9-1-1 Dispatcher Trainees in the Department of Emergency Services, effective July 11, 2022, at an annual salary of \$34,563.00 (Grade F), the salary established for this position at the January 3, 2022 Salary Board Meeting.

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

DES HIRING
MICHAEL HYDE
JALISSA SCHREKENGAST
DISPATCHER TRAINEE
APPROVED

Mr. Kessinger asked for a motion to approve County Bills in the amount of \$2,238,761.25 for the 2-week period ending July 14, 2022, and net payroll in the amount of \$294,789.64 for the two-week period ending on July 8, 2022. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS
APPROVED

There were no reports from Elected Officials or Staff.

STAFF REPORTS

Representative Borowicz' Office sent a report that there is a special payment for 2021 Rent/Property Tax Rebates. If anyone has any questions, they can contact Representative Borowicz' Office.

REPRESENTATIVE
BOROWICZ' OFFICE

Ms. Harding gave a report about the Clinton County Community Coalition that was created in March of 2020 during the height and onset of the pandemic. That committee now meets once a month on zoom. The committee consists of many stakeholders in the community and they discuss not just the pandemic but other issues facing the county. Through this coalition the county was able to receive a \$100,000 grant from the Pennsylvania Department of Health. At a recent meeting Mr. Kremser from the Department of Emergency Services informed the Coalition the Pennsylvania Department of Health and AMI will continue to offer testing as well as distribution of take-home tests at the PUB at Lock Haven University. The Coalition is still meeting and continuing to talk about the use of grant funds to promote mental health; to address economic efforts for pandemic recovery; to create support groups for school aged children; to distribute pandemic preparedness kits; to provide incentives for vaccinations and to provide incentives for employment or seeking employment. Through the Coalition, the County will be sponsoring a vaccination clinic at the Farm City Festival and will offer COVID vaccinations and shingle vaccinations.

COMMISSIONER
REPORTS

Mr. Kessinger stated that the next work session will be held on Monday, July 25, 2022 and due to scheduling conflicts, the next Commissioners' Meeting will be held on Thursday, August 4, 2022.

The meeting was adjourned at 10:18 AM.

ADJOURNMENT

Chief Clerk

Thursday, August 4, 2022

PRESENT: Miles Kessinger, Jeff Snyder, and Angela Harding

STAFF ATTENDEES: Jann Meyers, Wenda Butler, Ernie Jackson, Beth Whitty, Andrew Kremser, Tristan Rock, and Maria Boileau.

PUBLIC ATTENDEES:

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the July 14, 2022 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There were no public comments.

PUBLIC COMMENT

Mr. Kessinger stated that there were no bids for the sidewalk replacement at the Mellott Building. He stated that the project will be rebid at the beginning of next year.

SIDEWALK - MELLOTT
NO BIDS

Mr. Kessinger asked for a motion to approve a one-year renewal with CDW-G, effective September 8, 2022 to September 8, 2023, for Solarwinds for Network Performance Monitoring Services at a cost of \$4,430.00. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

IT RENEWAL
CDW-G
APPROVED

Mr. Kessinger asked for a motion to approve a one-year renewal with Real Vision Software, Inc. for Imaging Software Support for a cost of \$2,475.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

IT RENEWAL
REAL VISION
APPROVED

Mr. Kessinger asked for a motion to approve a Professional and Administrative Services Agreement with SEDA-COG, for services in connection with a 2021 Competitive Community Development Block Grant on behalf of South Renovo Water Consolidation, for the amount of \$69,386.00. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

PLANNING
SEDA COG AGREEMENT
APPROVED

Mr. Kessinger asked for a motion to approve an application for an Act 88 Election Integrity Grant from the Pennsylvania Department of Community and Economic Development, in the amount of \$112,442.93. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

ELECTION GRANT
APPLICATION
APPROVED

Mr. Kessinger asked for a motion to approve the Child Welfare Information System (CWIS) Data Sharing Agreement, between County of Clinton and the Pennsylvania Department of Human Services, to be effective October 1, 2022 through September 30, 2023. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CYS CWIS AGREEMENT
APPROVED

Mr. Kessinger asked for a motion to approve the 2022-23 Hazardous Materials Response Fund Grant Agreement through PEMA, covering the performance period from July 1, 2022 to June 30, 2023 for the amount of \$7,803.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

HMRFP AGREEMENT
APPROVED

Mr. Kessinger asked for a motion to approve an application for 2022-23 grant funding of \$119,618.00 for Victim Witness Services, Victims of Crime Act and Victims of Juvenile Offenders through the Pennsylvania Commission on Crime and Delinquency. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

RASA/VOJO GRANT
APPLICATION
APPROVED

Mr. Kessinger asked for a motion to approve a Liquid Fuels request from Lamar Township for the Annual Lighting Costs at the Auction Road Interchange, in the amount of \$527.65. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

LIQUID FUELS
LAMAR TWP
APPROVED

Mr. Kessinger asked for a motion to approve a Liquid Fuels request from Lamar Township for the Annual Lighting Costs at Salona interchange, in the amount of \$1,059.86. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

LIQUID FUELS
LAMAR TWP
APPROVED

Mr. Kessinger asked for a motion to approve the transfer of IV-D Funds from the IV-D checking account to the General Fund in the amount of \$66,869.00 for reimbursement of April 2022 expenses. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

IV-D FUNDS
TRANSFER
APPROVED

Mr. Kessinger asked for a motion to approve the resignation of Audrey Donovan, Family Centered Services Case Manager in Children and Youth Services, effective August 12, 2022. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CYS RESIGNATION
AUDREY DONOVAN
APPROVED

Mr. Kessinger asked for a motion to approve the resignation of Chet Rogers, Custodial Worker, effective July 21, 2022.

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CUSTODIAL DEPT
RESIGNATION
CHET ROGERS
APPROVED

Mr. Kessinger asked for a motion to approve the end of the appointment for Maria Ransom as Part-Time Administrative Assistant in the Sheriff's Department, effective August 4, 2022.

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

SHERIFFS DEPT
APPOINTMENT END
MARIA RANSOM
APPROVED

Mr. Kessinger asked for a motion to approve the hiring of Rick Zener, Custodial Worker, effective August 1, 2022, at an hourly rate of \$14.50/hour not to exceed 1000 hours annually, the salary established for this position at the January 3, 2022 Salary Board Meeting.

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

HIRING APPROVED
RICK ZENER
CUSTODIAL DEPT

Mr. Kessinger asked for a motion to approve the hiring of Jessika Smith as 9-1-1 Dispatcher Trainee in the Department of Emergency Services, effective August 1, 2022, at an annual salary of \$34,563.00 (Grade F), the salary established for this position at the January 3, 2022 Salary Board Meeting.

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

HIRING APPROVED
JESSIKA SMITH
DISPATCHER TRAINEE
DES

Mr. Kessinger asked for a motion to approve County Bills in the amount of \$2,119,389.02 for the 3-week period ending August 4, 2022, net payroll in the amount of \$307,427.91 for the two-week period ending on July 22, 2022, and net payroll in the amount of \$326,606.16 for the two-week period ending on August 5, 2022.

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

COUNTY BILLS
APPROVED

There were no reports from Elected Officials or Staff.

STAFF REPORTS

There was no report from Representative Borowicz' Office.

REPRESENTATIVE
BOROWICZ' OFFICE

Ms. Harding congratulated the Keystone Juniors Little League Baseball Team for winning states and she wished them well at the regional competition.

COMMISSIONER
REPORTS

Ms. Harding also congratulated the PA Wilds Champion Award winners and noted that 3 of the ten Awards went to Clinton County. She also reminded everyone that the Bald Eagle Valley Trail Phase 4 Susquehanna River Crossing Ribbon Cutting is August 17, 2022.

Ms. Meyers stated that there will be no meeting August 11, 2022. The next work session is Monday, August 22, 2022 at 9 am and the next Commissioners Meeting is Thursday, August 25, 2022 at 10 am.

The meeting was adjourned at 10:13 AM.

ADJOURNMENT

Chief Clerk

Thursday, August 25, 2022

PRESENT: Miles Kessinger, Jeff Snyder, and Angela Harding

STAFF ATTENDEES: Jann Meyers, Kerry Stover, Keith Yearick, Maria Boileau, Wenda Butler, Ernie Jackson, Craig Miller, Don Powers, Tristan Rock, Andrew Kremser.

PUBLIC ATTENDEES: Laura Jameson, Roland Weaver, Ron Kodish, Julie Brennan, Glenn Vernon, Kyle Stewart, Steve Getz, Kevin Tripp, Carol Cillo.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the August 4, 2022 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

Mr. Richard Morris called in with questions concerning the salary and position of County Planner/Engineer. Mr. Morris asked the Commissioners to explain the decision to hire and at the salary and whether, when the Commissioners make the appointment, if there are any other deviations that make those hirings different than what new hires would normally enjoy. Mr. Morris also asked whether it would be more sensible to hire a county engineer before paying the EADS Group to do engineering work.

PUBLIC COMMENT

Ms. Harding stated that the EADS contract uses ARPA funding and that contract is not local tax dollars. Mr. Kessinger stated that the EADS contract has been in the works for months and that contract requires more than one engineer. It would not be wise to put that project on the plate of a new County Engineer.

Mr. Kessinger stated that by hiring a County Engineer will help save the county money. He stated that although the salary is above the newly established starting salary, he sees this as a budget neutral position and a savings to the county.

Mr. Kessinger stated that Mr. Gibson will not be receiving county medical benefits.

Mr. Snyder stated that he has done some research and this will save the County several thousands of dollars in engineering services. Mr. Gibson will be able to complete reviews of plans and projects that would have been contracted out in the past. Mr. Snyder stated that the county is very fortunate to head in this direction.

Ms. Harding stated that it is the county's responsibility to modernize. This is an opportunity for the county to get ahead of projects such as the Bald Eagle Valley Trail project and move Clinton County forward.

Mr. Snyder presented a certificate of recognition to Roland Weaver for his service to the SEDA-COG Natural Gas Cooperative.

RECOGNITION
ROLAND WEAVER
NATURAL GAS
COOPERATIVE

Ms. Harding presented a proclamation honoring PA Wilds Awards Winners: Smoked Country Jam (Ron And Teresa Kodish), Best Brand Ambassador; Carol Cillo, Artisan of The Year; Katie Desilva, Member of The Year; and Glenn Vernon, Albertin Vernon Architecture, LLC, Great Design Award. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

PROCLAMATION
ADOPTED HONORING
PA WILDS AWARD
RECIPIENTS

Mr. Kessinger asked for a motion to approve the 2022 CDBG project(s) and Resolution No. 15 of 2022 submission of 2022 CDBG application.

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

RESOLUTION 15
2022 CDBG
APPLICATION
APPROVED

Mr. Kessinger asked for a motion to approve the proposal from United Power and Battery for 96 batteries and installation for Piper Computer Backup System at a cost of \$4,690.00 plus shipping.

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

IT PROPOSAL
UNITED POWER &
BATTERY APPROVED

Mr. Kessinger asked for a motion to approve a contract between the County of Clinton and Frederick Patrick Santucci, Esquire, for legal services for the Clinton County Children & Youth Services Agency and/or Probation Services at an hourly rate of \$75.00/hr., effective August 16, 2022 through June 30, 2023.

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

LEGAL SERVICES
CYS/PROBATION
APPROVED

Mr. Kessinger asked for a motion to approve a Land Donation Agreement, accepting donation of Woolrich Park from Woolrich, Inc., "as is-where is".

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

WOOLRICH PARK
LAND DONATION
AGREEMENT
APPROVED

Mr. Kessinger asked for a motion to approve the Election Integrity Grant Program Contract with Pennsylvania Department of Community and Economic Development, for a sum of \$112,442.93 in grant funding.

ELECTIONS - DCED
GRANT CONTRACT

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	APPROVED
Mr. Kessinger asked for a motion to approve an AIA Standard Form of Agreement with EADS Architects, Inc. for the Clinton County Courthouse and Piper Building HVAC Systems Upgrade and Renovation Project, for services through design and bidding, for a total amount of \$196,500.00. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	AGREEMENT EADS ARCHITECTS INC HVAC UPGRADE APPROVED
Mr. Kessinger asked for a motion to approve the transfer of IV-D Funds from the IV-D checking account to the General Fund in the amount of \$48,430.00 for reimbursement of May 2022 expenses. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	IV-D FUNDS TRANSFER APPROVED APPROVED
The Commissioners adjourned the meeting at 10:19 AM.	
The Salary Board Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioners' Meeting was reconvened at 10:25 AM.	
Mr. Kessinger asked for a motion to approve the transfer of Suzanne Shaffer to the position of Training Coordinator/Lead Conference Officer (Grade J), effective August 22, 2022. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	DOMESTIC RELATIONS TRANSFER APPROVED SUZANNE SHAFFER TRAINING COOR./ LEAD CONFERENCE OFFICER
Mr. Kessinger asked for a motion to approve the resignation of Nicole Martellotti, Caseworker/Family Finding/Family Group Decision Making in Children and Youth Services, effective August 19, 2022. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	RESIGNATION APPROVED -CYS NICOLE MARTELLOTTI
Mr. Kessinger asked for a motion to approve the resignation of Collin McCoy, Adult Probation Officer, effective October 14, 2022. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	RESIGNATION APPROVED COLLIN MCCOY PROBATION
Mr. Kessinger asked for a motion to approve the termination of DiAnna Edinger as 9-1-1 Dispatcher Trainee in the Department of Emergency Services, effective August 18, 2022. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	TERMINATION APPROVED - DES DIANNA EDINGER
Mr. Kessinger asked for a motion to approve the hiring of Stephen P. Gibson, as Director of Planning/ County Engineer, effective October 3, 2022. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	HIRING APPROVED STEPHEN P. GIBSON DIRECTOR, PLANNING COUNTY ENGINEER
The Commissioners meeting was adjourned at 10:27 AM.	
The Salary Board Minutes are available in the Commissioner's Office.	SALARY BOARD
The Commissioners' Meeting was reconvened at 10:31 AM.	
Mr. Kessinger asked for a motion to approve County Bills in the amount of \$1,250,055.42 for the 3-week period ending August 25, 2022, and net payroll in the amount of \$298,037.04 for the two-week period ending on August 19, 2022. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	COUNTY BILLS APPROVED
Sheriff Stover thanked everyone for a successful Night Out event.	STAFF REPORTS
There was no report from Representative Borowicz' Office.	REPRESENTATIVE BOROWICZ' OFFICE
Ms. Harding congratulated the Keystone Little League Juniors for their second-place win at Nationals. Ms. Harding reminded everyone that August 27 th is United Way Community Day at Triangle Park. Mr. Snyder thanked everyone for their attendance at the meeting.	COMMISSIONER REPORTS
The meeting was adjourned at 10:34 AM.	ADJOURNMENT

Thursday, September 8, 2022

PRESENT: Miles Kessinger and Angela Harding

STAFF ATTENDEES: Jann Meyers, Ernie Jackson, Don Powers, Wenda Butler, Maria Boileau.

PUBLIC ATTENDEES: Michelle McCain, Jennifer Kurelja

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the August 25, 2022 meeting. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried.

MINUTES
APPROVED

There was no public comment.

PUBLIC COMMENT

Ms. Harding read a Proclamation declaring September 2022 as Hunger Action Month.

Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried.

Jennifer Kurelja from Central Pa Food Bank thanked the Commissioners.

She gave a brief statement encouraging the community to raise awareness on the issue of hunger and food insecurity. She urged people to donate, participate, and advocate.

PROCLAMATION
HUNGER ACTION MONTH
APPROVED

Mr. Kessinger asked for a motion to approve a proposal from Morefield Communication for Transition to Flex Plan and Cisco Smartnet Renewal, Co-Termed until November 18, 2023, for an amount of \$35,990.00.

Motion by Mr. Kessinger; seconded by Ms. Harding. Motion carried.

IT PROPOSAL
MOREFIELD COMM.
APPROVED

Mr. Kessinger asked for a motion to approve the purchase of a 2022 Police Interceptor Utility AWD Vehicle for the Probation Department from Kovatch Ford through Costars pricing, at a cost of \$43,222.47 less \$3,000 for trade in, purchase to be made from the Supervision Fee Account.

Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried.

ADULT PROBATION
VEHICLE PURCHASE
KOVATCH FORD
APPROVED

Mr. Kessinger asked for a motion to approve a 60-month lease purchase agreement with Pitney Bowes for send-pro mailing software at a monthly cost of \$457.90.

Motion by Mr. Kessinger; seconded by Ms. Harding. Motion carried.

PITNEY BOWES
60 MONTH LEASE
APPROVED

Mr. Kessinger asked for a motion to approve the resignation of William Baney, Security Guard in the Sheriff's Department, effective September 2, 2022.

Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried.

SHERIFFS DEPT.
RESIGNATION
WILLIAM BANEY
APPROVED

Mr. Kessinger asked for a motion to approve the retirement of Cathy Dremel, Human Resources Administrator, effective October 14, 2022.

Motion by Mr. Kessinger; seconded by Ms. Harding. Motion carried.

HR DEPARTMENT
RETIREMENT
CATHY DREMEL
APPROVED

Mr. Kessinger asked for a motion to approve County Bills in the amount of \$1,298,550.95 for the 2-week period ending September 8, 2022, and net payroll in the amount of \$303,420.87 for the two-week period ending on September 2, 2022.

Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried.

COUNTY BILLS
APPROVED

There were no staff reports.

STAFF REPORTS

Ms. McCain stated that Rent Rebate enhancement program is extended to the end of the year.

She explained that the office is busy and they are working on some grants for the community.

She stated that the Milesburg office is closed and Ernest Greene will represent the office at future meetings.

REPRESENTATIVE
BOROWICZ' OFFICE

Ms. Harding thanked DCNR and Secretary Dunn for over \$1 million dollars in grant funds for local projects.

Mr. Kessinger stated that Mr. Snyder is absentee because he is out of the office today.

COMMISSIONER
REPORTS

Mr. Powers complimented the Commissioners on the Live-Work videos that were posted to Facebook last week. He said that they were very well done.

Ms. Harding stated that college intern, Amelia McCloy created those videos.

She encouraged any high school or college student who wants experience working on similar projects to contact the Commissioners' Office.

The meeting was adjourned at 10:17 AM.

ADJOURNMENT

Chief Clerk

Thursday, September 22, 2022

PRESENT: Miles Kessinger and Angela Harding.

STAFF ATTENDEES: Jann Meyers, Wenda Butler, Beth Whitty, Tristan Rock, and Maria Boileau.

PUBLIC ATTENDEES: Curisa Ertwine, Vickie Duck, Ellana Figercel, Niki Montarsi, and Stormy Fuller.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the September 8, 2022 meeting. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried. MINUTES APPROVED

There were no public comments. PUBLIC COMMENT

Mr. Kessinger asked for a motion to approve the one bid opened for the sale of railroad materials from Keystone Rail Recovery at \$480 per gross ton, contingent upon review by the Solicitor and the Planning Office. Motion by Mr. Kessinger; seconded by Ms. Harding. Motion carried. BID OPENING

Mr. Kessinger asked for a motion to approve the purchase from Willits Copiers, Inc, of a Copystar color printer/scanner for the Sheriff's Office at a cost of \$5858.00, and a maintenance agreement for the amount of \$172.50 monthly. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried. SHERIFF'S OFFICE COPIER AGREEMENT WILLITS COPIERS

Mr. Kessinger asked for a motion to table the Memorandum of Understanding between the County of Clinton and the Susquehanna Greenway Partnership to pursue a Feasibility Study regarding the future use of the Lock House. Motion by Mr. Kessinger; seconded by Ms. Harding. Motion carried. SUSQUEHANNA GREENWAY PARTNERSHIP MOU TABLED

Mr. Kessinger asked for a motion to approve a fee for Service Agreement with Central Intermediate Unit 10 to provide a second GED instructor for 4 hours per week, a life skills instructor for female adults for two hours per week, and a life skills instructor for male adults for two hours per week for students incarcerated in the Clinton County Correctional Facility at the rate of \$34.09 per hour. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried. CCCF AGREEMENT CIU 10 GED INSTRUCTOR APPROVED

Mr. Kessinger asked for a motion to approve a one-year copier Maintenance Agreement Renewal with Sharp Electronics for the Clinton County Correctional Facility for the amount of \$152.38 monthly. Motion by Mr. Kessinger; seconded by Ms. Harding. Motion carried. CCCF AGREEMENT SHARP ELECTRONICS APPROVED

Mr. Kessinger asked for a motion to approve a 3-year scanner Maintenance Service Contract for the Clinton County Correctional Facility with Secure Technology Value Solutions at a cost of \$20,000.00. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried. CCCF CONTRACT SECURE TECHNOLOGY APPROVED

Mr. Kessinger asked for a motion to approve General Professional/Liability Insurance through Brotherhood Mutual for the Reach Out Mentoring Program at an annual cost of \$2549.00. Motion by Mr. Kessinger; seconded by Ms. Harding. Motion carried. CYS INSURANCE REACH OUT MENTORING PROGRAM APPROVED

Mr. Kessinger asked for a motion to approve the county application and agreement for 2022 HAVA Grant Funds from the Pennsylvania Department of State in the amount of \$2,738.59 to be used to enhance election technology and make election security improvements. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried. ELECTIONS HAVA GRANT AGREEMENT APPROVED

Mr. Kessinger asked for a motion to approve the following allocations of funds from the American Rescue Plan:
Colebrook Township ADA Modifications for Park \$7,700.00
Pine Creek Township Speed Display/Message Board Trailer \$7,000.00
Motion by Mr. Kessinger; seconded by Ms. Harding. Motion carried. AMERICAN RESCUE PLAN FUND ALLOCATIONS APPROVED

Mr. Kessinger asked for a motion to approve the transfer of IV-D Funds from the IV-D checking account to the General Fund in the amount of \$45,277.00 for reimbursement of June 2022 expenses. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried. IV-D FUNDS TRANSFER APPROVED

Mr. Kessinger asked for a motion to approve the transfer of IV-D Funds from the IV-D checking account to the General Fund in the amount of \$27,973.00 for reimbursement of 2021 Retirement Expenses. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried. IV-D FUNDS TRANSFER APPROVED

Mr. Kessinger asked for a motion to approve the retirement of Katherine de Silva, Planning Director, effective October 28, 2022. Motion by Mr. Kessinger; seconded by Ms. Harding. Motion carried.	PLANNING RETIREMENT KATIE DE SILVA APPROVED
Mr. Kessinger asked for a motion to confirm the resignation of Justin Breon, Deputy Sheriff, effective September 19, 2022. Motion by Mr. Kessinger; seconded by Ms. Harding. Motion carried.	SHERIFF'S OFFICE JUSTIN BREON RESIGNATION APPROVED
Mr. Kessinger asked for a motion to approve the transfer of Clarissa Shirk from Independent Living Coordinator to Family Centered Services Case Manager in Children and Youth Services, effective September 26, 2022, with no change in salary. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried.	CYS TRANSFER CLARISSA SHIRK APPROVED
Mr. Kessinger asked for a motion to approve the hiring of Reagan Markley as Dispatcher Trainee in the Department of Emergency Services, effective September 19, 2022, at an annual salary of \$34,563.00 (Grade F), the starting salary established for this position at the January 3, 2022 Salary Board Meeting. Motion by Mr. Kessinger; seconded by Ms. Harding. Motion carried.	DES HIRING REAGAN MARKLEY DISPATCHER TRAINEE APPROVED
Mr. Kessinger asked for a motion to approve the promotion of Aimee Hunsinger from Dispatcher Trainee to full-time 9-1-1 Dispatcher effective September 11, 2022, at an annual salary of \$37,190 (Grade H), the salary established for this position at the January 3, 2022 Salary Board Meeting. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried.	DES PROMOTION AIMEE HUNSINGER DISPATCHER APPROVED
Mr. Kessinger asked for a motion to approve the end of internship for McKenna Fox, as a summer employee at the Clinton County Conservation District, effective August 6, 2022. Motion by Mr. Kessinger; seconded by Ms. Harding. Motion carried.	CONS DISTRICT MCKENNA FOX END OF INTERNSHIP APPROVED
Mr. Kessinger asked for a motion to approve County Bills in the amount of \$466,284.44 for the 2-week period ending September 22, 2022, and net payroll in the amount of \$298,803.42 for the two-week period ending on September 16, 2022. Motion by Ms. Harding; seconded by Mr. Kessinger. Motion carried.	COUNTY BILLS APPROVED
There were no reports from staff or elected officials.	STAFF REPORTS
There was no report from Representative Borowicz' Office.	REPRESENTATIVE BOROWICZ' OFFICE
Ms. Harding thanked the Leadership Clinton County participants who attended the meeting.	COMMISSIONER REPORTS
Ms. Meyers stated that the auditors just finished the 2021 audit.	
The meeting was adjourned at 10:13 AM.	ADJOURNMENT

Chief Clerk

Thursday, October 6, 2022

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Jann Meyers, Chris Rupert, Cathy Dremel, Don Powers, Katherine Turner, Katie de Silva, Wenda Butler, and Maria Boileau.

PUBLIC ATTENDEES: Laura Jameson, Ronald Dremel, and Cory Vesey.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the September 22, 2022 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. MINUTES APPROVED

There were no public comments. PUBLIC COMMENT

Mr. Kessinger asked for a motion to approve Resolution No. 16 Of 2022 – Rejection of Bid for Repository List Properties. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. RESOLUTION 16 BID REJECTION APPROVED

Mr. Kessinger asked for a motion to approve a correction to the September 22, 2022 action approving the Sheriff's New Copier Maintenance Agreement with Willits Copiers, Inc., amending the cost to \$145.00 per quarter. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. COPIER AGREEMENT WILLITS COPIERS CORRECTED

Mr. Kessinger asked for a motion to approve the purchase from Willits Copiers, Inc. of a new Copystar Full Color Printer/Copier/Scanner/Fax for the District Attorney and Victim Witness/VOJO Offices at a cost of \$10,340.12 and a Maintenance Agreement for the amount of \$79.35 per month, both to be paid from Victim/Witness Funding. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. DA/VICTIM WITNESS COPIER PURCHASE APPROVED

Mr. Kessinger asked for a motion to approve a 5-year fair market value lease with Leaf for a new Copystar Color Printer/Copier for The Children and Youth Special Services Departments at a cost of \$107.85 per month and a separate maintenance agreement with Willits Copiers, Inc. at a cost of \$111.00 per month. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. CYS COPIER LEASE APPROVED

Mr. Kessinger asked for a motion to approve a Facilities Use Agreement with Commonwealth University (Formerly Lock Haven University) for use of the pool for ROMP events. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. FACILITY USE AGREEMENT COMMONWEALTH U APPROVED

Mr. Kessinger asked for a motion to approve 3-year agreement with Thomson Reuters to provide West Proflex, Westlaw Pro, software and practice solutions for up to 15 Judge/Attorney users at a monthly charge of \$4,465.00 for year one, with a 5% increase in years two and three. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. COURTS WESTLAW AGREEMENT THOMAS REUTERS APPROVED

Mr. Kessinger asked for a motion to approve a 3-year agreement with Thomson Reuters to provide West Proflex for public access at a monthly charge of \$985.13 for year one, with a 5% increase in years two and three. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. COURTS PUBLIC ACCESS AGREEMENT THOMAS REUTERS APPROVED

Mr. Kessinger asked for a motion to approve a 3-year agreement with Thomson Reuters to provide West Complete Print and ProView at a monthly charge of \$2,110.81 per month for year one, with a 4% increase in years two and three for the Courts and Law Library. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried. COURTS WESTLAW PRINT AGREEMENT THOMAS REUTERS APPROVED

Mr. Kessinger asked for a motion to approve Poll Worker Compensation effective for the General Election of November 8, 2022 in the following amounts: \$50 increase for election workers from \$145 to \$195 per day \$50 increase for judge of elections from \$150 to \$200 per day \$20 for attendance at poll worker training session \$15 for election worker returning results ELECTIONS POLLWORKER COMPENSATION INCREASE APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve a contract for Professional Services with Johanna M. Berta, Esquire, for legal services in connection with the Bald Eagle Valley Rail Trail at a rate of \$75.00 per hour. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	BEVT LEGAL SVCS CONTRACT APPROVED
Mr. Kessinger asked for a motion to approve the appointment of Dan Vilello to the Clinton County Solid Waste Authority for the remainder of the term of Ernest Peterson, expiring January 1, 2027. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	CCSWA BOARD APPT APPROVED
Mr. Kessinger asked for a motion to approve the appointment of James Miller to the Clinton County Recreation Authority for the remainder of the term of Lynn Hakin, expiring December 31, 2024. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	CCRA BOARD APPT APPROVED
.	
The Commissioners presented Retirement Certificates to Cathy Dremel, Human Resources Administrator and Katie De Silva, Planning Director and thanked them for their valuable service to the County.	RETIREMENT CERTIFICATES CATHY DREMEL KATIE DE SILVA
Mr. Kessinger asked for a motion to approve the transfer of Hope Mitchell from Family Group Decision Making Coordinator to Independent Living Coordinator in Children and Youth Services, effective October 10, 2022, with no change in salary. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	CYS TRANSFER HOPE MITCHELL APPROVED
Mr. Kessinger asked for a motion to approve the approval of County Bills in the amount of \$859,186.92 for the 2-week period ending October 6, 2022, and net payroll in the amount of \$303,776.60 for the two-week period ending on September 30, 2022. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	COUNTY BILLS
There were no reports from staff or elected officials.	STAFF REPORTS
There was no report from Representative Borowicz' Office.	REPRESENTATIVE BOROWICZ' OFFICE
Ms. Harding welcomed the participants of Leadership Clinton County.	COMMISSIONER REPORTS
Ms. Harding stated that October is Domestic Violence Awareness Month. She stated that Roads to Peace has several events this month and encouraged everyone to participate in those events.	
Mr. Snyder stated that the Clinton County Recreation Board meets tonight at 6 pm at the Piper Building.	
Mr. Kessinger stated that the next meeting will be a work session on Monday, October 17, 2022 at 9 am.	
The meeting was adjourned at 10:16 AM.	ADJOURNMENT

_____ Chief Clerk

Thursday, October 20, 2022

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Jann Meyers, Ernie Jackson, Mike Kunes, Jason Foltz, Tristan Rock, Wenda Butler

PUBLIC ATTENDEES: Julie Jaglowski, Cheyenne Brickley, Brandy Reiter, Debra Rudy, Stacie Wensel

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the October 6, 2022 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There were no public comments.

PUBLIC COMMENT

Mr. Kessinger opened the three bids submitted for the Correctional Facility's New Water Heater installation. The bids were as follows: Bennell, Inc, \$66,380
Lock Haven Plumbing and Heating \$43,548
PBCI-Allen \$43,554

BID OPENING

The bids will be referred to CCCF's Solicitor and Maintenance Department for review and recommendation.

Commissioner Harding read a Proclamation for Domestic Violence Awareness Month, October 2022. Motion to adopt by MS. Harding; second by Mr. Snyder. Motion carried. The Board presented the Proclamation to Cheyenne Brickley and Julie Jaglowski from Roads to Peace. RTP will be holding a vigil Friday evening at Triangle Park to honor the local victims of Domestic Violence.

PROCLAMATION

Mr. Kessinger asked for a motion to approve Resolution No. 17 of 2022 – Resolution to apply for a DCNR Grant for Bald Eagle Valley Trail Phase 6 Development. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

RESOLUTION 17
APPLY FOR DCNR
GRANT APPROVED

Mr. Kessinger asked for a motion to approve Resolution No. 18 of 2022 – Resolution in support of the recommendations of the PA Behavioral Health Commission for Mental Health. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

RESOLUTION 18
SUPPORTING MENTAL
HEALTH FUNDING
APPROVED

Mr. Kessinger asked for a motion to approve Resolution No. 19 of 2022 – Resolution related to the County's General Obligation Bonds Series of 2020, for the deposit and investment of certain funds received from Woodward Township Municipal Authority and actions relating to receipt of such funds. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

RESOLUTION 19
WOODWARD BOND
ACTIONS APPROVED

Mr. Kessinger asked for a motion to approve one-year subscription license agreement with CDW-G for Solar Winds Help Desk solution at a cost of \$840.00. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

SOLAR WINDS
LICENSE RENEWAL
APPROVED

Mr. Kessinger asked for a motion to approve the renewal of a one-year maintenance agreement with Beyond Trust Corporation for remote access software at a cost of \$1,971.00. Motion by Ms. Snyder; seconded by Ms. Harding. Motion carried.

BEYOND TRUST
MAINTENANCE
RENEWAL APPROVED

Mr. Kessinger asked for a motion to approve a land donation agreement transferring Woolrich Park from County of Clinton to Pine Creek Township, "where is, as is". Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

LAND DONATION
WOOLRICH PARK
APPROVED

Mr. Kessinger asked for a motion to approve the County's 2023 Holiday Calendar. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

2023 HOLIDAYS
APPROVED

Mr. Kessinger asked for a motion to approve the transfer of IV-D Funds from the IV-D checking account to the General Fund in the amount of \$47,961.00 for reimbursement of July 2022 expenses. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

IV-D FUNDS
TRANSFER APPROVED

The Board presented a retirement certificate to David Muthler, Correctional Officer at the Clinton County Correctional Facility who has 39 years of County service. Deputy Warden Mike Kunes accepted on behalf of Officer Muthler.

RETIREMENT
DAVID MUTHLER
CCCF

Mr. Kessinger asked for a motion to confirm the hiring of Joshua Knauff as Adult Probation Office effective October 24, 2022, at an annual salary of \$38,080.00 the starting salary approved for this position at the Salary

HIRING APPROVED
JASON KNAUFF

Board Meeting held January 3, 2022. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.	PROBATION
Mr. Kessinger asked for a motion to consider the hiring of Derek Hoover as Part Time 9-1-1 Dispatcher in the Department of Emergency Services at an hourly rate of \$16.00 not to exceed 1000 hours annually, the starting salary approved for this position at the Salary Board Meeting held January 3, 2022. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	HIRING APPROVED DEREK HOOVER DES
Mr. Kessinger asked for a motion to accept the resignation of Brett Arnold, Truancy Outreach Worker in Children and Youth Services, effective October 21, 2022. Motion by Mr. Harding; seconded by Mr. Snyder. Motion carried.	CYS RESIGNATION APPROVED BRETT ARNOLD
Mr. Kessinger asked for a motion for the approval of County Bills in the amount of \$612,062.28 for the 2-week period ending October 20, 2022, and net payroll in the amount of \$296,302.39 for the two-week period ending on October 14, 2022. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.	COUNTY BILLS
There were no reports from staff or elected officials.	STAFF REPORTS
There was no report from Representative Borowicz' Office.	REPRESENTATIVE BOROWICZ' OFFICE
Ms. Harding introduced Deb Rudy from Senator Dush's Office. Ms. Rudy announced that she will be moving to a different assignment with the State Legislature and she introduced the new representative from Senator Dush's Office, Brandi Reiter. Ms. Reiter said she was looking forward to working with the County in the future.	SENATOR DUSH'S OFFICE
Mr. Kessinger stated that the next meeting will be a work session on Monday, October 31, 2022 at 9 am.	COMMISSIONER REPORTS
The meeting was adjourned at 10:20 AM.	ADJOURNMENT

_____ Chief Clerk

Thursday, November 3, 2022

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Jann Meyers,

PUBLIC ATTENDEES:

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the October 20, 2022 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There were no public comments.

PUBLIC COMMENT

Mr. Kessinger asked for a motion to approve Resolution No. 20 of 2022 – Resolution Designating Step Inc. as the Clinton County applicant for a 2022-23 PHARE grant for an Owner-Occupied Home Rehabilitation Program. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

RESOLUTION 20
PHARE GRANT
STEP, INC

Ms. Rachele Abbott from STEP announced that STEP, Inc. was designated as the STOP Program Expansion into Renovo.

DESIGNATED STOP
RENOVO ROUTE

Mr. Kessinger asked for a motion to approve a sales agreement between County of Clinton and Kevin W. and Sandra M. Conrad for a property at 379-381 Beech Creek Avenue, Mill Hall, Pennsylvania, for the amount of \$164,000.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

PROPERTY PURCHASE
APPROVED

Mr. Kessinger asked for a motion to approve a Memorandum of Understanding with the Chestnut Grove Recreation Authority for purchase of County Engineering Services at a rate of \$80.00 per hour. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

MOU APPROVED
FOR SERVICES
FOR CHESTNUT GRVE

The Commissioners adjourned the meeting at 10:10 AM.

The Salary Board Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:12 AM.

Mr. Kessinger asked for a motion to approve County Bills in the amount of \$898,616.32 for the 2-week period ending November 3, 2022, and net payroll in the amount of \$308,402.60 for the two-week period ending on October 28, 2022.

COUNTY BILLS

Ms. Boileau reported on the Election Day preparations underway. Election Day is Tuesday, November 8th. She provided a brief report on voter statistics and mail-in and absentee ballots.

STAFF REPORTS

There was no report from Representative Borowicz' Office.

REPRESENTATIVE
BOROWICZ' OFFICE

Ms. Harding reminded voters that if they received a mail in or absentee ballot and choose to go to the Polling place instead of submitting the ballot. That they must bring the mailed absentee or mail in balloting materials to the polling place and surrender them in order to vote on a regular ballot at the precinct.

Ms. Harding reminded the public that Clinton County has a reporting process for facilities that collect Hotel Tax funding. The funds are collected by the county and used for marketing of tourism related activities. She explained that some facilities are collecting those taxes from consumers but not submitting them to the County. She stated that the end goal of the Hotel Tax dollars is to increase tourism related activities. For at least the past 18 months there are some businesses that have not submitted the required reporting form and have not paid the hotel tax which was paid by the consumer. She explained that the Commissioners will be meeting to discuss how to deal with those businesses who are not returning the tax dollars to the county as required.

COMMISSIONER
REPORTS

Mr. Kessinger stated that in preliminary discussions the Commissioners have discussed placing municipal liens on businesses who have not paid the tax.

Mr. Snyder thanked STEP Inc. for bringing transportation to Renovo area and said that he hopes the residents do take advantage of this service.

Mrs. Meyers stated that there is a new program through the American Rescue Plan funding and the County has applied for \$50,000 for 2022 and \$50,000 for 2023 for county needs. She explained that the county is eligible for this funding because we have public lands owned by state or federal government. She stated that the county should be receiving the funds very soon.

The meeting was adjourned at 10:20 AM.

ADJOURNMENT

_____ Chief Clerk

Thursday, November 17, 2022

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Jann Meyers, Tristan Rock, Kerry Stover, Wenda Butler, Beth Whitty, Steve Gibson, Andrew Kremser.

PUBLIC ATTENDEES: Abbey Roberts, Laura Jameson, Mike Flanagan, Ernie Greene, Jen Long, Debra Miller.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the November 3, 2022 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There were no public comments.

PUBLIC COMMENT

Ms. Whitty presented the Fair Housing Poster Contest Awards.

Mr. Kessinger asked for a motion to approve a loan from the Clinton County Revolving Loan Fund to Schlesinger Properties LLC. in the amount of \$126,000.00 for purchase of the Lock Haven Elks. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CCRLF
SCHLESINGER
PROPERTIES LLC
APPROVED

Mr. Kessinger asked for a motion to approve Resolution No. 21 of 2022 – directing tax collectors to waive additional charges in certain cases required by statute, in compliance with Act 57 of the General Assembly of the Commonwealth of Pennsylvania.

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

RESOLUTION 21
ACT 57 COMPLIANCE
WAIVE ADDL CHARGES
APPROVED

Mr. Kessinger asked for a motion to approve a purchase of Professional Services Agreement for Information Technology Services from the Lycoming-Clinton Joinder for the Children and Youth Services Case Management System for the amount of \$69,608.75, effective July 1, 2022 through June 30, 2023. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CYS AGREEMENT
LYCOMING-CLINTON
JOINER
APPROVED

Mr. Kessinger asked for a motion to approve a Memorandum of Understanding and Letter of Intent between County of Clinton and the Children and Youth Services Agency for partial reimbursement through IV-E funds for the costs of Legal Representation of Children, Youth and Parents in Dependency Proceedings. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

MOU CYS & COUNTY
IV-E FUNDS
LEGAL SERVICES
APPROVED

Mr. Kessinger asked for a motion to approve the Grant Program Contract with the Pennsylvania Department of Community and Economic Development for a CDBG-CV grant in the amount of \$8,112,115.00 for improvements to the Emergency Communication System. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

EMS CDBG-CV
GRANT CONTRACT
APPROVED

Mr. Kessinger asked for a motion to approve Resolution No. 22 of 2022, appointing Steven Gibson as a voting member of the SEDA-COG Metropolitan Planning Organization, for a four-year term from January 1, 2023 through December 31, 2026. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

RESOLUTION 22
SEDA COG MPO
STEVEN GIBSON REP
APPROVED

Mr. Kessinger asked for a motion to approve the appointment of Steven Gibson as the county's representative to the SEDA-COG Gas Cooperative, effective November 17, 2022. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

APPOINTMENT
STEVEN GIBSON
REP. TO SEDA-COG
GAS COOP APPROVED

Mr. Kessinger asked for a motion to approve the hiring of Ruth Kramer as a Part Time Security Guard in the Sheriff's Department, effective November 7, 2022, at the rate of \$14.50 per hour not to exceed 1,000 hours annually. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

SHERIFF DEPT.
HIRING RUTH KRAMER
PT SECURITY GUARD
APPROVED

Mr. Kessinger asked for a motion to approve the hiring of Luke Motter as a Part Time Deputy Sheriff, effective November 21, 2022, at the rate of \$16.00 per hour not to exceed 1,000 hours annually, pending successful completion of all pre-employment testing requirements. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

SHERIFF DEPT.
HIRING LUKE MOTTER
PT DEPUTY SHERIFF
APPROVED

Mr. Kessinger asked for a motion to approve the hiring of Raven McCloskey as Family Group Decision Making Coordinator in Children and Youth Services, effective November 21, 2022, at an annual salary of \$38,080.00 (Grade J), the starting salary established for this position at the January 3, 2022 meeting

CYS HIRING
RAVEN MCCLOSKEY
FGDM COORDINATOR

of the Salary Board. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

APPROVED

Mr. Kessinger asked for a motion to approve the hiring of Alicia Johnson as Intake Caseworker in Children and Youth Services, effective December 5, 2022, at an annual salary of \$38,080.00 (Grade J), the starting salary established for this position at the January 3, 2022 meeting of the Salary Board. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CYS HIRING
ALICIA JOHNSON
INTAKE CASEWORKER
APPROVED

The Commissioners adjourned the meeting at 10:17 AM.

The Salary Board Minutes are available in the Commissioner's Office.

SALARY BOARD

The Commissioners' Meeting was reconvened at 10:18 AM.

Mr. Kessinger asked for a motion to approve county bills in the amount of \$1,058,565.29 for the 2-week period ending November 17, 2022, and net payroll in the amount of \$321,430.32 for the two-week period ending on November 11, 2022. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS

There were no Staff Reports.

STAFF REPORTS

Mr. Greene Reported that Jen Long will be working in the Representative's office.

REPRESENTATIVE
BOROWICZ' OFFICE

Ms. Harding thanked everyone who participated in the Fair Housing Poster Contest. She explained that the funds are provided by the CDBG Program. She wished everyone a Happy Thanksgiving and reminded everyone to shop locally.

COMMISSIONER
REPORTS

Mr. Snyder thanked the Planning Office grant staff Kari Kepler and Beth Whitty and also Rick Vilello from The PA Department of Community Economic Development for their assistance with the \$8+ million dollars in Emergency Management grant funding.

The meeting was adjourned at 10:21 AM.

ADJOURNMENT

Chief Clerk

Thursday, December 1, 2022

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Jann Meyers, Maria Boileau, Wenda Butler, Mike Kunes, Wade Jodun, Autumn Bower, Jennifer Hoy, Tristan Rock, Keith Yearick and Andrew Kremser.

PUBLIC ATTENDEES: Ed Zach, Ernest Greene, and Barb Vanaskie

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the November 17, 2022 meeting. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There were no public comments.

PUBLIC COMMENT

Ed Zack from Susquehanna Accounting Services presented the 2023 Preliminary Budget. Mr. Kessinger asked for a motion to approve the 2023 Preliminary Budget as presented. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

2023 PRELIMINARY
BUDGET
APPROVED

Mr. Kessinger asked for a motion to approve the bid for the Water Heater Project at the Clinton County Correctional Facility to Lock Haven Plumbing and Heating for the amount of \$43,548.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CCCF
LH PLUMBING
& HEATING BID
APPROVED

Mr. Kessinger asked for a motion to approve 3-Year Inmate Housing Agreements at the Clinton County Correctional Facility with the counties of Elk, Union, Columbia, Sullivan, and Cameron, effective January 1, 2023, at a rate of \$70.00 per inmate per day. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CCCF
HOUSING AGREEMENTS
APPROVED

Mr. Kessinger asked for a motion to approve a Memorandum of Understanding with Bucktail Medical Center to grant an easement for the South Renovo ATV Connector Project. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

S RENOVO ATV PROJECT
MOU WITH BUCKTAIL
MEDICAL CENTER
APPROVED

Mr. Kessinger asked for a motion to approve a Memorandum of Understanding with Saratoga Partners, LP and Robert A Maguire Living Trust to grant an easement for the South Renovo ATV Connector Project. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

S RENOVO ATV PROJECT
MOU WITH SARATOGA
PARTNERS AND
ROBERT MAGUIRE LT
APPROVED

Mr. Kessinger asked for a motion to approve a Memorandum of Understanding with Robert A Maguire, as Trustee of the Robert A Maguire Living Trust, to grant an Easement for the South Renovo ATV Connector Project. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

S RENOVO ATV PROJECT
MOU FOR EASEMENT
APPROVED

Mr. Kessinger asked for a motion to approve Amendment No. 1 to the LETI Diversion Program Grant from the Pennsylvania Commission on Crime and Delinquency, requesting an increase of \$37,795 in grant amount. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

PCCD GRANT
AMENDMENT 1
APPROVED

Mr. Kessinger asked for a motion to approve a proposal from Morefield Communications, for a one-year renewal of DATEL support on Foreversweet Phone Logging Software, effective January 1, 2023, at a cost of \$650.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

IT PROPOSAL
MOREFIELD COMM.
APPROVED

Mr. Kessinger asked for a motion to approve the purchase of a Copystar color printer/scanner/copier from Willits Copiers, Inc, for the Penn State Extension Office, for a total amount of \$5,458.00, and a complete monthly maintenance contract cost of \$120.00. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

PSU EXTENSION
COPIER PURCHASE
APPROVED

Mr. Kessinger asked for a motion to approve a proposal from Emergency Management Consulting, LLC for conducting a Hazardous Materials Commodity Flow Study to be used as a basis for SARA Title III and First Responder Plans, for the amount of \$6,500.00. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

EMS PROPOSAL
EMERGENCY MGMT
CONSULTING
APPROVED

Mr. Kessinger asked for a motion to approve the reappointment of William Hunter as Farmer Director and Larry Butler as Urban Director on the Clinton County Conservation District Board, each for a four-year term,

BOARD APPT.
CONSERVATION

expiring December 31, 2026, and the reappointment of Commissioner Angela Harding as the Commissioner Director for a one- year term expiring December 31, 2023.

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

WILLIAM HUNTER
LARRY BUTLER
ANGELA HARDING
APPROVED

Mr. Kessinger asked for a motion to approve the appointment of Michael Frank to the Clinton County Foundation for a four-year term expiring December 31, 2026, replacing Lana Muthler who has served as the County's representative to this Board.

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CCCF APPOINTMENT
MICHAEL FRANK
APPROVED

Mr. Kessinger asked for a motion to approve the following listing of appointments and reappointments to County Boards and Authorities:

Board/Authority	Appointee	Length of term	New term to expire
Clinton Co. Redevelopment Authority	Robert Smeltz Jr.	5-year	12/31/2027
Clinton County Recreation Authority	Gail Nestlerode	5-year	12/31/2027
	Steve Fisher	5-year	12/31/2027
	Donato Savini	5-year	12/31/2027
	Richard Saxton Jr.	5-year	12/31/2027
Clinton County Solid Waste Authority	Linda Leonard	5-year	01/01/2028
	James Lovette	5-year	01/01/2028
	Terry Weaver	5-year	01/01/2028
SEDA COG Board of Directors	Jeffrey Snyder	1-year	12/31/2023
	Steve Stevenson	1-year	12/31/2023
LH Summer Concert Series Representative	Maria Boileau	1-year	12/31/2023

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

2023 BOARDS &
AUTHORITIES
APPOINTMENTS
APPROVED

Mr. Kessinger asked for a motion to approve the retirement of Marie Hensel, Fiscal Operations Supervisor in Children and Youth Service, effective January 6, 2023, with 26 years of County Service.

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CYS RETIREMENT
MARIE HENSEL
APPROVED

Mr. Kessinger asked for a motion to confirm the resignation of Kristy Serafini Brooks, Deputy Treasurer, effective December 16, 2022.

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

TREASURERS OFFICE
RESIGNATION
KRISTY BROOKS
APPROVED

Mr. Kessinger asked for a motion to approve the promotion of Delmar Blackwell, from Dispatcher Trainee to full-time 9-1-1 Dispatcher at the Clinton County Department of Emergency Services, effective November 13, 2022, at an annual salary of \$37,190.00 (Grade H), according to the Promotion Policy established by the Salary Board at the January 3, 2022 meeting.

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

EMS PROMOTION
DELMAR BLACKWELL
DISPATCHER
APPROVED

Mr. Kessinger asked for a motion to approve County Bills in the amount of \$811,834.46 for the 2-week period ending December 1, 2022, and net payroll in the amount of \$307,069.36 for the two-week period ending on November 25, 2022. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS
APPROVED

Mr. Yearick reported that the Assessment Office will have a new online program available to the public to access Assessment records. The program will be free for a limited time and then a fee will be applied. Ms. Harding noted that ARP funding was used for the purchase of the program and it will be a revenue source for the County. She thanked Mr. Yearick for the implementation of the program.

STAFF REPORTS

There was no report from Representative Borowicz' Office.

REPRESENTATIVE
BOROWICZ' OFFICE

Mr. Snyder thanked all who worked on the county budget and brought in a budget with no tax increase. He stated that the Commissioners will continue to work to tighten budgets.

COMMISSIONER
REPORTS

Mrs. Meyers stated that the Commissioners will meet on Tuesday, December 6, 2022 at 6:30 pm in the Piper Building 2nd floor conference room to set the salaries for elected officials for 2024 to 2027.

The meeting was adjourned at 10:18 AM.

ADJOURNMENT

Chief Clerk

Tuesday, December 6, 2022

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Jann Meyers, Kerry Stover, Wenda Butler, Cindy Love, Michelle Crowell, Jennifer Hoy, Michele Kunes.

PUBLIC ATTENDEES: Wayne E. Love and Brian Hoy.

The meeting was called to order at 6:30 PM by Commissioner Kessinger.

There were no public comments.

PUBLIC COMMENT

Mr. Kessinger asked for a motion to approve setting the salary for Sheriff effective for 2024 at an amount of \$65,455.57.

SHERIFF 2024
SALARY APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve salaries of the Clinton County Commissioners, Register and Recorder/Clerk of Orphans Court, Sheriff, Prothonotary/Clerk of Courts, and Auditors for 2024 – 2027 with a 2.5% increase each year as follows:

2024-27 SALARIES
COMMISSIONER
REG./RECORDER
PROTHONOTARY
AUDITORS SHERIFF
APPROVED

	2024	2025	2026	2027
Commissioner	\$66,414.00	\$68,074.35	\$69,776.21	\$71,520.61
Register and Recorder	\$65,455.57	\$67,091.95	\$68,769.25	\$70,488.48
Sheriff	\$65,455.57	\$67,091.95	\$68,769.25	\$70,488.48
Prothonotary	\$65,455.57	\$67,091.95	\$68,769.25	\$70,488.48
Auditor	\$26,272.27	\$26,929.08	\$27,602.30	\$28,292.36

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

COMMISSIONER
REPORTS

The meeting was adjourned at 6:05 PM.

ADJOURNMENT

Chief Clerk

Thursday, December 15, 2022

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Jann Meyers, Wenda Butler

PUBLIC ATTENDEES:

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners’ meeting minutes from the December 1, 2022, and December 6, 2022, meetings. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

Ms. Michele Whitney called in to ask the Commissioners not to approve the increase in Elected salaries. She stated that the proposed Commissioners salary represents a ten percent increase in four years. She stated that the proposed rate is higher than surrounding counties and that this is not a time for raises. People are struggling in this economy and the Commissioners should be cutting back. She asked the Commissioners to consider what they are doing to the taxpayers.

PUBLIC COMMENT

Ms. Harding stated that the Commissioners did this with much consideration and review of surrounding county salaries. She explained that Clinton County remains in the bottom tenth percentile of the Elected Official wages in the state and that the new Elected Salaries would be comparable with other sixth class counties. She stated that they did not make this decision without research.

Mr. Larry Liguori called and stated that he wanted to urge the Commissioners to not increase the tax burden on the people of Clinton County with the proposed salary increases. He asked the Commissioners to take a pay freeze.

Mr. Kessinger asked for a motion to approve the 2023 Commissioners’ meeting schedule. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

2023 MEETINGS
APPROVED

Mr. Kessinger asked for a motion to approve setting the salary for Sheriff effective for 2024 at an amount of \$65,455.57. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

SHERIFF SALARY
APPROVED

Mr. Kessinger asked for a motion to approve salaries of the Clinton County Commissioners, Register and Recorder/Clerk of Orphans Court, Sheriff, Prothonotary/Clerk of Courts, and Auditors for 2024 – 2027 with a 2.5% increase each year as follows:

COMMISSIONERS
REGISTER/RECORDER
SHERIFF
AUDITORS
PROTHONOTARY
SALARIES APPROVED

	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Commissioner	\$66,414.00	\$68,074.35	\$69,776.21	\$71,520.61
Register and Recorder	\$65,455.57	\$67,091.95	\$68,769.25	\$70,488.48
Sheriff	\$65,455.57	\$67,091.95	\$68,769.25	\$70,488.48
Prothonotary	\$65,455.57	\$67,091.95	\$68,769.25	\$70,488.48
Auditor	\$26,272.27	\$26,929.08	\$27,602.30	\$28,292.36

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve a 3-year Inmate Housing Agreement at the Clinton County Correctional Facility with the Counties of Montour, Northumberland, and Lycoming, effective January 1, 2023, at a rate of \$70.00 per inmate per day.

CCCF HOUSING
AGREEMENTS
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve a proposal from Patrick J. Zirpoli, LLC, to conduct the Prison Rape Elimination Act (PREA) Audit, for an amount of \$3,750.00.

PREA AUDIT
PATRICK J. ZIRPOLI
PROPOSAL APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve a Year Two Amendment to the Agreement for Comprehensive Health Services with Primecare Medical, Inc with a 4% contract increase to \$1,347,817.79 annually, and the First Addendum to the agreement adding A Full-Time Mental Health Professional at a cost of \$93,622.88 annually. Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

CCCF AGREEMENT
PRIMECARE MEDICAL
APPROVED

Mr. Kessinger asked for a motion to approve a first addendum to the Clinton County Correctional Facility contract for counselor services with Crossroads Counseling, Inc., amending the list of job duties and changing

CCCF CONTRACT
CROSSROADS

the annual renewal date to January 1 of each year.
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

COUNSELING INC.
APPROVED

Mr. Kessinger asked for a motion to approve the U.S. Department of Homeland Security Federal Fiscal Year 2022 State Homeland Security Grant Program Agreement with PEMA and the Northcentral Task Force, with a performance period of September 1, 2022, through December 29, 2025, for a total grant amount of \$512,289.00.
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

HOMELAND
SECURITY GRANT
AGREEMENT
APPROVED

Mr. Kessinger asked for a motion to approve Tasks 1 and 2 in a Proposal from MCM Consulting, Inc, for consulting services for the 9-1-1 Tower Project for a total amount of \$79,750.00.
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

9-1-1 TOWER PROJ.
PROPOSAL
APPROVED - MCM
CONSULTING GROUP

Mr. Kessinger asked for a motion to approve the transfer of IV-D Funds from the IV-D checking account to the General Fund in the amount of \$64,279 for reimbursement of August 2022 expenses and \$58,362.00 for reimbursement of September 2022 expenses.
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

IV-D FUND TRANSFER
APPROVED

Mr. Kessinger asked for a motion to approve the following listing of appointments and reappointments to County Boards and Authorities:

BOARDS &
AUTHORITIES
APPOINTMENTS
APPROVED

Board/Authority	Appointee	Length of term	New term to expire
Clinton Co. Industrial Dev.	Ann Tarentella	5-year	12/31/2027
Clinton County Planning Commission	Ryan Graw	4-year	12/31/2026
	Richard Bowman III	4-year	12/31/2026
Clinton County Housing Authority	John Simon	5-year	12/31/2027
	Matthew Rickard	5-year	12/31/2027
Agriculture Preservation Board	Charles Bechdel- Farmer	3-year	12/31/2025
	Wade Vonada- Elected Official	3-year	12/31/2025
	Chris McCracken- Farmer	3-year	12/31/2025
Clinton County Loan Administration Board	Wilson Riccardio	1-year	12/31/2023
	Paul Conklin	1-year	12/31/2023
	Richard Morris	1-year	12/31/2023
	Carol Hanna	1-year	12/31/2023
	Kyle Stewart	1-year	12/31/2023
Clinton County Zoning Hearing Board	T. Michael Champion-Reg. Mem.	3-year	12/31/2025
	Matthew Carter – Alternate	Fill term	12/31/2023

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve the resignation of Concetta Wertz, Clerk II in the Magisterial District Court 25-3-03, effective December 1, 2022.
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

MDJ 3
RESIGNATION
CONCETTA WERTZ
APPROVED

Mr. Kessinger asked for a motion to approve the resignation of Madalyn Smith, Family Centered Services Case Manager in Children and Youth Services, effective January 6, 2023.
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

CYS
MADALYN SMITH
RESIGNATION
APPROVED

Mr. Kessinger asked for a motion to approve County Bills in the amount of \$2,111,261.23 for the 2-week period ending December 15, 2022, and net payroll in the amount of \$307,186.85 for the two-week period ending on December 9, 2022.
Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

COUNTY BILLS
APPROVED

Ms. Harding stated that the Commissioners will not have a work session on December 26, 2022, prior to the Commissioners' meeting on Thursday, December 29, 2022. She explained that the Commissioners will be considering a change to the Hotel Tax Ordinance. The ordinance will allow the county to place a lien on those businesses who collect the Hotel Tax but do not remit the funds to the County. Copies of the change to the Ordinance can be obtained at the Commissioners Office or at Attorney Coploff's office on Water Street. Ms. Harding wished everyone a Merry Christmas.

COMMISSIONER
REPORTS

Mr. Snyder stated that the Commissioners will consider approval of the final 2023 budget at the December 29th meeting. He wished everyone A Merry Christmas and happy holiday.

There were no reports from Staff or from Representative Borowicz's Office.

The meeting was adjourned at 10:18 AM.

ADJOURNMENT

Chief Clerk

Thursday, December 29, 2022

PRESENT: Miles Kessinger, Jeff Snyder and Angela Harding.

STAFF ATTENDEES: Jann Meyers, Wenda Butler, Autumn Bower, and Steve Gibson.

PUBLIC ATTENDEES: Julie Brennan.

The meeting was called to order at 10:00 AM by Commissioner Kessinger.

Mr. Kessinger asked for a motion to approve the Commissioners' meeting minutes from the December 15, 2022, meetings. Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

MINUTES
APPROVED

There were no public comments.

PUBLIC COMMENTS

Mr. Kessinger asked for a motion to approve Ordinance No. 4 of 2022 – an ordinance reaffirming and imposing the Hotel Room Rental Tax to fund Tourist Promotion in Clinton County, imposing a rate of tax, providing for the collection, deposit and distribution of tax revenues, authorizing expenditures of the tax and repealing Ordinance 2016-1 as subsequently amended.

ORDINANCE NO. 4
HOTEL ROOM RENTAL
TAX AMENDED
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve adoption of the 2023 final budget
Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

2023 FINAL BUDGET
APPROVED

Mr. Kessinger asked for a motion to approve adoption of Resolution No. 23 of 2022 - establishing the real estate millage rate for 2023 at 6.2 mills.

RESOLUTION NO. 23
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve a Professional Services Agreement with MCM Consulting Group, Inc for the 9-1-1 Public Safety Tower Antenna and Communications Upgrade Project, Tasks 1 and 2, for the amount of \$79,750.00.

DES AGREEMENT
MCM CONSULTING
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve a Subrecipient Agreement to be effective February 1, 2023 through February 1, 2025 between Clinton County and South Renovo Borough for the 2021 competitive CDBG project for Waterline Replacement Project on Pine Street in South Renovo, with an award amount of \$1,019,386.00.

CDBG AGREEMENT
SOUTH RENOVO
WATERLINE
REPLACEMENT PROJ.
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve the hiring of Lori Rhoads as a Part-time Dispatcher in the Department of Emergency Services, effective January 1, 2023, at an hourly rate to be established at the Salary Board meeting on January 3, 2023.

DES HIRING
LORI RHOADS
PT DISPATCHER
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve the hiring of Eric Hall as Intake Caseworker in Children and Youth Services, effective January 3, 2023, at an annual salary of \$38,080.00 (Grade J), the starting salary established for this position.

CYS HIRING
ERIC HALL
INTAKE CASEWORKER
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve the hiring of Allison McClain as Truancy Outreach Caseworker in Children and Youth Services, effective January 9, 2023, at an annual salary of \$38,080.00 (Grade J), the starting salary established for this position.

CYS
ALLISON MCCLAIN
TRUANCY OUTREACH
CASEWORKER
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

Mr. Kessinger asked for a motion to approve the resignation of Jennifer Hagaman as Director of the Veterans Affairs Office, effective January 20, 2023.

VETERAN AFFAIRS
RESIGNATION
JENNIFER HAGAMAN
APPROVED

Motion by Mr. Snyder; seconded by Ms. Harding. Motion carried.

Mr. Kessinger asked for a motion to approve County Bills in the amount of \$336,145.94 for the 2-week period ending December 29, 2022, and net payroll in the amount of \$300,697.06 for the two-week period ending on December 23, 2022.

COUNTY BILLS
APPROVED

Motion by Ms. Harding; seconded by Mr. Snyder. Motion carried.

There were no reports from staff of from Representative Borowicz's Office.

STAFF REPORTS

REPORT FROM REP

Ms. Harding thanked all of the personnel who worked through the winter weather including the 9-1-1 Center employees and ground crews who work to make travel safe. She wished everyone a happy and safe 2023.

COMMISSIONERS
REPORT

Mr. Snyder wished Jenn Hagaman best of luck in her new position and encouraged people to apply for the Veterans Affairs position. He also wished everyone a Happy New Year.

Ms. Meyers reminded everyone that the Salary Board Meeting is scheduled for Tuesday, January 3, 2023 at 1:30 pm. She stated that this meeting is open to the public.

ANNOUNCEMENTS

The meeting was adjourned at 10:10 AM.

ADJOURNMENT

Chief Clerk